

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

115-AGRICULTURE, TRADE & CONSUMER PROTECTION					
/820/	<i>DMS - BUREAU LABORATORY SERVICES</i>				
1	00006000.	SAMPLE DATA FILE	Amendment	EVT+6	DEST
2	00259000.	CHAIN OF CUSTODY FILE	Amendment	EVT+6	DEST
3	00260000.	QUALITY ASSURANCE (QA) RECORDS	Amendment	EVT+6	DEST
4	00261000.	QUALITY CONTROL (QC) RECORDS	Amendment	EVT+6	DEST
5	00262000.	OBSOLETE STANDARD OPERATING PROCEDURES (SOPS) AND MANUALS	Amendment	EVT+6	DEST
6	00355000.	BLS PROFICIENCY TESTING PROGRAM RECORDS	New	EVT+6	DEST
7	00356000.	EQUIPMENT AND INSTRUMENT OUTPUT DATA	New	EVT+1	DEST

192-WI ECONOMIC DEV CORP					
/3000/	<i>ECONOMIC AND COMMUNITY DEVELOPMENT</i>				
8	00022000.	WEDC AWARD FILES	Amendment	EVT+6	DEST

285P-UW HOSPITALS & CLINICS					
/511392/	<i>UWHC-ART AND ANDROLOGY LABRATORY (ART - ASSISTED REPRODUCTIVE TECHONOLOGY)</i>				
9	00001425.	ASSISTED REPRODUCTIVE TECHNOLOGY (ART) CYCLE CHARTS	Amendment	EVT+35	DEST
10	00001426.	ASSISTED REPRODUCTIVE TECHNOLOGY (ART) CYCLE VIDEOTAPES	Amendment	CR+35	DEST
/511590/	<i>UWHC-CLIN LAB-HISTOCOMPATIBILITY LAB</i>				
11	00614000.	RECIPIENT FILES	Amendment	EVT+20	DEST
12	00615000.	CADAVER DONOR FILES	Amendment	EVT+20	DEST
/511681/	<i>UWHC-PLASTIC SURGERY</i>				
13	00637000.	CRANIOFACIAL ANOMALIES/CLEFT LIP AND PALATE CLINIC FILES	Amendment	EVT+25	DEST
/511750/	<i>UWHC - SPORTS MEDICINE - PHYSICAL THERAPY</i>				
14	00645000.	INJURY LOGS	Amendment	EVT+11	DEST
/511760/	<i>UWHC-PSYCHIATRY CLINICS</i>				
15	00191000.	CLINIC CHARTS	Amendment	PERM	PERM
16	00596000.	PSYCHOTHERAPEUTIC PROCESS RESEARCH & DEVELOPMENT OF PSYCHOMETRIC INSTRUMENTS	Amendment	EVT+20	DEST

Agency Name and #				
Division #	Division Name		Request *	Retention
Index #	RDA #	RDA Title	Disposition *	

(* see Legend on last page)

370-NATURAL RESOURCES				
<i>/016/</i>	<i>FISHERIES MANAGEMENT</i>			
17	01196000.	FISH HEALTH FORMS AND DOCUMENTS	New	EVT+100 SHSW
18	01197000.	FISH PERMITTING AND FORMS	New	EVT+2 DEST
19	01198000.	FISH HABITAT AND SURVEY DATA	New	PERM PERM
20	01199000.	TROUT STREAM CLASSIFICATIONS	New	PERM PERM
21	01200000.	FISH CONTAINMENT MONITORING PROGRAM - DATA REPORTS	New	EVT+20 DEST
22	01201000.	FISH CONTAINMENT MONITORING AND CONSUMPTION ADVISORY PROGRAM - POLICIES	New	EVT+25 SHSW
23	01202000.	TREATY FORMS AND DOCUMENTS	New	CR+2 DEST
<i>/045/</i>	<i>AIR MANAGEMENT</i>			
24	01120000.	ASBESTOS NOTIFICATION INFORMATION	Amendment	FIS+7 DEST
25	01203000.	ASBESTOS INSPECTION MATERIALS	New	EVT+20 DEST

395-TRANSPORTATION				
	<i>STATE TRUNK HIGHWAY RIGHT-OF-WAY PERMITS RECORDS</i>			
26	00007000.	UTILITY PERMITS FILES	Amendment	PERM PERM
27	00008000.	STATE TRUNK HIGHWAY (STH) CONNECTION (DRIVEWAY) PERMITS FILES	Amendment	PERM PERM
28	00205000.	PERMIT LOGBOOKS & INDEXING MATERIALS	Amendment	PERM PERM
29	00206000.	WORK ON HIGHWAY RIGHT-OF-WAY (WHROW) PERMITS AND CASE FILES	Amendment	EVT+2 DEST
30	00206A00.	WORK ON HIGHWAY RIGHT-OF-WAY (WHROW) PERMITS ASSOCIATED WITH STH CONNECTIONS OR OTHER PERMANENT APPURTENANCES	Amendment	PERM PERM
31	00207000.	HIGHWAY ACCESS MANAGEMENT SYSTEM (HAMS) ELECTRONIC PERMIT MASTER DATA	Amendment	PERM PERM
	<i>CONSTRUCTION BID LETTING AND CONTRACTING</i>			
32	00316000.	DISAPPROVED, SUSPENDED AND DEBARRED CONTRACTOR LIST	Amendment	EVT+20 DEST
33	00317000.	PROPOSAL PROJECT CONTRACT FILE - POST-AWARD	Amendment	EVT+6 DEST
34	00318000.	EMERGENCY AND TRAFFIC MITIGATION CONTRACT FILES	Amendment	EVT+6 DEST
35	00319000.	BID ANALYSIS MANAGEMENT SYSTEM / DECISION SUPPORT SYSTEM (BAM/DSS) DATA	Amendment	EVT+50 DEST
36	00615000.	CONTRACTOR (BIDDER) PREQUALIFICATION FILE	Amendment	EVT+6 DEST
37	00615A00.	CONTRACTOR (BIDDER) PREQUALIFIED LIST	Amendment	EVT+6 DEST
38	00616000.	CONSTRUCTION LETTING FILE	Amendment	EVT+6 DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

ADOPT A HIGHWAY PROGRAM					
39	00451000.	ADOPT-A-HIGHWAY PROGRAM FILES	Amendment	EVT+4	DEST
40	00452000.	ADOPT-A-HIGHWAY (AAH) PROGRAM INFORMATION SYSTEM DATA	Amendment	EVT+2	DEST
41	00454000.	ADOPT-A-HIGHWAY PUBLIC INFORMATION, GUIDANCE AND PROMOTIONAL MATERIALS	Amendment	EVT+3	SHSW

410-CORRECTIONS					
42	00153000.	URINALYSIS (UA) RECORDS	Amendment	EVT+6	DEST

435-HEALTH SERVICES					
<i>/205/</i>	<i>DCTS - WISCONSIN RESOURCE CENTER</i>				
43	00993000.	INMATE CANTEEN ORDER - ORIGINAL	Amendment	EVT+1	DEST
<i>/401/</i>	<i>DMS - BENEFITS MANAGEMENT</i>				
44	00370000.	WISCONSIN MEDICAID STATE PLAN	Amendment	EVT+10	SHSW

445-WORKFORCE DEVELOPMENT					
<i>/000/</i>	<i>EQUAL RIGHTS</i>				
45	00081000.	CIVIL RIGHTS DISCRIMINATION CASES AND CIVIL RIGHTS INFORMATION SYSTEM (CRIS)	Amendment	EVT+6	DEST
46	00081A00.	CIVIL RIGHTS DISCRIMINATION CASES APPEALED TO COURT	Renewal	EVT+6	SHSW
47	00106000.	WORK PERMIT RECORDS	Amendment	EVT+7	DEST
48	00108000.	PRIVATE EMPLOYMENT AGENT FILES	Amendment	CR+6	DEST
49	00109000.	LABOR STANDARDS CASE FILES AND RELATED LABOR STANDARDS INFORMATION SYSTEM (LSIS) RECORDS	Renewal	EVT+4	DEST
50	00109A00.	LITIGATED LABOR STANDARDS CASE FILE JUDGEMENTS AND RELATED LABOR STANDARDS INFORMATION SYSTEM (LSIS) RECORDS	Amendment	EVT+20	DEST
51	00109C00.	LABOR STANDARDS INFORMATION SYSTEM (LSIS) TAX FILES AND RELATED LABOR STANDARDS INFORMATION SYSTEM (LSIS) RECORDS	Amendment	EVT+7	DEST
52	00110000.	SHELTERED WORKSHOP AND SUBMINIMUM WAGE LICENSES	Renewal	CR+4	DEST
<i>/620/</i>	<i>UNEMPLOYMENT INSURANCE</i>				
	<i>BUREAU OF LEGAL AFFAIRS</i>				
53	00005000.	BENEFIT HEARING OFFICE FILES WITHOUT OVERPAYMENT	Amendment	EVT+4	DEST
54	00005A00.	BENEFIT HEARING OFFICE FILES WITH BENEFIT OVERPAYMENT	Amendment	EVT+12	DEST
55	00005B00.	TAX HEARING CASE FILES	Amendment	EVT+1	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

56	00084000.	BENEFIT AND TAX HEARING RECORDINGS	Amendment	EVT+4	DEST
57	00251000.	UNEMPLOYMENT INSURANCE ADVISORY COUNCIL MEETINGS, PUBLIC HEARINGS, LEGAL ADVICE AND OPINIONS	Amendment	P	PERM
58	00394000.	APPEALS CASE MANAGEMENT SYSTEM (ACMS)	Amendment	EVT+12	DEST
59	00436000.	UI SSA QUERIES AUDIT TRAIL (UIQ)	Amendment	EVT+7	DEST
60	00490000.	IRS FTI USER ACKNOWLEDGEMENTS	Amendment	EVT+5	DEST
	<i>BUREAU OF MANAGEMENT & INFORMATION SERVICES</i>				
61	00259000.	STATE DIRECTORY OF NEW HIRES AND NEW HIRE REPORTS	Amendment	EVT+6	DEST
62	00308A00.	REQUIRED FEDERAL STATISTICAL REPORTS	Renewal	EVT+4	DEST
63	00468000.	CHILD SUPPORT ORDERS FOR WITHHOLDINGS FROM BENEFIT PAYMENTS	Renewal	EVT+4	DEST
64	00489000.	UI BENEFITS ARCHIVED RECORDS	Amendment	EVT+15	DEST
	<i>OFFICE OF QUALITY CONTROL</i>				
65	00395000.	BENEFIT ACCURACY MEASUREMENT (BAM) INVESTIGATION VERIFICATION (AUDIT) CASE FILES	Amendment	EVT+4	DEST
66	00395B00.	BENEFIT ACCURACY MEASUREMENT (BAM) WISCONSIN EXECUTIVE SUMMARY AND USDOL ANNUAL REPORT	Amendment	EVT	DEST
67	00396000.	TAX PERFORMANCE SYSTEM (TPS) PROCESSED CASES, FILES, AND ANNUAL REPORT	Amendment	CR+4	DEST
68	00396A00.	TAX PERFORMANCE SYSTEM (TPS) UNIVERSE DATA FILES	Amendment	CR+2	DEST
69	00507000.	BENEFITS OPERATIONS SELF-ASSESSMENT (BOSA) FILES	New	CR+4	DEST

485-VETERANS AFFAIRS					
70	00045000.	MEMBER MEDICAL RECORDS	Amendment	EVT+5	DEST
<i>/026/</i>	<i>VETERANS MUSEUM</i>				
71	00126000.	GUEST REGISTER	Renewal	EVT+4	DEST

566-REVENUE					
<i>/2100/</i>	<i>LGS</i>				
72	00438000.	FIRST DOLLAR CREDIT	Amendment	EVT+4	DEST
73	00440000.	MANDATE WAIVER REQUEST DETERMINATION	Amendment	EVT+6	DEST
74	00443000.	REQUEST FOR DIRECT DISTRIBUTION OF PROPERTY TAX CREDITS	Amendment	EVT+2	DEST
<i>/8421/</i>	<i>LOTTERY</i>				
75	00358000.	APPLICATION TRACKING AND LICENSING	Amendment	EVT+3	DEST
76	00434000.	SECURITY AUDITS AND COMPLIANCE REVIEWS	Amendment	EVT+4	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

680-SUPREME COURT					
/010/	LAWYER REGULATION-OFFICE				
77	00009000.	DISCIPLINARY AND REINSTATEMENT CASE FILES	Amendment	EVT+50	DEST

GENERAL SCHEDULES					
	<i>WISCONSIN MUNICIPAL RECORDS SCHEDULE</i>				
78		MUNICIPAL ASSESSMENT REPORT	Amendment	EVT+5	DEST
79		MASTER PROPERTY RECORDS	Amendment	EVT+5	SHSW
80		NOTICE OF INCREASED ASSESSMENT	Amendment	CR+7	DEST
81		REQUEST TO VIEW PROPERTY NOTICE	Amendment	EVT+5	DEST
82		OCCUPATIONAL TAX FORMS	Amendment	EVT+5	DEST
83		TAX EXEMPTION REPORTS	Amendment	EVT+6 MOS	DEST
84		TAXATION DISTRICT EXEMPTION SUMMARY REPORTS	New	EVT+2	DEST
85		PROPERTY TAX EXEMPTION REQUEST	New	EVT+6 MOS	DEST
86		LOW INCOME PROPERTY OWNER'S CERTIFICATION OF OCCUPANCY	New	EVT+5	DEST
87		STATEMENT OF PERSONAL PROPERTY	Amendment	CR+5	DEST
88		STATEMENT OF ASSESSMENT	New	EVT+7	DEST
89		MINUTES OF THE BOARD OF REVIEW PROCEEDINGS	Amendment	CR+7	SHSW
90		NOTICE OF BOARD OF REVIEW DETERMINATION	Amendment	EVT+7	DEST
91		BOARD OF REVIEW SUPPORT MATERIALS	New	EVT+7	DEST
92		WISCONSIN UNIFORM BUILDING PERMITS	New	EVT+15	DEST
93		CERTIFICATE OF OCCUPANCY	New	EVT+0	DEST
94		SUBMITTED BUILDING PLANS: PUBLIC BUILDINGS, MULTIFAMILY UNITS, AND PLACES OF EMPLOYMENT	Amendment	EVT+4	DEST
95		SUBMITTED BUILDING PLANS: PRESIDENTIAL 1 AND 2 FAMILY DWELLINGS	Amendment	EVT+4	DEST
96		BUILDING INSPECTION RECORDS: RESIDENTIAL 1 AND 2 FAMILY DWELLINGS	Amendment	EVT+7	DEST
97		BUILDING INSPECTION RECORDS: PUBLIC BUILDINGS, MULTIFAMILY UNITS, AND PLACES OF EMPLOYMENT	New	EVT+7	DEST
98		WIND ENERGY SYSTEM APPLICATIONS (APPROVED)	New	EVT+7	DEST
99		WIND ENERGY SYSTEM APPLICATIONS (DENIED)	New	EVT+7	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

COUNTIES AND OTHER LOCAL UNITS OF GOVERNMENT

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

MADISON, CITY OF					
100	GS000065.	PERSONNEL RELATED FILES	Amendment	EVT+8	DEST
MC FARLAND, CITY OF					
101	1	LAW ENFORCEMENT VIDEO - NON-FACILITIES	New	CR+121 DAYS	DEST
MILWAUKEE, CITY OF					
<i>CITYWIDE - PAYROLL</i>					
102	19-0088	POLICIES, PROCEDURES, AND MANUALS	New	EVT+7	DEST
103	10-0025	TIME KEEPING RECORDS (DEPARTMENTAL)	Amendment	CR+2	DEST
104	19-0089	TIME KEEPING RECORDS (PAYROLL)	New	CR+7	DEST
105	63-0155	PAYROLL REGISTERS	Amendment	CR+50	DEST
106	91-0043	DEDUCTIONS REGISTERS	Amendment	CR+7	DEST
107	19-0090	DEDUCTION AUTHORIZATIONS AND NOTIFICATIONS	New	CR+2	DEST
108	19-0091	DEDUCTION AUTHORIZATIONS AND NOTIFICATIONS - UNION RELATED	New	EVT+2	DEST
109	84-0002	PAYROLL ACTIONS AND ADJUSTMENTS	Amendment	EVT+7	DEST
110	82-0055	PAYROLL SUMMARIES, RECONCILIATIONS AND DISTRIBUTIONS	Amendment	CR+7	DEST
111	19-0092	EMPLOYEE PAYROLL BENEFIT FILE	New	EVT+8	DEST
112	14-E015	TIME OWED AND ALLOWED REPORTS	Renewal	FIS+2	DEST
113	19-0093	LEAVE ACCOUNTING MASTER FILE	New	CR+15	DEST
114	09-E070	PAYROLL TIME ENTRY INTERFACE FILES	Amendment	EVT+18 MOS	DEST
115	19-0094	ROUTINE HRMS REPORTS	New	CR+3	DEST
116	19-0095	TAX REPORTS	New	EVT+4	DEST
117	77-0199	AUTO ALLOWANCE FILE	Renewal	FIS+7	DEST
118	16-E051	DIRECT DEPOSIT AUTHORIZATION	Amendment	EVT+2	DEST
119	08-0007	CITY EMPLOYEE JUDGEMENT RECORDS	Amendment	EVT+7	DEST
120	00-0040	CHECKS - PAID PAYROLL	Amendment	EVT+7	DEST
121	14-0014	941 / 941X EMPLOYERS QUARTERLY FEDERAL TAX RETURN AND CORRECTIONS	Amendment	EVT+10	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		
/164/	<i>DEPARTMENT OF EMPLOYEE RELATIONS - ADMINISTRATION</i>				
122	19-0096	CITY SERVICE COMMISSION RULES	New	EVT+1	TRANS OTHER
123	19-0097	SPECIAL RATE LETTERS	New	EVT+4	DEST
/287/	<i>EMPLOYEES' RETIREMENT SYSTEM</i>				
124	99-0136	TOWN OF LAKE HISTORICAL PENSION RECORDS	Amendment	CR+7	TRANS OTHER
125	99-0137	TOWN OF LAKE FIREFIGHTERS BENEFIT CALCULATIONS	Amendment	CR+7	TRANS OTHER
/327/	<i>FIREMEN'S ANNUITY AND BENEFIT FUND</i>				
126	99-0112	EMPLOYEE INFORMATION SHEETS - CONTRIBUTIONS THROUGH 1923	Amendment	EVT+50	DEST
/360/	<i>DEPARTMENT OF NEIGHBORHOOD SERVICES</i>				
127	19-0087	TITLE SEARCH FORMS	New	FIS+3	DEST
/440/	<i>POLICEMAN'S ANNUITY AND BENEFITS FUND (PABF)</i>				
128	64-0050	POLICE ANNUITY & BENEFIT FUND ANNUITY PAYMENT ROLLS	Amendment	CR+7	TRANS OTHER
129	89-0001	POLICE ANNUITY & BENEFIT FUND ANNUITY APPLICATION FOR PENSION	Amendment	EVT+10	DEST
SHEBOYGAN, CITY OF					
130	1	BODY CAMERA CAPTURED FILES	New	CR+121 DAYS	DEST
KENOSHA JOINT SERVICES					
131	1	ACCOUNTS PAYABLE AND SUPPORTING DOCUMENTS	New	CR+7	DEST
132	2	ACCOUNTS RECEIVABLE AND SUPPORTING DOCUMENTATION	New	CR+3	DEST
133	3	ANNUAL BUDGET	New	FIS+6	DEST
134	4	ANNUAL REPORT	New	CR+7	SHSW
135	5	ATTENDANCE RECORDS	New	FIS+7	DEST
136	6	AUDIO RECORDINGS (DISPATCH RECORDINGS & ADMINISTRATIVE PHONES)	New	CR+121 DAYS	DEST
137	7	AUDIO RECORDINGS (MEETINGS)	New	EVT+90 DAYS	DEST
138	8	AUDIT REPORTS	New	CR+7	DEST
139	9	BANK STATEMENTS / RECONCILIATIONS	New	CR+7	DEST
140	10	BOARD AGENDA AND MINUTES	New	CR+7	SHSW
141	11	BOND RECEIPTS AND RELATED DOCUMENTS	New	CR+8	DEST
142	12	BOOKING PHOTOGRAPH AND PHOTOGRAPH RECORD	New	PERM	PERM
143	13	CONTRACTS	New	EVT+2	DEST
144	14	CONTINUITY OF OPERATIONS PLAN / CONTINUITY OF GOVERNMENT	New	EVT+0	DEST
145	15	DEFERRED COMPENSATION RECORDS	New	EVT+8	DEST
146	16	EMPLOYEE BLOODBORNE PATHOGEN RECORDS	New	EVT+30	DEST
147	17	EMPLOYEE RETIREMENT RECORDS	New	EVT+8	DEST
148	18	EMPLOYEE WAGE & TAX STATEMENTS & OTHER TAX RECORDS	New	FIS+7	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		
149	19	FALSE ALARMS AND SUPPORTING DOCUMENTS	New	CR+3	DEST
150	20	FINGERPRINT CARDS	New	PERM	PERM
151	21	FIXED ASSETS	New	EVT+1	DEST
152	22	GENERAL LEDGER	New	FIS+7	SHSW
153	23	IMAGING LOGS	New	CR+7	DEST
154	24	INCIDENT RECORDS	New	CR+10	DEST
155	25	INSURANCE RECORDS	New	EVT+7	DEST
156	26	INVITATIONS TO BID / REQUESTS FOR PROPOSALS	New	EVT+7	DEST
157	27	MATERIAL SAFETY DATA SHEETS (MSDS)	New	EVT+30	DEST
158	28	MOTOR VEHICLE MAINTENANCE RECORDS	New	EVT+1	DEST
159	29	MEMORANDUM OF UNDERSTANDING (MOU)	New	EVT+7	DEST
160	30	OPEN RECORDS REQUESTS	New	EVT+3	DEST
161	31	PARTS INVENTORY AND RELATED RECORDS	New	FIS+4	DEST
162	32	PAYROLL AND SUPPORTING DOCUMENTS	New	FIS+7	DEST
163	33	PERSONNEL FILE	New	EVT+7	DEST
164	34	PERSONNEL RECRUITMENT AND SELECTION	New	EVT+1	DEST
165	35	POLICY AND PROCEDURES	New	EVT+7	DEST
166	36	SUPPLY ORDERS AND SUPPORTING DOCUMENTATION	New	EVT+0	DEST
167	37	UNION CONTRACTS, GRIEVANCE, MEDIATION AND ARBITRATION RECORDS	New	PERM	PERM
168	38	VISITOR LOGS	New	EVT+3	DEST
169	39	WORKERS COMPENSATION CLAIMS	New	EVT+12	DEST
FOX VALLEY TECHNICAL COLLEGE					
170	GENED100.	GENERAL EDUCATION AND BASIC SKILLS STATISTICS	Amendment	EVT+1	DEST
171	GENED101.	HIGH SCHOOL CREDENTIAL COMPLETION FORMS	Amendment	EVT+2	DEST
172	GENED102.	STUDENT RECORDS	Amendment	EVT+7	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		

Request and Disposition Legend

New: Submission has not been reviewed before
 Amendment: Submission has changes from previous version
 Renewal: Submission has no changes from previous version
 Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential
 SHSW: Transfer to Wisconsin Historical Society
 UW-TRANS: Transfer to UW Archives
 TRANS OTHER: Transfer as noted on submission
 PERM: Retain Permanently