

# 380-TOURISM

Dept #: /380/ Department Name: TOURISM

| RDA # | RDA Title | Retention | Disposition | PII |
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| <u>00008A00.</u> | <u>APPROVED GRANT DOCUMENTATION</u> | <u>EVT+4</u> | <u>SHSW</u> | <u>N</u> |
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This record series documents the administration of a grant program, including the application review process and expenditure of grant funds. It also covers activities relating to grant-funded projects where the agency is the grant recipient or issuer, including the application process, the receipt and expenditure of grant funds.

Grant applications; Notifications of awards; Contracts; Agreement; Grant status; Narrative and financial reports and supporting documentation Note: Wisconsin Historical Society continues to request these records be transferred, therefore, Tourism cannot use ADM00013.

RETENTION: EVENT (Approval date) + 4 years and transfer to State Archives