

PUBLIC RECORDS BOARD 2026 Calendar

First Quarter

<u>January 9, 2026</u> (Friday)	Deadline for RDA Submittals	
<u>February 17, 2026</u> (Tuesday)	Operations & Training Advisory Committee	1:00 P.M.
<u>February 24, 2026</u> (Tuesday)	Records Management Committee	1:00 P.M.
<u>March 30, 2026</u> (Monday)	Board Meeting	1:00 P.M.

Second Quarter

<u>April 3, 2026</u> (Friday)	Deadline for RDA Submittals	
<u>May 12, 2026</u> (Tuesday)	Operations & Training Advisory Committee	1:00 P.M.
<u>May 19, 2026</u> (Tuesday)	Records Management Committee	1:00 P.M.
<u>June 22, 2026</u> (Monday)	Board Meeting	1:00 P.M.

Third Quarter

<u>June 26, 2026</u> (Friday)	Deadline for RDA Submittals	
<u>August 4, 2026</u> (Tuesday)	Operations & Training Advisory Committee	1:00 P.M.
<u>August 11, 2026</u> (Tuesday)	Records Management Committee	1:00 P.M.
<u>September 14, 2026</u> (Monday)	Board Meeting	1:00 P.M.

Fourth Quarter

<u>September 18, 2026</u> (Friday)	Deadline for RDA Submittals	
<u>October 20, 2026</u> (Tuesday)	Operations & Training Advisory Committee	1:00 P.M.
<u>October 27, 2026</u> (Tuesday)	Records Management Committee	1:00 P.M.
<u>November 30, 2026</u> (Monday)	Board Meeting	1:00 P.M.

Meeting location information can be found on the Public Records Board website at: <https://publicrecordsboard.wi.gov/pages/home.aspx>. Click on the "Meetings" tab, choose the appropriate Board or Committee page, then click on the meeting agenda.

Records Disposition Authorizations (RDAs) are approved quarterly at each Public Records Board meeting. Submission deadlines are approximately two months before the Board meeting. The submissions are reviewed during the Records Management Committee.

Record Officers are encouraged to attend the Records Management Committee and Public Records Board meetings during the quarters they have submissions under review to help expedite the process.