Public Records Board	Preliminary Review by the	Pending approval by the
Second Quarter 2024	Records Management Committee	Public Records Board
Records Series Index	on May 7, 2024	on June 10, 2024
Agapay Nama and #		

Agency Na	me and #				
Division #	Division Nam		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		page)

115-AGRI	CULTURE, TR	ADE & CONSUMER PROTECTION			
/140/	TCP WEIGH	TS / MEASURES			
1	00109000.	INSPECTION REPORTS	Amended	CR+20	DEST
2	00346000.	CONSUMER COMPLAINTS	Amended	EVT+10	DEST
/146/	WEIGHTS &	MEASURES - TANKS			
3	00181000.	PETROLEUM STORAGE TANK CENTRAL FILES	Amended	EVT+50	DEST
4	00182000.	LOCAL PROGRAM OPERATOR (LPO) - INSPECTION CHECKLISTS	Amended	EVT+10	DEST
5	00222000.	COMBUSTIBLE AND FLAMMABLE LIQUIDS TANK PLANS	Amended	EVT+10	DEST
6	00244000.	UNDERGROUND AND ABOVEGROUND STORAGE TANK CREDENTIALS	Amended	CR+4	DEST
7	00255000.	LOCAL PROGRAM OPERATOR (LPO) PARTICIPANT FILES	Amended	EVT+10	DEST
8	02006000.	PETROLEUM STORAGE TANK USE PERMITS	New	EVT+1	DEST
/700/	ARM - PLAN	T DISEASE			
9	00146000.	SPONGY MOTH ADMINISTRATIVE RECORDS	Amended	EVT+4	DEST
10	00148000.	SPONGY MOTH PROGRAM	Amended	CR+4	DEST
11	00335000.	NEW AND EMERGING PLANT PESTS	Amended	CR+5	DEST
12	02005000.	EQUIPMENT AND INSTRUMENT USE LOGS	New	CR+5	DEST

144-FINA	NCIAL INSTITU				
13	00009000.	STATUTORY LEGISLATION FILES	Amended	CR+20	SHSW
14	00020000.	BONDS AND BOND CANCELLATIONS	Amended	EVT+1	DEST
15	00043000.	STATE BANK, SAVINGS BANK, AND SAVINGS & LOAN FILES	Amended	EVT+20	SHSW
16	00112000.	CHARTER CONVERSIONS TO NATIONAL / FEDERAL CHARTERS OR ABSORPTION /	Amended	EVT+5	DEST
		MERGER INTO NATIONAL OR FEDERAL INSTITUTION			

165-SAFE	TY & PROFES	SSIONAL SERVICES			
/105/	EXAMINATIO	ONS			
17	00013000.	INSTRUCTOR BACKGROUND	Amended	EVT+4	DEST
18	00014000.	SCHOOL BOND FILES	Amended	EVT+20	DEST
19	00033000.	JOB ANALYSIS MATERIALS	Renewal	EVT+1	DEST
20	00034000.	STATE TEST DEVELOPMENT - SUPPORTING DOCUMENTS	Amended	EVT+5	DEST
21	00035000.	STATE TEST DEVELOPMENT - TEST PRODUCT I - WISCONSIN LAW EXAMS	Amended	EVT+5	DEST
22	00036000.	STATE TEST DEVELOPMENT - TEST PRODUCT II - UNIQUE	Amended	EVT+5	SHSW
23	00039000.	EXAMINATION CHALLENGES	Amended	EVT+1	DEST
24	00040000.	CONTRACTS FOR EXAMINATION SERVICES	Amended	EVT+6	DEST
25	00093000.	EXAM MODIFICATION RECORDS	Amended	EVT+6	DEST

Second Quarter 2024 Records Management Committee Public Records Board Records Series Index on May 7, 2024 on June 10, 2024 Agency Name and # Imagement Series Index Request * Retention Disposition * Division # Division Name Request * Retention Disposition * Index # RDA # IRDA Title Recended EVT+10 DEST 2600/ POLICY DEVELOPMENT (DPD) Amended EVT+10 DEST 27 00240000. [CREDENTIAL EXAMINATION RECORDS Amended EVT+5 DEST 255-PUBLIC INSTRUCTION Imagement Amended EVT+5 DEST DEST 26 00066000. LEGAL CORRESPONDENCE - EXTERNAL Amended EVT+7 SHSW 29 00225000. LEGAL CORRESPONDENCE - EXTERNAL Amended EVT+7 DEST 280002000. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+1 DEST 20001 ID0221000. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+1 DEST 290020000. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+1 DEST	Public Reco		Preliminary Review by the Records Management Committee			g approval by the
Agency Name and # Request.* Return Disposition * Division # Division Name Repuest.* Return Disposition * Index # RDA # RDA Title (* see Legend on last page) /200/ POLICY DEVELOPMENT (DPD) (* see Legend on last page) /200/ POLICY DEVELOPMENT (DPD) /2e 00015000. PRELICENSE EDUCATION FILES Amended EVT+10 DEST /27 00240000. CREDENTIAL EXAMINATION RECORDS Amended EVT+5 DEST /255-PUBLIC INSTRUCTION ////////////////////////////////////			5			
Division # Division Name Request.* Request.* Request.* Reposition * Index # RDA # RDA Title (* see Legend on last page) /200/ POLICY DEVELOPMENT (DPD) (* 26 00040000. CREDENTIAL EXAMINATION RECORDS Amended 27 00240000. CREDENTIAL EXAMINATION RECORDS Amended 285.PUBLIC INSTRUCTION LEGAL CORRESPONDENCE - EXTERNAL Amended EVT+7 28 000275000. LEGAL CORRESPONDENCE - PRIVILEGED New EVT+1 28 00200500. DERA CORRESPONDENCE - PRIVILEGED New EVT+1 29 002075000. DER NROLLMENT APPLICATIONS AND STUDENT TRANSFERS Amended EVT+1 30 00200E00. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+7 DEST 285-UW MADISON //48200/ LAS-SCHOOL OF SOCIAL WORK Amended EVT+7 DEST 33 01651000. JOCIAL WORK STUDENT RECORDS Amended EVT+40 DEST 34 53001844. ASTHON AND ALLERGY CLINICAL ENTRE AND RESEARCH PROGRAM CLINICAL STUDIES, Amended EVT+15 DEST	Records Sei	nes muex	011 May 7, 2024			on June 10, 2024
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2200/ POLICY DEVELOPMENT (DPD) 26 00015000. PRELICENSE EDUCATION FILES Amended EVT+10 DEST 27 100240000. CREDENTIAL EXAMINATION RECORDS Amended EVT+5 DEST 255-PUBLIC INSTRUCTION 26 00066000. LEGAL SCRVICES Amended EVT+7 SHSW 28 00066000. LEGAL CORRESPONDENCE - EXTERNAL Amended EVT+7 SHSW 29 00275000. LEGAL CORRESPONDENCE - PRIVILEGED New EVT+1 DEST 30 00200600. OPEN ENROLLMENT APPLICATIONS AND STUDENT TRANSFERS Amended EVT+7 DEST 31 00221000. OPEN ENROLLMENT APPLICATIONS AND STUDENT TRANSFERS Amended EVT+7 DEST 285A-UW MADISON //48200/ L&S-SCHOOL OF SOCIAL WORK Amended EVT+7 DEST 33 01621000. SOCIAL WORK STUDENT RECORDS Amended EVT+15 DEST 7/534220/ SMPH - INSTITUTE ON AGING Immediantic and participant study records Amended EVT+15 DEST 7/534220/ SMPH - MEDICINE - ALLERGY & IMMUNOLOGY Immediant and participant study reco						
26 00015000. PRELICENSE EDUCATION FILES Amended EVT+10. DEST 27 00240000. CREDENTIAL EXAMINATION RECORDS Amended EVT+5 DEST 255-PUBLIC INSTRUCTION	Index #	RDA #	RDA Title	(* se	e Legend on la	st page)
26 00015000. PRELICENSE EDUCATION FILES Amended EVT+10. DEST 27 00240000. CREDENTIAL EXAMINATION RECORDS Amended EVT+5 DEST 255-PUBLIC INSTRUCTION	(2.2.2.)					
27 00240000. CREDENTIAL EXAMINATION RECORDS Amended EVT+5 DEST 255-PUBLIC INSTRUCTION						
255-PUBLIC INSTRUCTION						-
//002/ OFFICE OF LEGAL SERVICES Amended EVT+7 SHSW 28 00066000. LEGAL CORRESPONDENCE - EXTERNAL Amended EVT+7 SHSW 29 00275000. LEGAL CORRESPONDENCE - PRIVILEGED New EVT+1 DEST /400/ FINANCE AND MANAGEMENT DEST Amended EVT+18 DEST 30 0020000. OPEN ENROLLMENT APPLICATIONS AND STUDENT TRANSFERS Amended EVT+7 DEST 31 00221000. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+7 DEST /488200/ L&S-SCHOOL OF SOCIAL WORK Amended EVT+40 DEST /530700/ SMPH - INSTITUTE ON AGING Amended EVT+40 DEST /534200/ L&S-SCHOOL OF SOCIAL WORK STUDENT RECORDS Amended EVT+40 DEST /534220/ SMPH - INSTITUTE ON AGING Immoded EVT+15 DEST /534220/ SMPH - MEDICINE - ALLERGY & IMMUNOLOGY Immoded EVT+20 DEST /534252/ SMPH - MEDICINE - GASTROENTEROLOGY Immoded EVT+15 DEST /534252/ SMPH - MEDICINE - TOBACCO RESEARCH & I	27	00240000.	CREDENTIAL EXAMINATION RECORDS	Amended	EVT+5	DEST
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29 00275000. LEGAL CORRESPONDENCE - PRIVILEGED New EVT+1 DEST /400/ FINANCE AND MANAGEMENT Amended EVT+18 DEST 30 00200E00. OPEN ENROLLMENT APPLICATIONS AND STUDENT TRANSFERS Amended EVT+18 DEST 31 00221000. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+7 DEST 285A-UW MADISON				Amended	EVT+7	SHSW
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31 00221000. OPEN ENROLLMENT ADMINISTRATIVE FILES Amended EVT+7 DEST 285A-UW MADISON	/400/	FINANCE AN	ND MANAGEMENT			
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33 01621000. UW OSTEOPOROSIS CLINICAL CENTER AND RESEARCH PROGRAM CLINICAL STUDIES, TRIALS, AND PARTICIPANT STUDY RECORDS Amended EVT+15 DEST /534220/ SMPH - MEDICINE - ALLERGY & IMMUNOLOGY				Amended	EVT+40	DEST
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/534220/ SMPH - MEDICINE - ALLERGY & IMMUNOLOGY Immunology 34 53001844. ASTHMA AND ALLERGY CLINICAL STUDIES, TRIALS, AND PARTICIPANT STUDY RECORDS Amended EVT+20 DEST /534250/ SMPH - MEDICINE - GASTROENTEROLOGY Immunology	33	01621000.		Amended	EVT+15	DEST
34 53001844. ASTHMA AND ALLERGY CLINICAL STUDIES, TRIALS, AND PARTICIPANT STUDY RECORDS Amended EVT+20 DEST /534250/ SMPH - MEDICINE - GASTROENTEROLOGY						
/534250/ SMPH - MEDICINE - GASTROENTEROLOGY						
35 01635000. GASTROENTEROLOGY CLINICAL STUDIES, TRIALS AND PARTICIPANT STUDY RECORDS Amended EVT+15 DEST /534252/ SMPH - MEDICINE - TOBACCO RESEARCH & INTERVENTION	34	53001844.	ASTHMA AND ALLERGY CLINICAL STUDIES, TRIALS, AND PARTICIPANT STUDY RECORDS	Amended	EVT+20	DEST
35 01635000. GASTROENTEROLOGY CLINICAL STUDIES, TRIALS AND PARTICIPANT STUDY RECORDS Amended EVT+15 DEST /534252/ SMPH - MEDICINE - TOBACCO RESEARCH & INTERVENTION	/534250/	SMPH - MEL	DICINE - GASTROENTEROLOGY			
36 01641000. TOBACCO CLINICAL STUDIES, TRIALS AND PARTICIPANT STUDY RECORDS Amended EVT+15 DEST /534285/ SMPH - MEDICINE - PULMONARY MEDICINE		01635000.	GASTROENTEROLOGY CLINICAL STUDIES, TRIALS AND PARTICIPANT STUDY RECORDS	Amended	EVT+15	DEST
/534285/ SMPH - MEDICINE - PULMONARY MEDICINE 37 01106000. PULMONARY MEDICINE CLINICAL RESEARCH STUDIES Amended EVT+20 DEST /870200/ SCH VET MED - OFF OF ACADEMIC AFFAIRS	/534252/	SMPH - MEL	DICINE - TOBACCO RESEARCH & INTERVENTION			
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/870200/ SCH VET MED - OFF OF ACADEMIC AFFAIRS 38 01051000. STUDENT RECORDS - SCHOOL OF VETERINARY MEDICINE Amended EVT+30 DEST		SMPH - MED				
/870200/ SCH VET MED - OFF OF ACADEMIC AFFAIRS 38 01051000. STUDENT RECORDS - SCHOOL OF VETERINARY MEDICINE Amended EVT+30 DEST				Amended	EVT+20	DEST
		SCH VET M				
	38	01051000.	STUDENT RECORDS - SCHOOL OF VETERINARY MEDICINE	Amended	EVT+30	DEST

285W-UW	SYSTEM ADMINISTRATION			
39	UWSFA001. UWSFA001: GENERAL STUDENT RECORDS - FINANCIAL AID	Extension	EVT+4	DEST
40	UWSFA002. UWSFA002: STUDENT INFORMATION SYSTEM (SIS) DATABASE RECORDS	Extension	EVT+4	DEST
41	UWSFA003. UWSFA003: STUDENT ACCOUNTS RECORDS	Extension	EVT+4	DEST

Public Records Board	
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Records Series Index

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42	UWSFA004.	UWSFA004: PROGRAM PARTICIPATION AGREEMENT	Extension	EVT+4	DEST
43		UWSFA005: PROGRAM REVIEW RECORDS	Extension	EVT+4	UW-TRANS
44	UWSFA006.	UWSFA006: ACCREDTING AND LICENSING AGENCY REVIEWS, APPROVALS AND REPORTS	Extension	EVT+4	DEST
45	UWSFA007.	UWSFA007: REMOTE SITES REPORT	Extension	EVT+4	UW-TRANS
46	UWSFA008.	UWSFA008: STUDENT GRANT ADMINISTRATIVE FILES	Extension	EVT+4	DEST
47	UWSFA009.	UWSFA009: STUDENT GRANT VOUCHERS	Extension	EVT+4	DEST
48	UWSFA010.	UWSFA010: MILITARY EDUCATION BENEFITS AND SUPPORTING RECORDS	Extension	EVT+4	DEST
49	UWSFA011.	UWSFA011: STUDENT LOAN PROGRAM ADMINISTRATION	Extension	EVT+4	DEST
50	UWSFA012.	UWSFA012: REPORT TO HIGHER LEARNING COMMISSION	Extension	EVT+4	DEST
51	UWSFA013.	UWSFA013: FISCAL OPERATIONS REPORT AND APPLICATION TO PARTICIPATE (FISAP)	Extension	EVT+4	DEST
52	UWSFA014.	UWSFA014: ANNUAL OPERATING REPORT (AOR)	Extension	EVT+4	DEST
53		UWSFA015: STUDENT LOAN REPAYMENT RECORDS	Extension	EVT+7	DEST
54	UWSFA016.	UWSFA016: PERKINS ORIGINAL PROMISSORY NOTE	Extension	EVT+4	DEST
55	UWSFA017.	UWSFA017: STUDENT LOAN CASE FILES (NON-PERKINS) - PROMISSORY NOTE	Extension	EVT+4	DEST
56		UWSFA018: BUREAU OF INDIAN AFFAIRS CERTIFICATIONS	Extension	EVT+7	DEST
57	UWSFA019.	UWSFA019: FEDERAL PELL GRANT ELECTRONIC STATEMENTS OF ACCOUNT (ESOAS)	Extension	EVT+4	DEST
58	UWSFA01A.	UWSFA01A: GENERAL STUDENT FINANCIAL AID RECORDS- FOR STUDENT WITHOUT LOANS	Extension	EVT+3	DEST
59	UWSFA020.	UWSFA020: RECONCILIATION REPORTS FOR TITLE IV AND STATE PROGRAMS	Extension	EVT+4	DEST
60	UWSFA021.	UWSFA021: STATE GRANT AND SCHOLARSHIP AWARD ROSTER AND REPORTS	Extension	EVT+4	DEST
61	UWSFA022.	UWSFA022: FEDERAL WORK-STUDY ADMINISTRATIVE RECORDS	Extension	EVT+4	DEST
62	UWSFA023.	UWSFA023: WORK STUDY AND STUDENT ASSISTANT POSITION APPLICATIONS (NOT HIRED)	Extension	EVT+1	DEST
63	UWSFA024.	UWSFA024: WORK STUDY AND STUDENT WORKERS PERSONNEL FILES (OFFICIAL)	Extension	EVT+7	DEST
64	UWSFA025.	UWSFA025: WORK STUDY AND STUDENT WORKERS PERSONNEL FILES (DEPARTMENTAL)	Extension	EVT+1	DEST
65	UWSFA026.	UWSFA026: FISCAL AND BUDGET REPORTS FOR STUDENT WORKERS	Extension	EVT+1	DEST
66	UWSFA03A.	UWSFA03A: STUDENT ACCOUNTS-FOR STUDENT WITHOUT LOANS	Extension	EVT+4	DEST
67	W0000309.	LIBRARY DONOR FILES	New	EVT+10	DEST
68	W0000310.	LIBRARY ITEM CIRCULATION RECORDS	New	EVT+6 MOS	DEST
69	W0000311.	LIBRARY USER AGREEMENTS	New	EVT+2 WKS	DEST
70	W0000312.	LIBRARY RESOLVED SEARCH LISTS	New	EVT+1	DEST

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71	W0000313.	LIBRARY STACK MANAGEMENT RECORDS	New	EVT+1 DAY	DEST
72	W0000314.	LIBRARY INTERLENDING REQUEST RECORDS	New	EVT+1	DEST
73	W0000315.	LIBRARY REFERENCE QUESTIONS	New	FIS+1	DEST
74	W0000316.	LIBRARY INSTRUCTIONAL MATERIALS	New	EVT+1 DAY	DEST
75	W0000317.	LIBRARY PATRON RECORDS	New	EVT+3	DEST
76	W0000318.	LIBRARY BIBLIOGRAPHIC RECORD	New	EVT+1 DAY	DEST
77	W0000319.	LIBRARY CIRCULATION HISTORICAL USAGE RECORDS	New	EVT+1 WK	DEST
78	W0000320.	LIBRARY PATRON HISTORICAL CIRCULATION RECORDS	New	EVT+3	DEST
79	W0000321.	SPECIAL COLLECTIONS, MUSEUMS, AND GALLERIES MANAGEMENT RECORDS	New	PERM	PERM
80	W0000322.	SPECIAL COLLECTIONS AND MUSEUMS RESEARCHER REGISTRATION RECORDS	New	EVT+10	DEST
81	W0000323.	SPECIAL COLLECTIONS CIRCULATION RECORDS	New	EVT+10	DEST
82	W0000324.	SPECIAL COLLECTIONS INTERLENDING RECORDS	New	FIS+10	DEST
83	W0000325.	SPECIAL COLLECTIONS AND MUSEUMS REFERENCE/RESEARCH REQUESTS AND	New	FIS+5	DEST
		RESPONSES			
84	W0000326.	SPECIAL COLLECTIONS, MUSEUMS AND GALLERIES CONSERVATION TREATMENT	New	PERM	PERM
		RECORDS			
85	W0000327.	LIBRARY, SPECIAL COLLECTIONS, MUSEUMS, AND GALLERIES SPECIAL EVENT LOAN	New	EVT+5	DEST
		RECORDS			
86	W0000328.	LIBRARY, SPECIAL COLLECTIONS, MUSEUMS, AND GALLERIES EXHIBITION RECORDS	New	EVT+5	DEST
87	W0000329.	ACADEMIC ADVISING RECORDS	New	EVT+8	DEST
88	W0000330.	ACADEMIC ADVISING RECORDS - ADMITTED STUDENTS - DID NOT ATTEND	New	EVT+2	DEST

370-NATU	JRAL RESOU	RCES			
/030/	PUBLIC SAI	FETY AND RESOURCE PROTECTION			
89	00905000.	LAW ENFORCEMENT CASE ACTIVITY REPORTS	Amended	EVT+6	DEST
90	01228000.	COMMERCIAL AND FARM OCCUPATIONAL LICENSES	New	EVT+3	DEST
/045/	AIR MANAGEMENT (045)				
91	01229000.	FEDERAL - LEVEL POLICYMAKING AND REGULATORY IMPLEMENTATION	New	EVT+10	SHSW
92	01230000.	STATE - LEVEL POLICYMAKING AND REGULATORY IMPLEMENTATION	New	EVT+10	SHSW
93	01231000.	VOLUNTARY AIR QUALITY PROGRAMS AND ACTIVITIES	New	EVT+10	SHSW

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395-TRAN	SPORTATION				
/300/	STATE PATE	ROL			
94	00375000.	VEHICLE INSPECTION REPORTS	Amended	EVT+3	DEST
95	00501000.	TRAFFIC CRASH REPORTS	Amended	EVT+5	DEST
96	00502000.	MOTORIST ASSIST REPORTS	Amended	EVT+1	DEST
97	00503000.	OFFENSE / INCIDENT REPORTS	Amended	EVT+10	DEST
98	00504000.	SALVAGE VEHICLE RECORDS	Amended	EVT+3	DEST
99	00511000.	WISCONSIN UNIFORM TRAFFIC CITATIONS (UTC)	Amended	EVT+10	DEST
100	00512000.	TRAFFIC WARNINGS / EQUIPMENT VIOLATION NOTICES	Amended	EVT+10	DEST
101	00513000.	PARENT NOTIFICATION LETTERS INVOLVING JUVENILES	Amended	EVT+10	DEST
102	00515000.	PROPERTY REPORTS / RECEIPTS	Amended	EVT+5	DEST
103	00516000.	OPERATING WHILE IMPAIRED (OWI) RECORDS	Amended	EVT+10	DEST
104	00519000.	ESCORT SERVICE REPORTS	Amended	EVT+3	DEST
105	00522000.	WARRANT RECORDS	Amended	EVT+10	DEST
106	00526000.	SPEEDOMETER CERTIFICATIONS	Amended	EVT+10	DEST

Amended

Amended

Amended

Amended

Amended

Amended

Amended

New

EVT+1

EVT+3

EVT+3

EVT+10

EVT+120 DAYS

EVT+120 DAYS

EVT+50

EVT+30 DAYS

DEST

DEST

DEST

DEST

DEST

DEST

DEST

DEST

435-HEAL	TH SERVICES					
115	01148000.	LIKENESS RELEASE AUTHORIZATIONS	New	EVT+3	DEST	
/102/	DPH - ENVIE	DPH - ENVIRONMENTAL & OCCUPATIONAL HEALTH				
116	00237000.	RADIOACTIVE MATERIALS LICENSING AND INVESTIGATIONS	Amended	EVT+5	DEST	
117	00238000.	REGISTRATION OF RADIATION INSTALLATION WITH RADIATION GENERATING	Amended	EVT+5	DEST	
		EQUIPMENT				
118	00244000.	INSPECTIONS OF X-RAY INSTALLATIONS	Amended	EVT+1 WK	DEST	
119	01115000.	PORTABLE X-RAY DEVICE INSPECTIONS	Amended	EVT+5	DEST	
120	01116000.	RADIATION-SHIELDING PLAN APPLICATIONS	Amended	EVT+5	DEST	
121	01117000.	MAMMOGRAPHY INSPECTIONS	Amended	EVT+5	DEST	

107

108

109

110

111

112

113

114

00527000.

00528000.

00536000.

00624000.

00940000.

00941000.

00942000.

00943000.

AIRCRAFT REPORT FILE

INVESTIGATION CASE FILES

PURSUIT REPORTS

VEHICLE IDENTIFICATION REPORTS

STATE SCALE VEHICLE WEIGHT AND SIZE RECORDS

NON-EVIDENTIARY AUDIO AND VIDEO RECORDINGS

ROUTINE AUTOMATED LICENSE PLATE RECOGNITION (ALPR) READS

EVIDENTIARY AUDIO AND VIDEO RECORDINGS

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Division #	Division Nam	е		Request *	Retention	Disposition *
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/109/	DPH - COMM DISEASE - HIV/AIDS			
122	01070000. AIDS / HIV DRUG ASSISTANCE AND INSURANCE ASSISTANCE PROGRAM	Amended	EVT+3 YRS&3 MOS	DEST
/705/	DMS - PROGRAMS & POLICY			
123	01147000. WISCONSIN MEDICAID WAIVER APPROVALS	New	EVT+5	SHSW

455	-JUSTI	CE				
	124	00014000.	CASE FILES - SPECIAL	Renewal	EVT+20	DEST
	125	00014A00.	CASE FILES - SPECIAL - LONG TERM	Amended	EVT+75	DEST

505-ADMI	NISTRATION				
/875/	CAPITOL POLICE				
126	00203000.	EVIDENCE SEIZURE DOCUMENTATION	Amended	EVT+7	DEST
127	00204000.	CAPITOL POLICE FIELD TRAINING - FILES	Amended	EVT+7	DEST
128	00949000.	CAPITOL POLICE FIELD TRAINING - COURSE MATERIAL	New	EVT+8	DEST

550-PUBL					
129	00018000.	FELONIES OTHER THEN CLASS A FELONIES AND CHAPTER 980	Amended	EVT+50	DEST
130	00019000.	CLASS A FELONIES AND CHAPTER 980'S	Amended	EVT+75	DEST
131	00021000.	CASE FILES - ALL OTHERS	Amended	EVT+20	DEST
/2000/	APPELLATE				
132	00013000.	APPELLATE DIVISION MATTERS AND PRIVATE BAR CFILES	Amended	EVT+7	DEST

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

MUNICIPA	LITIES						
/041251/	MILWAUKEE						
/134/	MUNICIPAL	/UNICIPAL COURT					
133	09-0084	CITATION RECORDS - UNFILED	Amended	EVT+3 MOS	DEST		
134	09-E051	COURT PROCEEDINGS - ELECTRONIC RECORDING	Amended	EVT+10	DEST		
135	09-E054	CASE RECORDS - CLOSED	Amended	EVT+5	DEST		
/151/	DEPARTMENT OF ADMINISTRATION						
136	61-0240	REQUEST TO FILL VACANT POSITIONS	Renewal	FIS+4	DEST		

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/153/	DEPARTMENT OF ADMINISTRATION						
137	82-0061 SHARED REVENUES / TAXES ESTIMATES	Renewal	CR+5	DEST			
/162/	DEPARTMENT OF EMPLOYEE RELATIONS						
138	75-0096 UNEMPLOYMENT COMPENSATION RECORD	Renewal	EVT+2	DEST			
/197/	DEPARTMENT OF CITY DEVELOPMENT						
139	14-A006 TAX INCREMENTAL DISTRICT FILES	Renewal	EVT+5	TRANS OTHER			
/211/	OFFICE OF THE COMPTROLLER						
140	08-0017 TAX DEED PROPERTIES ANNUAL DOCUMENTATION	Renewal	FIS+10	DEST			
141	96-0052 INDUSTRIAL REVENUE BOND FILES	Amended	EVT+10	DEST			
/300/	MILWAUKEE POLICE DEPARTMENT						
142	24-0002 CITATION RECORDS - TRAFFIC AND MUNICIPAL	New	EVT+4	DEST			
143	24-S006 MILWAUKEE POLICE INFORMATION SYSTEM INPUT FORMS	New	EVT+4 MOS	DEST			
144	82-0116 PROPERTY INVENTORIES - DISTRICTS	Amended	EVT+3	DEST			
/330/	MILWAUKEE POLICE DEPARTMENT						
145	76-0079 PROPERTY INVENTORY FILES - PROPERTY CONTROL	Amended	EVT+7	DEST			
/334/	MILWAUKEE POLICE DEPARTMENT						
146	87-0006 RESTRAINING ORDER OR INJUNCTION	Amended	EVT+1 MO	DEST			
/359/	MILWAUKEE POLICE DEPARTMENT						
147	14-E004 AUTOMATED LICENSE PLATE READER RECORDS	Renewal	EVT+1	DEST			
148	DEPARTMENT OFNEIGHBORHOOD SERVICES						
149	21-0001 CONDEMNATION FILES - RESTORED / RESCINDED	New	EVT+10	DEST			
150	70-A011 CONDEMNATION RECORDS - COMPLETED	Amended	-	TRANS OTHER			
151	74-0172 CONTRACTOR LICENSURE MATERIALS	Renewal	EVT+7	DEST			
/383/	MILWAUKEE HEALTH DEPARTMENT						
152	24-0003 FOOD INSPECTION PLACARDS	New	EVT+2 MOS	DEST			
/501/	DEPARTMENT OF PUBLIC WORKS						
153	85-0040 SPECIAL PRIVILEGE PERMITS APPLICATION	Amended	EVT+5	DEST			
/548/	DEPARTMENT OF PUBLIC WORKS						
154	88-0038 TRANSPORTATION AIDS RECORDS	Amended	EVT+8	DEST			
/641/	MILWAUKEE WATER WORKS						
155	23-0038 METER READING AND BILLING RECORDS	New	FIS+6	DEST			
156	23-0039 METER TESTING AND HISTORY RECORDS	New	EVT+6	DEST			
157	96-0053 PUBLIC SERVICE COMMISSION ORDERS AND DOCUMENTATION	Amended	EVT+3	TRANS OTHER			
158	97-0076 PRODUCTION / PUMPAGE RECORDS - MONTHLY SUMMARIES	Amended		DEST			
159	97-0079 CUSTOMER SERVICE / ACCOUNT FILES	Amended	CR+6	DEST			

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160	97-0115	ACCUMULATED DEPRECIATION RECORDS - TREATMENT PLANTS	Amended	FIS+25	DEST
161	97-0120	RATE SCHEDULES	Renewal	EVT+30 DAYS	DEST
162	97-0121	PAYMENT IN LIEU OF TAXES (PILOT) FILES	Amended	FIS+7	DEST
163	98-0009	CONNECTION / DISCONNECTION ORDERS	Amended	EVT+3	DEST
164	98-0011	REVENUE SUMMARIES	Amended	FIS+6	DEST
/661/	DEPARTMENT OF PUBLIC WORKS				
165	12-0012	PARKING STRUCTURE ACCESS TICKET STOCK	Amended	EVT+1	DEST
166	72-0119	PARKING VIOLATION CASE FILES	Amended	EVT+3	DEST
167	95-0038	WEIGHT TICKET - DISPOSED VEHICLES	Amended	FIS+1	DEST

Request and Disposition Legend

New: Submission has not been reviewed before Amended: Submission has changes from previous version Renewal: Submission has no changes from previous version Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential SHSW: Transfer to Wisconsin Historical Society UW-TRANS: Transfer to UW Archives TRANS OTHER: Transfer as noted on submission PERM: Retain Permanently