

Agency Name						
Division #		Division Name				
	Index #	RDA #	RDA Title	Status	Retention	Disposition
144-FINANCIAL INSTITUTIONS						
	1	00133000	COMPLAINTS AND INQUIRIES	Amended	EVT+7	DEST
/3100/		<i>CORPORATION FILING</i>				
	2	00072000	REVOCAION / ADMINISTRATIVE DISSOLUTION PROGRAM - UNDELIVERABLES	Amended	EVT+0/3	DEST
	3	00079C00.	CORPORATION INDEX CARD FILES	Pending	EVT+20	SHSW
			Record series dates added.			
/3500/		<i>NOTARY & TRADEMARKS</i>				
	4	00146A00.	NOTARY INDEX CARD FILES	Pending	EVT+20	DEST
			Record series dates added.			
155-PUBLIC SERVICE COMMISSION						
/002/		<i>ADMINISTRATIVE SERVICES-RECORDS</i>				
	5	00014000	UTILITY ANNUAL REPORTS	Renewal	CR+20	SHSW
255-PUBLIC INSTRUCTION						
/400/		<i>FINANCE AND MANAGEMENT</i>				
	6	00127000	ANNUAL SCHOOL DISTRICT FINANCIAL REPORTS	Amended	CR+5	SHSW
	7	00127C00.	SUPPORTING INFORMATION FOR THE CALCULATION AND PAYMENT OF GENERAL AND CATEGORICAL AID	Amended	CR+5	DEST
285A-UW MADISON						
/074000/		<i>CALS FOOD SCIENCE</i>				
	8	07001822	FOOD SCIENCE RESEARCH STUDIES	Pending	EVT+25	DEST
/178000/		<i>SCH ED- EDUCATIONAL PLACEMENT</i>				
	9	17001819	EPCS EDUCATIONAL PLACEMENT REGISTRANT FILES	Pending	EVT+50	DEST
/340256/		<i>VCRGE - OFFICE OF RESEARCH SERVICES</i>				
	10	34001823	UNIVERSITY OF WISCONSIN - MADISON INTELLECTUAL PROPERTY POLICIES AND PROCEDURES FOR UNIVERSITY RESERACH	Pending	EVT+7	UW-TRANS
	11	34001824	UNIVERSITY OF WISCONSIN - MADISON INTERNAL COMPETITIONS FOR LIMITED EXTRAMURAL OPPORTUNITIES	Pending	EVT+6	DEST

/481300/		L&S-BOTANY				
			Access Requirements, page 6: statute citation corrected			
	12	48001826	BOTANY RESERACH STUDIES CLINICAL	Pending	EVT+15	DEST
/530365/		SMPH - SOM - OFFICE OF CONTINUING PROFESSIONAL DEVELOPMENT				
	13	53001820	SMPH - CONTINUING MEDICAL EDUCATION ATTENDANCE RECORDS	Pending	EVT+6	DEST
	14	53001821	SMPH - CONTINUING MEDICAL EDUCATION ACTIVITY PLANNING & PRESENTATIONS	Pending	EVT+1	DEST
/532840/		MEDICAL SCHOOL - OB/GYN				
	15	53001693	WOMEN'S HEALTH CLINICAL STUDIES, TRIALS AND PARTICIPANT STUDY RECORDS	Amended	EVT+25	DEST
/577100/		UHS - ENVIRONMENTAL HEALTH SERVICES - YOUTH & SPORT CAMPS & OTHER RELATED RECORD				
	16	57001827	EHS HEALTH LICENSING & INSPECTION REPORTS	Pending	EVT+3	DEST
			Event clarified			
	17	57001828	EHS STUDENT INSTRUCTIONAL CAMP HEALTH RECORDS AND CONSENT FORMS (NON-ATHLETIC SPORTS)	Pending	EVT+4	DEST
	18	57001829	EHS ATHLETIC SPORTS CAMP MEDICAL RECORDS	Pending	EVT+4	DEST
	19	57001830	EHS CAMP MEDICATION LOG	Pending	EVT+3	DEST
/577400/		UHS ENVIRONMENTAL & OCCUPATIONAL HEALTH RECORDS				
	20	57001840	EOH EMPLOYEE OCCUPATIONAL HEALTH	Pending	CR+75	DEST
	21	57001841	EOH EMPLOYEE EXPOSURE RECORD	Pending	CR+75	DEST
	22	57001842	EOH EMPLOYEE MEDICAL SURVEILLANCE RECORDS	Pending	CR+75	DEST
	23	57001843	EOH OCCUPATIONAL ERGONOMIC INSPECTIONS, RISK ASSESSMENT AND REPORTS	Pending	EVT+5	DEST
/579700/		UNIVERSITY HEALTH SERVICES				
	24	57001832	UHS PATIENT HEALTH CARE RECORDS	Pending	EVT+20	DEST
	25	57001833	UHS HEALTH STUDENTS ENTRANCE MEDICAL FORMS / HISTORY FORM - NOT SEEN	Pending	CR+6	DEST
	26	57001834	UHS EMPLOYEE OCCUPATIONAL HEALTH AND MEDICINE RECORDS	Pending	CR+75	DEST
	27	57001835	UHS HEALTH CENTER MASTER PATIENT INDEX (MPI)	Pending	P	PERM
	28	57001836	UHS QUALITY ASSURANCE / IMPROVEMENT, PEER REVIEW AND RISK MANAGEMENT RECORDS	Pending	EVT+6	DEST
	29	57001837	UHS COMMUNITY OUTREACH PREVENTION AND EDUCATION PROGRAM	Pending	EVT+6	UW-TRANS
	30	57001838	UHS X-RAY FILMS	Pending	EVT+10	DEST

285W-UW SYSTEM ADMINISTRATION						
	31	UWSREREC.	UNIVERSITY OF WISCONSIN SYSTEM RESEARCH RECORDS GENERAL RECORDS SCHEDULE	Pending		
			Confidential citations clarified throughout document			
			UWRSC010: Event clarified			
			UWRSC024: Retention clarified			

370-NATURAL RESOURCES						
	32	01139000	FRIENDS GROUP CASE FILES	Pending	EVT+10	DEST

395-TRANSPORTATION						
<i>/015/</i>			<i>GENERAL COUNSEL</i>			
	33	00048000	ATTORNEY OPINIONS	Amended	EVT+20	SHSW
	34	00049000	SIGN AND ACCESS/DRIVEWAY HEARINGS FILES	Amended	EVT+10	DEST
	35	00052000	RAILROAD CASES AND REGULATORY INTERVENTION	Amended	EVT+10	DEST
	36	00053000	LEGISLATION CASE FILES	Amended	EVT+5	SHSW
	37	00055000	SERVICE OF PROCESS ON NONRESIDENTS	Amended	EVT+2	DEST
	38	00447000	ADMINISTRATIVE LAW HEARINGS	Pending	EVT+7	DEST
	39	00448000	ADMINISTRATIVE LAW HEARINGS - PRECEDENT SETTING OR HISTORICALLY SIGNIFICANT	Pending	EVT+20	SHSW
	40	00449000	WITHDRAWN ADMINISTRATIVE RULES FILES	Pending	EVT+10	DEST

435-HEALTH SERVICES						
<i>/102/</i>			<i>DPH - ENVIRONMENTAL & OCCUPATIONAL HEALTH</i>			
	41	01024000	ADULT BLOOD LEAD EPIDEMIOLOGY AND SURVEILLANCE (ABLES)	Amended	EVT+50	DEST
<i>/202/</i>			<i>DMHSAS - WINNEBAGO MENTAL HEALTH INSTITUTE</i>			
	42	00758000	LIBERTY REQUESTS	Renewal	CR+3	DEST
<i>/405/</i>			<i>DHCAA - FISCAL MANAGEMENT</i>			
	43	01007000	ESTATE RECOVERY PROGRAM	Renewal	FIS+5	DEST
<i>/406/</i>			<i>DHCAA - DISABILITY DETERMINATION</i>			
	44	01107000	DISABILITY ELIGIBILITY DETERMINATION EXPENDITURE RECORDS	Amended	EVT+7	DEST

445-WORKFORCE DEVELOPMENT						
/500/		<i>VOCATIONAL REHABILITATION</i>				
	45	00270000	AGREEMENTS WITH STATEWIDE SERVICE PROVIDERS, CONTRACTS, MEMORANDUMS OF UNDERSTANDING (MOU'S) AND MEMORANDUMS OF AGREEMENT	Renewal	EVT+4	DEST
	46	00306000	CLIENT RECORDS - ELECTRONIC (ALSO KNOWN AS IRIS ELECTRONIC CONSUMER RECORDS)	Amended	EVT+7	DEST
	47	00321000	MANUALS	Renewal	EVT+7	DEST
	48	00330000	FEDERAL REPORTING	Renewal	EVT+7	DEST
			Description clarified			
	49	00426000	CASE FILE FOR EACH BEP BUSINESS	Renewal	EVT+7	DEST

515-EMPLOYEE TRUST FUNDS						
/700/		<i>ETF DEPARTMENT RECORDS</i>				
	50	00031000	AUDIT WORKPAPERS & REFERENCE MATERIALS - ETF INTERNAL AUDITS	Renewal	EVT+10	DEST
	51	00124000	LOGS / REPORTS - MISCELLANEOUS (EMPLOYER SERVICES SECTION)	Renewal	CR+3	DEST
	52	00129000	WISCONSIN RETIREMENT SYSTEM (WRS) OVER/UNDER BALANCE PROCESS RECORDS	Renewal	EVT+1	DEST
	53	00147000	SOCIAL SECURITY ADMINISTRATION SECTION 218 AGREEMENTS / MODIFICATIONS	Renewal	P	PERM
	54	00166000	PBM - BUSINESS DATASETS	Pending	EVT	DEST
	55	00166A00.	PBM - TABLES	Pending	EVT	DEST
	56	00166B00.	PBM - DAILY EGWP AND PBM 834 FILES	Pending	CR+5	DEST
	57	00166C00.	PBM RELATED TEST CASES	Pending	EVT+0/6	DEST

536-INVESTMENT BOARD						
/400/		<i>FIXED INCOME</i>				
	58	00028000	APPROVED CREDITS FILE - LIRM	Amended	CR+1	DEST

550-PUBLIC DEFENDER'S OFFICE						
/3000/		<i>TRIAL DIVISION</i>				
	59	00022000	TERMINATION OF PARENTAL RIGHTS (TPR) CASES	Pending	EVT+20	DEST

GENERAL SCHEDULES						
	60	VARIOUS	FACILITIES MANAGEMENT AND RELATED RECORDS	Amended		
			FAC00088 - FAC00090: Confidential citations clarified			
	61	VARIOUS	PAYROLL AND RELATED RECORDS	Amended		
			PAY00016 & PAY0016A: Confidential citation added			
	62	VARIOUS	WISCONSIN SCHOOL DISTRICTS	Amended		

COUNTIES AND OTHER LOCAL UNITS OF GOVERNMENT

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

COUNTIES					
/067/		<i>WAUKESHA COUNTY</i>			
	63	0001000	WAUKESKA COUNTY: COUNTY WIDE SCHEDULES	Amended	
			WHS notifications updated		
			A0096 Withdrawn		

MUNICIPALITIES					
/005216/		<i>CITY OF DE PERE</i>			
	64	00123000	CITY-WIDE GENERAL SUBMISSION	Pending	
			WHS notifications updated		

292-TECHNICAL COLLEGE SYSTEM					
/292.04/100/		<i>CHILD CARE CENTER</i>			
	65	CHILD100.	CHILD CARE CENTER MEDICAL LOG	Pending	EVT+7 DEST
			Event clarified		
	66	CHILD101.	FINANCIAL MATERIALS	Pending	EVT+7 DEST
	67	CHILD102.	MILK REIMBURSEMENT	Pending	EVT+7 DEST
	68	CHILD103.	CHILDRENS' RECORDS	Pending	EVT+7 DEST
/292.04/200/		<i>MARKETING</i>			
	69	MARKT100.	CLIPPINGS AND PRESS RELEASES	Pending	CR+10 DEST
	70	MARKT101.	PHOTO RELEASES	Pending	CR+7 DEST
	71	MARKT102.	COLLEGE FOOTAGE	Pending	CR+7 DEST
/292.16/100/		<i>INSTITUTIONAL EFFECTIVENESS</i>			
	72	IE300000.	ACADEMIC PROGRAM REVIEWS	Pending	EVT+10 DEST
	73	IE400000.	COLLEGE & PROGRAM ACCREDITATION	Pending	EVT+10 DEST
			Title misspelling corrected; Disposition changed to destroy		

Status and Disposition Legend

Pending: Submission had not been reviewed before
Amended: Submission has changes from previous version
Renewal: Submission has no changes from previous version

DEST: Destroy or Destroy Confidential
SHSW: Transfer to Wisconsin Historical Society
UW TRANS: Transfer to UW Archives
TRANS OTR: Transfer as noted on submission
PERM: Retain Permanently