

| Agency Name and #                      |  |  | Request *                   | Retention | Disposition * |
|--|--|--|-----------------------------|-----------|---------------|
| Division #                             | Division Name                          |  | (* see Legend on last page) |           |               |
| Index #                                | RDA #                                  | RDA Title  |                             |           |               |
| <b>145-COMMISSIONER OF INSURANCE</b>   |  |  |                             |           |               |
| /320/                                  | CONSUMER COMPLAINT / MARKET REGULATION |  |                             |           |               |
| 1                                      | 00035B00.                              | COMPLAINT FILES - IMAGED FILE                                  | Renewal                     | EVT+10    | DEST          |
| <b>155-PUBLIC SERVICE COMMISSION</b>   |  |  |                             |           |               |
| /002/                                  | ADMINISTRATIVE SERVICES-RECORDS        |  |                             |           |               |
| 2                                      | 00008000.                              | NON-LANDMARK CASES   | Amendment                   | EVT+10    | DEST          |
|  |  | <b>Description revised.</b>                                    |                             |           |               |
| 3                                      | 00009000.                              | LANDMARK CASES   | Amendment                   | EVT+10    | SHSW          |
|  |  | <b>Description revised.</b>                                    |                             |           |               |
| 4                                      | 00020000.                              | NEWS RELEASES  | Amendment                   | EVT+5     | SHSW          |
| 5                                      | 00021000.                              | INFORMAL CASE FILES  | Amendment                   | EVT+6     | DEST          |
|  |  | <b>Retention changed.</b>                                      |                             |           |               |
| <b>285A-UW MADISON</b>                 |  |  |                             |           |               |
| 6                                      | 19001912.                              | ENGINEERING UNDERGRADUATE STUDENT RECORD                       | New                         | EVT+15    | DEST          |
| /534265/                               | SMPH - MEDICINE - INFECTIOUS DISEASES  |  |                             |           |               |
| 7                                      | 53001926.                              | INFECTIOUS DISEASE CLINICAL STUDIES AND RESEARCH RECORDS       | New                         | EVT+15    | DEST          |
| <b>285D-UW GREEN BAY</b>               |  |  |                             |           |               |
| /285D/                                 | UW GREEN BAY                           |  |                             |           |               |
| 8                                      | 00468000                               | STUDENT CLIENT FILE  | Renewal                     | EVT+5     | DEST          |
|  |  | <b>Misspelling corrected in title and description revised.</b> |                             |           |               |
| 9                                      | 00469000.                              | CURATOR OF ARTS FILES  | Renewal                     | CR+5      | UW-TRANS      |
|  |  | <b>Misspelling corrected in title and event revised.</b>       |                             |           |               |
| <b>285P-UW HOSPITALS &amp; CLINICS</b> |  |  |                             |           |               |
| /518003/                               | UWHC - RADIOLOGY                       |  |                             |           |               |
| 10                                     | 00063000.                              | DIAGNOSTIC X-RAYS - ADULT                                      | Amendment                   | EVT+7     | DEST          |
| 11                                     | 00063A00.                              | DIAGNOSTIC X-RAYS - MAMMOGRAPHY                                | Amendment                   | CR+10     | DEST          |
|  |  | <b>Description revised.</b>                                    |                             |           |               |
| 12                                     | 00063B00.                              | DIAGNOSTIC X-RAYS - PEDIATRIC                                  | Amendment                   | EVT+7     | DEST          |

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| <b>285W-UW SYSTEM ADMINISTRATION</b> |           |  |     |       |      |
|--------------------------------------|-----------|--|-----|-------|------|
| <b>13</b>                            | UWGNT001. | GRANT FOLDERS - FEDERAL AND NON-FEDERAL - ACCEPTED     | New | CR+6  | DEST |
| <b>14</b>                            | UWGNT002. | GRANT PROPOSALS REVIEW FILES - REJECTED OR NO RESPONSE | New | EVT+4 | DEST |
| <b>15</b>                            | UWGNT003. | GRANT FILES - UW-SYSTEM ADMINISTERED                   | New | EVT+6 | DEST |
| <b>16</b>                            | UWGNT004. | GRANT FILES - INTERNAL GRANT AWARD DOCUMENTATION       | New | EVT+6 | DEST |
| <b>17</b>                            | UWGNT005. | SCIENTIFIC OR RESEARCH MISCONDUCT RECORDS              | New | EVT+7 | DEST |

| <b>292- WI TECHNICAL COLLEGE SYSTEM BOARD</b> |   |  |           |       |      |
|---|---|--|-----------|-------|------|
| <i>/292/</i>                                  | <i>WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD</i> |  |           |       |      |
| <b>18</b>                                     | 00016000.                                       | STAFF ACCOUNTING REPORTS                                 | Amendment | EVT+7 | DEST |
| <b>19</b>                                     | 00019000.                                       | PROGRAM APPROVAL DOCUMENTS - WTCSB APPROVAL NOT REQUIRED | Amendment | EVT+3 | DEST |
| <b>20</b>                                     | 00020000.                                       | PROGRAM APPROVAL DOCUMENTS - WTCSB APPROVAL REQUIRED     | Amendment | EVT+3 | DEST |
| <b>21</b>                                     | 00022000.                                       | UFFAS REPORTS  | Amendment | EVT+7 | DEST |
| <b>22</b>                                     | 00023000.                                       | CLIENT REPORTING   | Amendment | EVT+7 | DEST |
| <b>23</b>                                     | 00026000.                                       | CONTRACT REPORTS   | Amendment | EVT+7 | DEST |

| <b>370-NATURAL RESOURCES</b> |  |  |           |        |      |
|------------------------------|--|--|-----------|--------|------|
| <i>/018/</i>                 | <i>FACILITIES AND LAND</i>             |  |           |        |      |
| <b>24</b>                    | 00780000.                              | MASTER PLAN CASE FILE - OFFICIAL FACILITES & LAND (LF) RECORD                | Amendment | P      | PERM |
| <b>25</b>                    | 00781000.                              | PROPERTY FEASIBILITY STUDIES   | Amendment | P      | PERM |
| <i>/022/</i>                 | <i>AIR MANAGEMENT</i>                  |  |           |        |      |
| <b>26</b>                    | 01169000.                              | AIR PERMIT APPLICATION   | New       | EVT+5  | DEST |
| <b>27</b>                    | 01170000.                              | AIR PERMIT REVIEW  | New       | EVT+5  | DEST |
| <b>28</b>                    | 01171000.                              | AIR PERMIT DETERMINATION   | New       | EVT+5  | DEST |
| <b>29</b>                    | 01172000.                              | AIR PERMIT BILLING   | New       | EVT+5  | DEST |
|                              |  | <b>Description revised.</b>  |           |        |      |
| <b>30</b>                    | 01173000.                              | AIR PERMIT CONTESTED CASE AND JUDICIAL REVIEW DOCUMENTS                      | New       | EVT+10 | DEST |
| <i>/026/</i>                 | <i>WASTE &amp; MATERIAL MANAGEMENT</i> |  |           |        |      |
| <b>31</b>                    | 00430000.                              | SOLID WASTE LAND DISPOSAL / PLACEMENT CASE FILES                             | Amendment | EVT+10 | DEST |
| <b>32</b>                    | 00431000.                              | SOLID WASTE PCB (POLYCHLORINATED BIPHENYLS) STORAGE AND TREATMENT CASE FILES | Amendment | EVT+10 | DEST |
| <b>33</b>                    | 00433000.                              | CONSTRUCTION ON WASTE SITES CASE FILES                                       | Amendment | EVT+10 | DEST |
| <b>34</b>                    | 00434000.                              | SOLID WASTE PROPOSED LANDFILL CASE FILES                                     | Amendment | EVT+20 | DEST |

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| 35                | 00435000.     | SOLID WASTE PROCESSING FACILITY CASE FILES   | Amendment                   | EVT+10    | DEST          |
| 36                | 00436000.     | SOLID WASTE STORAGE AND TRANSPORTATION FACILITY CASE FILES   | Amendment                   | EVT+10    | DEST          |
| 37                | 00437000.     | WASTE MANAGEMENT COMPLAINT FILES   | Amendment                   | EVT+10    | DEST          |
|                   |               | <b>Event revised.</b>  |                             |           |               |
| 38                | 00438000.     | SOLID WASTE FACILITY OR HAZARDOUS WASTE FACILITY CONTESTED CASE / INFORMATIONAL HEARINGS                       | Amendment                   | EVT+5     | DEST          |
|                   |               | <b>Description revised.</b>  |                             |           |               |
| 39                | 00445000.     | HAZARDOUS WASTE LAND DISPOSAL CASE FILES   | Amendment                   | EVT+10    | DEST          |
| 40                | 00446000.     | HAZARDOUS WASTE TREATMENT OR STORAGE CASE FILES  | Amendment                   | EVT+10    | DEST          |
| 41                | 00447000.     | HAZARDOUS WASTE PROPOSED SITE CASE FILES   | Amendment                   | EVT+10    | DEST          |
| 42                | 00448000.     | HAZARDOUS WASTE TRANSPORTERS AND TRANSFER FACILITIES FILES   | Amendment                   | EVT+10    | DEST          |
|                   |               | <b>Event revised.</b>  |                             |           |               |
| 43                | 00449000.     | HAZARDOUS WASTE GENERATOR CASE FILES   | Amendment                   | EVT+10    | DEST          |
|                   |               | <b>Event revised.</b>  |                             |           |               |
| 44                | 00450000.     | HAZARDOUS WASTE EXEMPT FACILITIES  | Amendment                   | EVT+10    | DEST          |
|                   |               | <b>Event revised.</b>  |                             |           |               |
| 45                | 00451000.     | MANIFESTS  | Amendment                   | CR+10     | DEST          |
|                   |               | <b>Confidential access completed.</b>  |                             |           |               |
| 46                | 00487000.     | METALLIC MINING PROGRAM CASE FILES (INCLUDES FERROUS AND NON-FERROUS MINING)                                   | Amendment                   | P         | PERM          |
| 47                | 00488000.     | NON-CONFORMING METALLIC MINING CASE FILES  | Amendment                   | EVT+10    | SHSW          |
| 48                | 00489000.     | METALLIC MINING EXPLORATION FILES (INCLUDES FERROUS AND NON-FERROUS MINING)                                    | Amendment                   | EVT+5     | SHSW          |
| 49                | 00490000.     | METALLIC MINING EXPLORATION DRILLHOLE LOCATION AND ABANDONMENT FILES (INCLUDES FERROUS AND NON-FERROUS MINING) | Amendment                   | P         | PERM          |
| 50                | 00491000.     | NON-METALLIC MINING MASTER FILES - NON-DNR REGULATORY AUTHORITY  | Amendment                   | EVT+20    | SHSW          |
| 51                | 00491A00.     | NON-METALLIC MINING COUNTY MASTER FILES - DNR REGULATORY AUTHORITY   | Amendment                   | EVT+20    | SHSW          |
| 52                | 00493000.     | MINING POLICY DOCUMENTATION (INCLUDES FERROUS AND NON-FERROUS MINING)  | Amendment                   | EVT+10    | SHSW          |
| 53                | 00495000.     | MINING PUBLIC INFORMATION MATERIALS (INCLUDES FERROUS AND NON-FERROUS MINING)                                  | Amendment                   | EVT+3     | SHSW          |
|                   |               | <b>Disposition changed.</b>  |                             |           |               |
| 54                | 00507000.     | RESPONSIBLE UNIT (RU) FILES  | Amendment                   | EVT+3     | DEST          |

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| 55                | 00508000.                              | MATERIAL RECOVERY FACILITY FILES   | Amendment                   | EVT+10    | DEST          |
| 56                | 01160000.                              | SOLID WASTE / RECYCLABLES TRANSPORTATION FACILITY CASE FILES (INCLUDES INFECTIOUS WASTE TRANSPORTATION FACILITIES) | New                         | EVT+10    | DEST          |
| 57                | 01161000.                              | INFECTIOUS / MEDICAL WASTE GENERATOR ANNUAL REPORT CASE FILES  | New                         | EVT+10    | DEST          |
| 58                | 01162000.                              | PHARMACEUTICAL AND SHARPS COLLECTION STATIONS  | New                         | EVT+5     | DEST          |
| 59                | 01163000.                              | BENEFICIAL USE OF INDUSTRIAL BY-PRODUCTS - CASE FILES  | New                         | EVT+10    | DEST          |
| 60                | 01164000.                              | BENEFICIAL USE ANNUAL CERTIFICATION REPORTS  | New                         | EVT+5     | DEST          |
| 61                | 01165000.                              | WASTE & MATERIALS MANAGEMENT PROGRAM DATA  | New                         | P         | PERM          |
| 62                | 01166000.                              | FILE INVENTORY TRACKING  | New                         | EVT       | DEST          |
| 63                | 01167000.                              | E-CYCLING FACILITY FILES   | New                         | EVT+10    | DEST          |
| /027/             | <i>REMEDIATION &amp; REDEVELOPMENT</i> |  |                             |           |               |
| 64                | 00515000.                              | BRRTS (BUREAU FOR REMEDIATION & REDEVELOPMENT TRACKING SYSTEM)   | Amendment                   | P         | PERM          |
| 65                | 00522000.                              | UST SITE REPORTS   | Amendment                   | P         | PERM          |
| 66                | 00523000.                              | ABANDONED CONTAINERS PROGRAM CASE FILES  | Amendment                   | P         | PERM          |
| 67                | 00524000.                              | BROWNFIELD SITE CASE FILES   | Amendment                   | P         | PERM          |
| 68                | 00525000.                              | FEDERAL SUPERFUND CASE FILES   | Amendment                   | P         | PERM          |
| 69                | 00526000.                              | STATE FUNDED RESPONSE CASE FILES   | Amendment                   | P         | PERM          |
| 70                | 00527000.                              | VOLUNTARY PARTY LIABILITY EXEMPTION (VPLE) PROGRAM CASE FILES  | Amendment                   | P         | PERM          |
| 71                | 00528000.                              | DRY CLEANER ENVIRONMENTAL RESPONSE PROGRAM CASE FILES  | Amendment                   | P         | PERM          |
| 72                | 00532000.                              | SPILLS PROGRAM CASE FILES  | Amendment                   | EVT+100   | SHSW          |
| 73                | 00533000.                              | GIS REGISTRY SUMMARY DATA  | Amendment                   | P         | PERM          |
| 74                | 00534000.                              | GIS REGISTRY SITES DETAIL DATA - NO LONGER CONTAMINATED  | Amendment                   | P         | PERM          |
| 75                | 01122000.                              | PETROLEUM ENVIRONMENTAL CLEANUP FUND AWARD (PECFA) TECHNICAL SITE FILES  | Amendment                   | P         | PERM          |
| 76                | 01123000.                              | PETROLEUM ENVIRONMENTAL CLEANUP FUND AWARD (PECFA) REMEDIATION CLAIM FILES   | Amendment                   | EVT+7     | DEST          |
| /043/             | <i>WATER QUALITY</i>                   |  |                             |           |               |
| 77                | 01174000.                              | SURFACE WATER INTEGRATED MONITORING SYSTEM (SWIMS)   | New                         | P         | PERM          |
| 78                | 01175000.                              | AQUATIC PLANT MANAGEMENT (APM) PERMIT  | New                         | P         | PERM          |
| 79                | 01176000.                              | REGISTER OF WATERBODIES (ROW)  | New                         | P         | PERM          |

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| <b>395-TRANSPORTATION</b> |  |  |           |           |      |
|---------------------------|--|--|-----------|-----------|------|
| /037/                     | <i>DTIM - RR &amp; HARBORS</i>             |  |           |           |      |
| <b>80</b>                 | 00363000.                                  | HARBOR ASSISTANCE PROGRAM (HAP) PROJECT FILES  | Amendment | EVT+25    | DEST |
| /231/                     | <i>DMV - QUALIFICATIONS &amp; ISSUANCE</i> |  |           |           |      |
| <b>81</b>                 | 00047000.                                  | MOTOR VEHICLE SURVEYS FILES  | Amendment | EVT+2     | DEST |
|                           | 00100000                                   | DRIVER LICENSE (DL) AND IDENTIFICATION (ID) CARD APPLICATION PAPER FILE - BEFORE 2013      | Amendment | EVT+6 MOS | DEST |
| <b>82</b>                 | 00100A00.                                  | DRIVER LICENSE (DL) AND IDENTIFICATION (ID) CARD APPLICATION / RENEWAL PAPER FILE          | Amendment | EVT       | DEST |
| <b>83</b>                 | 00100C00.                                  | DRIVER LICENSE AND ID CARD APPLICATION / RENEWAL DIGITAL IMAGE FILE                        | New       | EVT+10    | DEST |
| <b>84</b>                 | 00221A00.                                  | DRIVER CASE FILES - MEDICAL RELATED RECORDS  | Amendment | EVT+2 MOS | DEST |
| <b>85</b>                 | 00548000.                                  | MEDICAL REVIEW BOARD HEARINGS FILE   | Amendment | EVT+1     | DEST |
| <b>86</b>                 | 00667000.                                  | COMMERCIAL DRIVER LICENSE (CDL) THIRD PARTY TESTING COMPANIES / EXAMINERS PAPER FILES      | New       | EVT       | DEST |
| <b>87</b>                 | 00668000.                                  | COMMERCIAL DRIVER LICENSE (CDL) THIRD PARTY TESTING COMPANIES / EXAMINERS ELECTRONIC FILES | New       | EVT+5     | DEST |
| <b>88</b>                 | 00669000.                                  | CDL THIRD PARTY TESTING PAPER FILE OF INACTIVE COMPANIES AND EXAMINERS                     | New       | EVT+5     | DEST |

| <b>410-CORRECTIONS</b> |           |  |           |       |      |
|------------------------|-----------|--|-----------|-------|------|
| <b>89</b>              | 00182000. | SPECIAL REPORT ON TERMINATED OFFENDERS | Amendment | CR+30 | SHSW |

| <b>435-HEALTH SERVICES</b> |   |  |           |        |      |
|----------------------------|---|--|-----------|--------|------|
| /102/                      | <i>DPH - ENVIRONMENTAL &amp; OCCUPATIONAL HEALTH</i>              |  |           |        |      |
| <b>90</b>                  | 01025A00.   | ASBESTOS AND LEAD PROGRAMS - TRAINING, ACCREDITATION AND CERTIFICATION | Amendment | EVT+50 | DEST |
|                            |   | <b>Event revised.</b>  |           |        |      |
| <b>91</b>                  | 01025B00.   | ASBESTOS AND LEAD PROGRAM - ACTIVITY NOTIFICATIONS                     | Amendment | EVT+50 | DEST |
| <b>92</b>                  | 01025C00.   | ASBESTOS AND LEAD PROGRAM - ENFORCEMENT FILES                          | Amendment | EVT+50 | DEST |
| /105/                      | <i>DPH- LOCAL HEALTH SUPPORT &amp; EMERGENCY MEDICAL SERVICES</i> |  |           |        |      |
| <b>93</b>                  | 00228000.   | FR/EMT CERTIFICATION / LICENSE   | Amendment | EVT+8  | DEST |
| <b>94</b>                  | 00231000.   | EMERGENCY MEDICAL SERVICE APPLICATION                                  | Amendment | EVT+5  | DEST |

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| /225/                              | <i>DMHSAS AND DLTC - FACILITIES</i>           |  |                             |           |               |
| <b>95</b>                          | 00759000.                                     | MEDICAL TEST TRACINGS / GRAPHS (EEG, EKG, X-RAY)   | Amendment                   | EVT+8     | DEST          |
| <b>96</b>                          | 00907000.                                     | CASELOAD NOTES   | Amendment                   | EVT+1     | DEST          |
| <b>97</b>                          | 00978000.                                     | MEDICATION ERROR REPORTS   | Amendment                   | EVT+5     | DEST          |
| /405/                              | <i>DHCAA - FISCAL MANAGEMENT</i>              |  |                             |           |               |
| <b>98</b>                          | 01007000.                                     | ESTATE RECOVERIES AND WFCAP MEDICAL ASSISTANCE ELIGIBILITY REQUIREMENTS                          | Amendment                   | FIS+3     | DEST          |
| /640/                              | <i>DQA -- DIVISION OF QUALITY ASSURANCE</i>   |  |                             |           |               |
| <b>99</b>                          | 01086000.                                     | CAREGIVER MISCONDUCT INCIDENT REPORTS - NO JURISDICTION OR NO CAREGIVER NAMED / NO INVESTIGATION | Amendment                   | EVT+25    | DEST          |
| /646/                              | <i>DQA - OFFICE OF PLAN REVIEW INSPECTION</i> |  |                             |           |               |
| <b>100</b>                         | 00592000.                                     | HEALTH CARE CONSTRUCTION   | Amendment                   | EVT+1     | DEST          |
| /810/                              | <i>SECRETARY AND EXECUTIVE OFFICES</i>        |  |                             |           |               |
| <b>101</b>                         | 00863000.                                     | PUBLIC INFORMATION OFFICE EXTERNAL COMMUNICATION   | Amendment                   | CR+3      | SHSW          |
|                                    |   | <b>Description revised.</b>  |                             |           |               |
| <b>437-CHILDREN &amp; FAMILIES</b> |   |  |                             |           |               |
| <b>102</b>                         | 00317000.                                     | ADMINISTRATOR AND POLICY MEMOS   | Amendment                   | EVT+10    | SHSW          |
| /100/                              | <i>OFFICE OF THE SECRETARY</i>                |  |                             |           |               |
| <b>103</b>                         | 00212000.                                     | OFFICE OF THE INSPECTOR GENERAL PROGRAM REVIEW FILES   | New                         | EVT+7     | DEST          |
| <b>445-WORKFORCE DEVELOPMENT</b>   |   |  |                             |           |               |
| /120/                              | <i>HUMAN RESOURCES</i>                        |  |                             |           |               |
| <b>104</b>                         | 00363000.                                     | DIVISION LIMITED ENGLISH PROFICIENCY (LEP) PLANS   | Amendment                   | EVT+5     | SHSW          |
| <b>105</b>                         | 00364000.                                     | DIVISION LEP SELF ASSESSMENTS AND EVALUATION   | Amendment                   | EVT+5     | DEST          |
| <b>106</b>                         | 00366000.                                     | LEP RELATED TOOLS  | Amendment                   | EVT+1     | DEST          |
| <b>107</b>                         | 00368000.                                     | LEP OMBUDSMAN  | Amendment                   | EVT+3     | DEST          |
| <b>108</b>                         | 00370000.                                     | LEP PROGRAM METRICS  | Amendment                   | CR+3      | DEST          |
| /900/                              | <i>YOUTH APPRENTICESHIP</i>                   |  |                             |           |               |
| <b>109</b>                         | 00032800.                                     | STUDENT RECORDS  | Amendment                   | EVT+50    | DEST          |
| <b>110</b>                         | 00463000.                                     | WISCONSIN YOUTH APPRENTICESHIP PROGRAM OPERATIONS DOCUMENTATION                                  | Amendment                   | EVT+7     | SHSW          |

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| <b>485-VETERANS AFFAIRS</b> |                               |  |           |        |      |
|-----------------------------|-------------------------------|--|-----------|--------|------|
| /002/                       | DIVISION OF VETERANS PROGRAMS |  |           |        |      |
| <b>111</b>                  | 00021A00.                     | UNCOLLECTIBLE PRIMARY MORTGAGE HOUSING LOANS | Amendment | EVT+20 | DEST |
| <b>112</b>                  | 00089000.                     | DISCHARGE REVIEW / PRISON CLIENT RECORDS     | New       | EVT+5  | DEST |
| <b>113</b>                  | 00147000.                     | UNCOLLECTIBLE VETERANS LOANS                 | New       | EVT+20 | DEST |

| <b>505-ADMINISTRATION</b> |  |   |           |        |      |
|---------------------------|--|---|-----------|--------|------|
| /213/                     | CAPITAL FINANCE                                      |   |           |        |      |
| <b>114</b>                | 00024000.  | BOND LEGAL DOCUMENTS  | Renewal   | EVT+4  | DEST |
|                           | <b>Event revised.</b>                                |   |           |        |      |
| /216/                     | ENVIRONMENTAL IMPROVEMENT FUND                       |   |           |        |      |
| <b>115</b>                | 00117000.  | MUNICIPAL FINANCIAL STATEMENTS AND FEDERAL SINGLE AUDITS                            | Amendment | EVT+4  | DEST |
|                           | <b>Event revised.</b>                                |   |           |        |      |
| <b>116</b>                | 00119000.  | ADMINISTRATIVE FILES - DISBURSEMENT AND FUND TRANSFER RECORDS                       | Amendment | FIS+20 | SHSW |
| <b>117</b>                | 00195000.  | CLOSED-OUT LOAN RECORDS - LOAN APPLICATION, BOND TRANSCRIPT, AND DISBURSEMENT FILES | Amendment | EVT+4  | DEST |
| /225/                     | FINANCIAL REPORTING GAAP - STATE CONTROLLER'S OFFICE |   |           |        |      |
| <b>118</b>                | 00201000.  | COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) WORKPAPERS                             | Renewal   | FIS+10 | DEST |
| /400/                     | FACILITIES DEVELOPMENT                               |   |           |        |      |
| <b>119</b>                | 00357A00.  | BUILDING CONTRACT SUPPORTING DOCUMENTS  | Renewal   | EVT+10 | DEST |
|                           | <b>Event revised.</b>                                |   |           |        |      |
| /700/                     | ENERGY   |   |           |        |      |
| <b>120</b>                | 00162000.  | ENERGY CONTRACT FILES   | Renewal   | EVT+5  | DEST |
|                           | <b>Withdrawn by agency.</b>                          |   |           |        |      |
| /711/                     | HOUSING AND COMMUNITY RESOURCES                      |   |           |        |      |
| <b>121</b>                | 00012A00.  | COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM HISTORY DATA                       | Renewal   | EVT+4  | DEST |
| <b>122</b>                | 00013000.  | DENIED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS                            | Renewal   | EVT+4  | DEST |
| <b>123</b>                | 00014000.  | COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT CASE FILES                         | Renewal   | EVT+3  | DEST |
| <b>124</b>                | 00015000.  | COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND SERVICING MANUALS      | Renewal   | EVT+4  | DEST |
| <b>125</b>                | 00344000.  | WISCONSIN FRESH START PROGRAM - GRANT ADMINISTRATIVE FILE                           | Renewal   | EVT+5  | DEST |
|                           | <b>Withdrawn by agency.</b>                          |   |           |        |      |

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| Agency Name and # |                              |   | Request *                   | Retention | Disposition * |
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| Division #        | Division Name                |   |                             |           |               |
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| 126               | 00353000.                    | HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) HUD FINANCIAL REPORTS                          | Renewal                     | EVT+30    | DEST          |
| 127               | 00354000.                    | FEDERAL HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) HOMEBUYER - GRANT CASE FILES           | Renewal                     | EVT+20    | DEST          |
|                   |                              | <b>Withdrawn by agency.</b>   |                             |           |               |
| 128               | 00355000.                    | FEDERAL HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) HOMEBUYER - GRANT ADMINISTRATION FILES | Renewal                     | EVT+10    | DEST          |
|                   |                              | <b>Withdrawn by agency.</b>   |                             |           |               |
| /800/             | <i>FACILITIES MANAGEMENT</i> |   |                             |           |               |
| 129               | 00350000.                    | BACKGROUND CHECKS ON CUSTODIAL CREWS  | Amendment                   | EVT+6 MOS | DEST          |
|                   |                              | <b>Confidential access revised.</b>   |                             |           |               |
| /875/             | <i>CAPITOL POLICE</i>        |   |                             |           |               |
| 130               | 00202000.                    | BLOOD BORNE PATHOGENS   | Renewal                     | EVT+30    | DEST          |

| <b>515-EMPLOYEE TRUST FUNDS</b> |                               |  |           |       |      |
|---------------------------------|-------------------------------|--|-----------|-------|------|
| /700/                           | <i>ETF DEPARTMENT RECORDS</i> |  |           |       |      |
| 131                             | 00037000.                     | LIFE / ICI / ERA REMITTANCE REPORTS AND TRANSMITTALS   | Amendment | EVT+7 | DEST |
| 132                             | 00053000.                     | ETF GOVERNING BOARDS' MEETING MATERIALS - OPEN & CLOSED SESSIONS, ELECTRONIC 1911 THROUGH 2000 | Amendment | P     | PERM |
| 133                             | 00053A00.                     | ETF GOVERNING BOARD'S MEETING MATERIALS - OPEN SESSIONS, ELECTRONIC AND PAPER 2001 - 2015      | Amendment | P     | PERM |
| 134                             | 00053B00.                     | ETF GOVERNING BOARDS' MEETING MATERIALS - OPEN SESSIONS, ELECTRONIC 2016 - FORWARD             | Amendment | P     | PERM |
| 135                             | 00053C00.                     | ETF GOVERNING BOARDS' MEETING MATERIALS - CLOSED SESSIONS - ELECTRONIC 2016 - FORWARD          | Amendment | P     | PERM |
| 136                             | 00053D00.                     | ETF GOVERNING BOARDS' MEETING MATERIALS - CLOSED SESSIONS, ELECTRONIC AND PAPER 2000 - 2015    | New       | P     | PERM |
| 137                             | 00053E00.                     | BOARD ELECTION BALLOTS & REPORTS   | New       | EVT+1 | DEST |
| 138                             | 00053F00.                     | BOARD MEMBER FILES   | New       | EVT+2 | DEST |
| 139                             | 00053G00.                     | BOARD POLICIES   | New       | P     | PERM |
|                                 |                               | <b>Misspelling corrected in description.</b>   |           |       |      |
| 140                             | 00072000.                     | EMPLOYEE REIMBURSEMENT ACCOUNT (ERA) PROCESSING APPLICATION                                    | Amendment | EVT+4 | DEST |
| 141                             | 00085000.                     | ADMINISTRATIVE EXPENSE ALLOCATIONS   | Renewal   | FIS+4 | DEST |

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| <b>566-REVENUE</b> |                     |   |           |        |      |
|--------------------|---------------------|---|-----------|--------|------|
| /4000/             | RESEARCH & ANALYSIS |   |           |        |      |
| <b>142</b>         | 00190000.           | SUBJECT FILES                                       | Amendment | CR+7   | DEST |
|                    |                     | <b>Withdrawn by agency.</b>                         |           |        |      |
| <b>143</b>         | 00468000.           | INCOME TAX SAMPLE, MODEL, AND AGGREGATED STATISTICS | New       | P      | PERM |
| /8421/             | LOTTERY             |   |           |        |      |
| <b>144</b>         | 00469000.           | INSTANT SCRATCH GAME MASTER FILE                    | New       | EVT+10 | DEST |
|                    |                     | <b>Description revised.</b>                         |           |        |      |

| <b>680-SUPREME COURT</b> |  |   |           |        |      |
|--------------------------|--|---|-----------|--------|------|
| /001/                    | DIRECTOR OF STATE COURTS - MGMT SERVICES |   |           |        |      |
| <b>145</b>               | 00300000.                                | CIRCUIT COURT JUDGE AFFIDAVIT                                 | Renewal   | CR+5   | DEST |
| /004/                    | BOARD OF BAR EXAMINERS                   |   |           |        |      |
| <b>146</b>               | 00014000.                                | BAR APPLICANT FILES: ADMISSIONS                               | Amendment | EVT+45 | DEST |
|                          |  | <b>Description revised.</b>                                   |           |        |      |
| <b>147</b>               | 00015000.                                | BAR APPLICANT FILES: BAR EXAMINEES NOT ADMITTED               | Amendment | EVT+45 | DEST |
|                          |  | <b>Description revised.</b>                                   |           |        |      |
| <b>148</b>               | 00016000.                                | BAR APPLICANT FILES: MOTION APPLICANTS NOT ADMITTED           | Amendment | EVT+45 | DEST |
|                          |  | <b>Description revised.</b>                                   |           |        |      |
| <b>149</b>               | 00023000.                                | WISCONSIN BAR EXAMINATION INFORMATION                         | Amendment | EVT+45 | DEST |
|                          |  | <b>Description revised.</b>                                   |           |        |      |
| <b>150</b>               | 00024000.                                | BOARD MEETING MATERIALS                                       | Amendment | EVT+45 | DEST |
|                          |  | <b>Description revised.</b>                                   |           |        |      |
| <b>151</b>               | 00026000.                                | BAR APPLICANT FILES: DIPLOMA PRIVILEGE                        | Amendment | EVT+45 | DEST |
|                          |  | <b>Description revised.</b>                                   |           |        |      |
| /007/                    | MEDICAL MEDIATION PANELS                 |   |           |        |      |
| <b>152</b>               | 00200000                                 | CLOSED MEDICAL MALPRACTICE CASE FILES                         | Renewal   | EVT+20 | DEST |
| /012/                    | CIRCUIT COURTS-RECORDS LISTED IN SCR 72  |   |           |        |      |
|                          |  | <b>ALL DEPARTMENT 012 RDA SUBMISSIONS WITHDRAWN BY AGENCY</b> |           |        |      |
| <b>153</b>               | 00001000.                                | CIVIL CASE FILES  | Renewal   | EVT+20 | DEST |
| <b>154</b>               | 00002000.                                | CIVIL COURT RECORD  | Renewal   | EVT+20 | DEST |
| <b>155</b>               | 00003000.                                | CIVIL MINUTE RECORD   | Renewal   | EVT+20 | DEST |

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| 156               | 00005000.     | JUDGMENT DOCKET   | Renewal                     | EVT+20    | DEST          |
| 157               | 00006000.     | LIEN CLAIMS   | Amendment                   | EVT+30    | DEST          |
| 158               | 00006A00.     | CONSTRUCTION LIENS  | Amendment                   | EVT+6     | DEST          |
| 159               | 00006B00.     | CONDOMINIUM LIENS   | Amendment                   | EVT+7     | DEST          |
| 160               | 00007000.     | DELINQUENT UNEMPLOYMENT COMPENSATIONS, PUBLIC ASSISTANCE AND WORKERS COMPENSATION PAYMENT WARRANTS, AND DOCKETS | Amendment                   | EVT+20    | DEST          |
| 161               | 00007A00.     | DELINQUENT INCOME OR FRANCHISE TAX WARRANT DOCKETS FILED BEFORE AUGUST 1, 1981                                  | New                         | EVT+10    | DEST          |
| 162               | 00007B00.     | DELINQUENT INCOME OR FRANCHISE TAX WARRANT DOCKETS FILED ON AUGUST 1, 1981 TO APRIL 20, 2004                    | New                         | P         | PERM          |
| 163               | 00007C00.     | DELINQUENT INCOME OR FRANCHISE TAX WARRANT DOCKETS FILED ON OR AFTER MAY 1, 2004                                | New                         | EVT+20    | DEST          |
| 164               | 00007D00.     | DELINQUENT INCOME OR FRANCHISE TAX WARRANT DOCKETS FILED ON OR AFTER MAY 1, 2004 - RENEWED                      | New                         | EVT+20    | DEST          |
| 165               | 00008000.     | SMALL CLAIMS CASE FILES   | Renewal                     | EVT+20    | DEST          |
| 166               | 00008A00.     | SMALL CLAIMS CASE FILES - DISMISSED CASES   | Renewal                     | EVT+2     | DEST          |
| 167               | 00009000.     | SMALL CLAIMS COURT RECORD   | Renewal                     | EVT+20    | DEST          |
| 168               | 00009A00.     | SMALL CLAIMS COURT RECORD - DISMISSED CASES   | Renewal                     | EVT+2     | DEST          |
| 169               | 00010000.     | SMALL CLAIMS MINUTE RECORD  | Renewal                     | EVT+20    | DEST          |
| 170               | 00010A00.     | SMALL CLAIMS MINUTE RECORD - DISMISSED CASES  | Amendment                   | EVT+2     | DEST          |
| 171               | 00011000.     | FAMILY CASE FILES   | Renewal                     | EVT+30    | DEST          |
| 172               | 00011A00.     | FAMILY CASE FILES-OPEN CASES AFTER 30 YEARS   | Renewal                     | EVT+7     | DEST          |
| 173               | 00011B00.     | FAMILY CASE FILES - DISMISSED DIVORCES, LEGAL SEPARATIONS, AND ANNULMENTS                                       | New                         | EVT+5     | DEST          |
| 174               | 00012000.     | FAMILY COURT RECORD   | Renewal                     | EVT+30    | DEST          |
| 175               | 00012A00.     | FAMILY COURT RECORD CASES   | Renewal                     | EVT+7     | DEST          |
| 176               | 00012B00.     | FAMILY COURT RECORD - DISMISSED DIVORCES, LEGAL SEPARATIONS AND ANNULMENTS                                      | New                         | EVT+5     | DEST          |
| 177               | 00013000.     | FAMILY COURT MINUTE RECORD  | Renewal                     | EVT+30    | DEST          |
| 178               | 00013A00.     | FAMILY COURT MINUTE RECORD - CONTINUING CASES   | Renewal                     | EVT+7     | DEST          |
| 179               | 00013B00.     | FAMILY COURT MINUTE RECORD - DISMISSED DIVORCES, LEGAL SEPARATIONS AND ANNULMENTS                               | New                         | EVT+5     | DEST          |
| 180               | 00014000.     | FAMILY MAINTENANCE AND SUPPORT PAYMENT RECORDS  | Renewal                     | EVT+30    | DEST          |
| 181               | 00014A00.     | FAMILY MAINTENANCE AND SUPPORT PAYMENT RECORDS  | Renewal                     | EVT+7     | DEST          |

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| 182               | 00015000.     | FELONY CASE FILES   | Renewal                     | EVT+50    | DEST          |
| 183               | 00015A00.     | FELONY CASE FILES - CLASS A FELONIES  | Renewal                     | EVT+75    | DEST          |
| 184               | 00016000.     | FELONY COURT RECORD   | Renewal                     | EVT+50    | DEST          |
| 185               | 00016A00.     | FELONY COURT RECORD - CLASS A FELONIES  | Renewal                     | EVT+75    | DEST          |
| 186               | 00017000.     | FELONY MINUTE RECORD  | Renewal                     | EVT+50    | DEST          |
| 187               | 00017A00.     | FELONY MINUTE RECORD - CLASS A FELONIES   | Renewal                     | EVT+75    | DEST          |
| 188               | 00017G00.     | SEXUALLY VIOLENT PERSON COMMITMENTS   | New                         | EVT+75    | DEST          |
| 189               | 00017M00.     | SEXUALLY VIOLENT PERSON COMMITMENT COURT RECORD                                   | New                         | EVT+75    | DEST          |
| 190               | 00017R00.     | SEXUALLY VIOLENT PERSON COMMITMENT MINUTE RECORD                                  | New                         | EVT+75    | DEST          |
| 191               | 00018000.     | MISDEMEANOR CASE FILES  | Renewal                     | EVT+20    | DEST          |
| 192               | 00019000.     | MISDEMEANOR COURT RECORD  | Renewal                     | EVT+20    | DEST          |
| 193               | 00020000.     | MISDEMEANOR MINUTE RECORD   | Renewal                     | EVT+20    | DEST          |
| 194               | 00020G00.     | COMPLEX FORFEITURES   | New                         | EVT+20    | DEST          |
| 195               | 00020M00.     | COMPLEX FORFEITURES COURT RECORD  | New                         | EVT+20    | DEST          |
| 196               | 00020R00.     | COMPLEX FORFEITURES MINUTE RECORD   | New                         | EVT+20    | DEST          |
| 197               | 00024000.     | TRAFFIC FORFEITURE, CONSERVATION FORFEITURE AND ORDINANCE VIOLATION CASE FILES    | Renewal                     | EVT+5     | DEST          |
| 198               | 00024A00.     | TRAFFIC FORFEITURE, CONSERVATION FORFEITURE AND ORDINANCE                         | Renewal                     | EVT+5     | DEST          |
| 199               | 00024M00.     | TRAFFIC FORFEITURE, CONSERVATION FORFEITURE AND ORDINANCE VIOLATION MINUTE RECORD | Amendment                   | EVT+5     | DEST          |
| 200               | 00026000.     | RECORDS OF JOHN DOE PROCEEDINGS   | Amendment                   | EVT+75    | DEST          |
| 201               | 00026A00.     | RECORDS OF JOHN DOE PROCEEDINGS COMMENCED UNDER WIS. STAT. 968.02(3)              | Amendment                   | EVT+75    | DEST          |
| 202               | 00027000.     | SEARCH WARRANTS   | Renewal                     | EVT+75    | DEST          |
| 203               | 00027M00.     | JUVENILE COURT SEARCH WARRANTS  | New                         | EVT+15    | DEST          |
| 204               | 00028000.     | RECORDS OF GRAND JURY PROCEEDINGS   | Amendment                   | EVT+75    | DEST          |
| 205               | 00029000.     | ESTATE CASE FILES   | Renewal                     | EVT+75    | DEST          |
| 206               | 00030000.     | PROBATE COURT RECORD  | Renewal                     | EVT+75    | DEST          |
| 207               | 00031000.     | PROBATE MINUTE RECORD   | Renewal                     | EVT+75    | DEST          |
| 208               | 00032000.     | GUARDIANSHIP CASE FILES   | Renewal                     | EVT+7     | DEST          |
| 209               | 00032A00.     | GUARDIANSHIP CASE FILES - FIREARM RESTRICTION                                     | New                         | EVT+75    | DEST          |
| 210               | 00032B00.     | GUARDIANSHIP CASE FILES - DEATH OF WARD WITH FIREARM RESTRICTION                  | New                         | EVT+7     | DEST          |
| 211               | 00032C00.     | GUARDIANSHIP CASE FILES - JUVENILE  | New                         | EVT+7     | DEST          |
| 212               | 00032D00.     | GUARDIANSHIP CASE FILES - JUVENILE WITH FIREARM RESTRICTION                       | New                         | EVT+75    | DEST          |

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| 213               | 00032E00.     | GUARDIANSHIP CASE FILES - DEATH OF JUVENILE WITH FIREARM RESTRICTION  | New                         | EVT+7     | DEST          |
| 214               | 00033000.     | GUARDIANSHIP COURT RECORD   | Renewal                     | EVT+7     | DEST          |
| 215               | 00033A00.     | GUARDIANSHIP COURT RECORD - WITH FIREARM RESTRICTION  | New                         | EVT+75    | DEST          |
| 216               | 00033B00.     | GUARDIANSHIP COURT RECORD - DEATH OF WARD WITH FIREARM RESTRICTION  | New                         | EVT+7     | DEST          |
| 217               | 00033C00.     | GUARDIANSHIP COURT RECORD - JUVENILE  | New                         | EVT+7     | DEST          |
| 218               | 00033D00.     | GUARDIANSHIP COURT RECORD - JUVENILE WITH FIREARM RESTRICTION   | New                         | EVT+75    | DEST          |
| 219               | 00033E00.     | GUARDIANSHIP COURT RECORD - DEATH OF JUVENILE WITH FIREARM RESTRICTION  | New                         | EVT+7     | DEST          |
| 220               | 00034000.     | GUARDIANSHIP MINUTE RECORD  | Renewal                     | EVT+7     | DEST          |
| 221               | 00034A00.     | GUARDIANSHIP MINUTE RECORD - WITH FIREARM RESTRICTION   | New                         | EVT+75    | DEST          |
| 222               | 00034B00.     | GUARDIANSHIP MINUTE RECORD - DEATH OF WARD WITH FIREARM RESTRICTION   | New                         | EVT+7     | DEST          |
| 223               | 00034C00.     | GUARDIANSHIP MINUTE RECORD - JUVENILE   | New                         | EVT+7     | DEST          |
| 224               | 00034D00.     | GUARDIANSHIP MINUTE RECORD - JUVENILE WITH FIREARM RESTRICTION  | New                         | EVT+75    | DEST          |
| 225               | 00034E00.     | GUARDIANSHIP MINUTE RECORD - DEATH OF JUVENILE WITH FIREARM RESTRICTION   | New                         | EVT+7     | DEST          |
| 226               | 00035000.     | WILLS DEPOSITED FOR SAFEKEEPING   | Renewal                     | EVT+100   | DEST          |
| 227               | 00036000.     | WILLS NOT ADMITTED TO PROBATE   | Renewal                     | EVT+100   | DEST          |
| 228               | 00037000.     | REGISTRY OF WILLS   | Renewal                     | EVT+100   | DEST          |
| 229               | 00038000.     | MENTAL HEALTH CASE FILES  | Amendment                   | EVT+7     | DEST          |
| 230               | 00038A00.     | MENTAL HEALTH CASE FILES - WITH FIREARM RESTRICTION   | New                         | EVT+75    | DEST          |
| 231               | 00039000.     | MENTAL HEALTH COURT RECORD  | Amendment                   | EVT+7     | DEST          |
| 232               | 00039A00.     | MENTAL HEALTH COURT RECORD - WITH FIREARM RESTRICTIONS  | New                         | EVT+75    | DEST          |
| 233               | 00040000.     | MENTAL HEALTH MINUTE RECORD   | Amendment                   | EVT+7     | DEST          |
| 234               | 00040A00.     | MENTAL HEALTH MINUTE RECORD - WITH FIREARM RESTRICTIONS   | New                         | EVT+75    | DEST          |
| 235               | 00042000.     | TERMINATION OF PARENTAL RIGHTS AND ADOPTION CASE FILES  | Renewal                     | P         | PERM          |
| 236               | 00042A00.     | JUVENILE DELINQUENCY, JUVENILES IN NEED OF PROTECTION AND SERVICES AND CHILDREN IN NEED OF PROTECTION AND SERVICES CASE | New                         | EVT+4     | DEST          |
| 237               | 00042M00.     | JUVENILE DELINQUENCY, JUVENILES / CHILD IN NEED OF PROTECTION AND SERVICES - ADJUDICATED DELINQUENT                     | New                         | EVT+75    | DEST          |
| 238               | 00043000.     | JUVENILE COURT RECORD   | Renewal                     | EVT+4     | DEST          |
| 239               | 00043A00.     | JUVENILE COURT RECORD - ADJUDICATED   | Amendment                   | EVT+75    | DEST          |

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| 240               | 00044000.     | JUVENILE MINUTE RECORD  | Renewal                     | EVT+4     | DEST          |
| 241               | 00044A00.     | JUVENILE MINUTE RECORD - ADJUDICATED  | Amendment                   | EVT+75    | DEST          |
| 242               | 00045000.     | NON-CRIMINAL CASE EXHIBITS, PAPER AND NON-PAPER   | Renewal                     | EVT+1     | DEST          |
| 243               | 00046000.     | CRIMINAL CASE EXHIBITS, PAPER AND NON-PAPER   | Amendment                   | EVT+20    | DEST          |
| 244               | 00046A00.     | CRIMINAL CASE EXHIBITS CONTAINING BIOLOGICAL MATERIAL SUBJECT TO FORENSIC DEOXYRIBONUCLEIC ACID TESTING UNDER WIS. STAT. 974.07 | Renewal                     | EVT+50    | DEST          |
| 245               | 00047000.     | COURT REPORTER NOTES  | Renewal                     | EVT+10    | DEST          |
| 246               | 00048000.     | RECEIPTS  | Renewal                     | CR+7      | DEST          |
| 247               | 00049000.     | BANK TRANSACTIONS   | Renewal                     | CR+7      | DEST          |
| 248               | 00050000.     | TRUST ACCOUNT LEDGERS   | Renewal                     | EVT       | DEST          |
| 249               | 00051000.     | CERTIFICATES OF PAYMENT   | Renewal                     | EVT+7     | DEST          |
| 250               | 00052000.     | JURY PAYROLL  | Renewal                     | EVT+7     | DEST          |
| 251               | 00053000.     | JUROR QUESTIONNAIRES  | Renewal                     | EVT+4     | DEST          |
| 252               | 00054000.     | JURY ARRAY  | Renewal                     | EVT+4     | DEST          |
| 253               | 00055000.     | RECORD OF JURORS  | Renewal                     | EVT+4     | DEST          |
| 254               | 00058000.     | OATHS OF OFFICE   | Renewal                     | EVT+7     | DEST          |
| 255               | 00059000.     | REGISTER OF OFFICIALS   | Renewal                     | EVT+2     | DEST          |
| 256               | 00060000.     | NATURALIZATION RECORDS  | Renewal                     | EVT+10    | SHSW          |
| 257               | 00061000.     | COURT RECORDS NO LONGER CREATED, UTILIZED, OR MAINTAINED  | Renewal                     | EVT+20    | DEST          |
| 258               | 00062000.     | COURT RECORDS IN BOOK FORM  | Renewal                     | EVT       | DEST          |
| 259               | 00063000.     | INQUEST RECORDS   | Renewal                     | EVT       | DEST          |
| 260               | 00064000.     | INCARCERATED PERSON RECORDS   | Renewal                     | EVT+5     | DEST          |
| 261               | 00070000.     | CORPORATE COUNSEL REGISTRATION  | New                         | EVT+45    | DEST          |

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**COUNTIES AND OTHER LOCAL UNITS OF GOVERNMENT**

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

| <b>COUNTIES</b> |   |   |           |         |         |
|-----------------|---|---|-----------|---------|---------|
| /067/           | WAUKESHA COUNTY   |   |           |         |         |
|                 | <b>"Reminder" section revised and "new" record series' assigned an ID on all submissions.</b> |   |           |         |         |
| 262             | 00001000.   | ALL WAUKESHA COUNTY DIVISIONS RETENTION SCHEDULES<br>A0002, A0010, A0101, A0065, A0124, and A0133 - event revised.<br>A0122 - retention changed.<br>A0129, A0081, and A0018 - Withdrawn and closed. | Amendment | VARIOUS | VARIOUS |
| 263             | 00002000.   | CLINICAL SERVICES RETENTION SCHEDULES<br>VO3019 - event revised.<br>VO3007 - confidential access revised.   | Amendment | VARIOUS | VARIOUS |
| 264             | 00003000.   | PUBLIC HEALTH RETENTION SCHEDULES   | Amendment | VARIOUS | VARIOUS |

| <b>CITIES</b> |                 |  |           |       |      |
|---------------|-----------------|--|-----------|-------|------|
| /013251/      | CITY OF MADISON |  |           |       |      |
| 265           | GS000010.       | BUDGET REQUESTS - DEPARTMENTS                        | Amendment | FIS+4 | DEST |
| 266           | GS000018.       | GENERAL CORRESPONDENCE                               | Renewal   | CR+7  | DEST |
| 267           | GS000019.       | GENERAL PROGRAM OR SUBJECT FILES                     | Amendment | CR+7  | DEST |
| 268           | GS000024.       | PAYROLL RELATED RECORDS                              | Amendment | FIS+7 | DEST |
| 269           | GS000037.       | GRANT FILES  | Amendment | EVT+7 | DEST |
| 270           | GS000039.       | VEHICLE MAINTENANCE                                  | Amendment | EVT+7 | DEST |
| 271           | GS000042.       | AUDITS   | Renewal   | FIS+7 | DEST |
| 272           | GS000066.       | PROCUREMENT REQUEST FOR BID / PROPOSAL / INFORMATION | New       | FIS+7 | DEST |
| /11/          | MONONA TERRACE  |  |           |       |      |
| 273           | MT000002.       | EVENT FILES  | Renewal   | FIS+7 | DEST |
| /30/          | ASSESSOR        |  |           |       |      |
| 274           | AS000001.       | ASSESSMENT ROLL RECORDS                              | Renewal   | FIS+7 | DEST |

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| Agency Name and # |  |                                     | Request *                   | Retention | Disposition * |
|-------------------|--|-------------------------------------|-----------------------------|-----------|---------------|
| Division #        | Division Name                                  |                                     |                             |           |               |
| Index #           | RDA #  | RDA Title                           | (* see Legend on last page) |           |               |
| <b>275</b>        | AS000002.                                      | ASSESSMENT OBJECTIONS               | Amendment                   | FIS+7     | DEST          |
|                   |  | <b>Description revised.</b>         |                             |           |               |
| <b>276</b>        | AS000004.                                      | CONTROL & SCHOOL DISTRICT TOTALS    | Amendment                   | FIS+50    | DEST          |
| <b>277</b>        | AS000015.                                      | PROPERTY STATEMENTS                 | Amendment                   | FIS+7     | DEST          |
| <i>/33/</i>       | <i>COMPTROLLER</i>                             |                                     |                             |           |               |
| <b>278</b>        | CP000001.                                      | AMBULANCE RECORDS                   | Amendment                   | FIS+7     | DEST          |
| <b>279</b>        | CP000003.                                      | DEBT ISSUES & DEBT SERVICE PAYMENT  | Amendment                   | FIS+28    | DEST          |
| <b>280</b>        | CP000015.                                      | SPECIAL ASSESSMENTS                 | Amendment                   | FIS+15    | DEST          |
| <b>281</b>        | CP000024.                                      | BUDGET DOCUMENTS - FINANCE          | New                         | FIS+7     | DEST          |
| <i>/37/</i>       | <i>SENIOR CENTER</i>                           |                                     |                             |           |               |
| <b>282</b>        | SC000002.                                      | SENIOR CENTER PROJECT FILES         | Amendment                   | FIS+7     | DEST          |
| <i>/39/</i>       | <i>MUNICIPAL COURT</i>                         |                                     |                             |           |               |
| <b>283</b>        | MC000001.                                      | MUNICIPAL COURT CASES               | Amendment                   | EVT+5     | DEST          |
|                   |  | <b>Confidential access revised.</b> |                             |           |               |
| <b>284</b>        | MC000002.                                      | COURT AUDIO RECORDINGS              | Amendment                   | CR+10     | DEST          |
|                   |  | <b>Confidential access revised.</b> |                             |           |               |
| <i>/46/</i>       | <i>TREASURER</i>                               |                                     |                             |           |               |
| <b>285</b>        | TR000001.                                      | ANIMAL LICENSES                     | Amendment                   | FIS+4     | DEST          |
| <b>286</b>        | TR000002.                                      | BANKING AND INVESTMENT              | Amendment                   | FIS+7     | DEST          |
| <b>287</b>        | TR000003.                                      | TAX RECORDS                         | Amendment                   | FIS+7     | DEST          |
| <i>/49/</i>       | <i>COMMUNITY DEVELOPMENT AUTHORITY-HOUSING</i> |                                     |                             |           |               |
| <b>288</b>        | HO000001.                                      | CANCELED APPLICATIONS               | Amendment                   | FIS+3     | DEST          |
| <b>289</b>        | HO000004.                                      | PROJECT DEVELOPMENTS                | Amendment                   | EVT+10    | DEST          |
| <b>290</b>        | HO000007.                                      | TENANT TRANSACTION FILES            | Amendment                   | FIS+10    | DEST          |
| <b>291</b>        | HO000009.                                      | PARTICIPANT FILES                   | Amendment                   | EVT+3     | DEST          |
| <b>292</b>        | HO000010.                                      | PARTICIPANT FILES - MONEY OWED      | Amendment                   | EVT+10    | DEST          |
| <i>/50/</i>       | <i>METRO</i>                                   |                                     |                             |           |               |
| <b>293</b>        | ME000001.                                      | ACCIDENTS AND INCIDENTS             | Renewal                     | EVT+7     | DEST          |
|                   |  | <b>Confidential access revised.</b> |                             |           |               |
| <b>294</b>        | ME000002.                                      | PARATRANSIT RECORDS                 | Renewal                     | EVT+7     | DEST          |
| <i>/60/</i>       | <i>PARKS</i>                                   |                                     |                             |           |               |
| <b>295</b>        | PA000005.                                      | ANNUAL PARK PERMITS                 | Amendment                   | FIS+1     | DEST          |
| <b>296</b>        | PA000006.                                      | PARKS DEVELOPMENT                   | New                         | EVT+10    | TRANS OTHER   |
| <b>297</b>        | PA000007.                                      | FOREST HILL CEMETERY                | New                         | P         | PERM          |

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| Agency Name and #                         |                   |   |                             |           |               |
|---|-------------------|---|-----------------------------|-----------|---------------|
| Division #                                | Division Name     |   | Request *                   | Retention | Disposition * |
| Index #                                   | RDA #             | RDA Title   | (* see Legend on last page) |           |               |
| /028024/                                  | CITY OF PALMYRA   |   |                             |           |               |
| <b>298</b>                                | 00123000.         | CITY-WIDE RETENTION SCHEDULES   | New                         | VARIOUS   | VARIOUS       |
|   |                   | <b>Event format revised for all RDA submissions.</b>                            |                             |           |               |
|   |                   | <b>Elected Officials, page 1 - citation removed.</b>                            |                             |           |               |
|   |                   | <b>Insurance Policies and Email Correspondence Held by Board - Not Approved</b> |                             |           |               |
| /041251/                                  | CITY OF MILWAUKEE |   |                             |           |               |
| <b>299</b>                                | 00123000.         | CITY-WIDE RETENTION SCHEDULES   | Amendment                   | VARIOUS   | VARIOUS       |
|   |                   | <b>Event format revised for all RDA submissions.</b>                            |                             |           |               |
| <b>OTHER LOCAL UNITS</b>                  |                   |   |                             |           |               |
| <i>292-10 LAKESHORE TECHNICAL COLLEGE</i> |                   |   |                             |           |               |
| /292.10/123/                              | STUDENT SERVICES  |   |                             |           |               |
| <b>300</b>                                | STU01500.         | ADMISSIONS DOCUMENTS FOR APPLICANTS   | Amendment                   | EVT+3     | DEST          |
|   |                   | <b>Misspelling corrected in title and event revised.</b>                        |                             |           |               |

### Request and Disposition Legend

New: Submission has not been reviewed before  
 Amendment: Submission has changes from previous version  
 Renewal: Submission has no changes from previous version  
 Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential  
 SHSW: Transfer to Wisconsin Historical Society  
 UW-TRANS: Transfer to UW Archives  
 TRANS OTHER: Transfer as noted on submission  
 PERM: Retain Permanently