

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

285P-UW HOSPITALS & CLINICS					
/511593/	UWHC-CLIN LAB-HEMATOLOGY				
1	00056000.	SPECIAL INSTRUMENT STUDIES	Amendment	CR+10	DEST
2	00197000.	BODY FLUID CELL COUNTS - CARDS AND SLIDES	Amendment	CR+25	DEST
3	00198000.	BONE MARROW SLIDES AND IDENTIFICATION LOGS	Amendment	CR+25	DEST
4	00199000.	QUALITY CONTROL RECORDS	Amendment	CR+2	DEST
5	00200000.	HEMATOLOGY AND URINALYSIS LAB / COMPUTER CARDS	Amendment	CR+2	DEST
6	00374000.	FLOW CYTOMETRY RECORDS - REPORTS / SLIDES AND SUPPORTING DETAIL	Amendment	CR+25	DEST
/513301/	UWHC-SURGICAL PATHOLOGY				
7	01136000.	AUTOPSY REPORTS	Renewal	P	PERM

370-NATURAL RESOURCES					
/012/	FOREST MANAGEMENT				
8	00630000.	FOREST TAX DATA - LEDGERS AND PARTICIPANT CASE FILES	Amendment	EVT+10	DEST
9	00636000.	FOREST CROP LAND (FCL) & MANAGED FOREST LAW (MFL) CASE FILES	Amendment	EVT+10	DEST
10	00636A00.	FCL & MFL MASTER CASE FILES	Amendment	EVT+10	SHSW
11	00637000.	FCL SEVERANCE TAX BILLINGS	Amendment	EVT+6	DEST
12	00638000.	FCL & MFL MASTER LIST REPORTS	Amendment	EVT+60	SHSW
13	00642000.	TIMBER SALES REPORTS (STATE OWNED PROPERTIES) - FIELD FORESTER HISTORY RECORDS	Amendment	P	PERM
14	00642A00.	TIMBER SALES REPORTS (STATE OWNED PROPERTIES) TRANSACTION DETAIL	Amendment	EVT+6	DEST
15	00643000.	ANNUAL AID AND RESOURCES AID PAYMENTS	Amendment	EVT+6	DEST
16	00644000.	FOREST RECONNAISSANCE DATA	Amendment	EVT	DEST
17	00645000.	CFL LEDGERS AND MAINTENANCE DATA	Amendment	P	PERM
18	00649000.	CFL TIMBER SALES	Amendment	P	PERM
19	00650000.	CFL AUDITS	Amendment	EVT+10	DEST
20	00651000.	CFL ENTRIES AND WITHDRAWALS - ORDERS	Amendment	P	PERM
21	00651A00.	CFL ENTRIES AND WITHDRAWALS - DOCUMENTATION AND CORRESPONDENCE	Renewal	EVT+10	DEST
22	00652000.	COUNTY FOREST COMPREHENSIVE LAND USE PLANS	Amendment	EVT+60	SHSW
23	00653000.	CFL PROGRAM GUIDANCE AND POLICY CORRESPONDENCE	Amendment	P	PERM
24	00657000.	CERTIFIED PLAN WRITER CASE FILES	Amendment	EVT+6	DEST
25	00682000.	GYPSY MOTH MONITORING PROGRAM	Amendment	EVT+50	DEST
26	00683000.	GYPSY MOTH BIOCONTROL SURVEY PROGRAM	Renewal	EVT+50	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
27	00684000.	GYPSY MOTH TREATMENT (SPRAY) PROGRAM: ERADICATION, STS AND SUPPRESSION	Amendment	EVT+50	DEST
28	00700000.	FOREST NURSERY DATA	Renewal	EVT+5	DEST
29	00701000.	ANNUAL NURSERIES COST REPORTS	Renewal	P	PERM
30	00701A00.	FOREST NURSERY STATISTICAL REPORTS	Renewal	P	PERM
31	00705000.	TREE IMPROVEMENT PROGRAM RECORDS	Renewal	EVT+50	DEST
32	00705A00.	TREE IMPROVEMENT RESEARCH DATA	Renewal	EVT	DEST
33	00725000.	FIRE REPORT SUMMARY HISTORY	Amendment	P	PERM
34	00729000.	PROJECT FIRE REPORTS CASE FILES CA. 1970 - FORWARD	Renewal	EVT+50	SHSW
35	00729A00.	FIRE REPORT CASE FILE 1973 - FORWARD	Renewal	EVT+4	SHSW
36	00730000.	FIRE REPORT LEDGERS, LOG SHEETS & INDEX MATERIALS	Amendment	EVT+4	DEST
37	00731000.	DISPATCHER DAILY WORK RECORDS	Amendment	EVT+4	DEST
38	00732000.	FOREST FIRE CLOSURE ORDERS	Amendment	EVT+4	DEST
39	00733000.	SPECIAL BURNING PERMITS	Amendment	EVT+2	DEST
40	00733A00.	BURNING PERMITS - REGULAR	Amendment	EVT+1	DEST
41	00734000.	FIRE SUPPRESSION EQUIPMENT RECORDS	Amendment	EVT+4	DEST
42	00740000.	FIRE PROGRAM GUIDANCE DOCUMENTATION	Amendment	EVT+10	SHSW
43	00741000.	PRESCRIBED BURN PLANS	New	EVT+5	DEST
44	00742000.	PRESCRIBED BURN EVALUATIONS	New	EVT+50	SHSW
45	00743000.	PRESCRIBED FIRE REVIEWS	New	EVT+50	SHSW
46	00790000.	LANDTYPE ASSOCIATION DEVELOPMENT DATA	Amendment	EVT	DEST
47	00790A00.	LTA ANNUAL DATA AND MAP - ELECTRONIC	Amendment	EVT+30	SHSW
48	00791000.	FOREST HABITAT TYPE CLASSIFICATION SYSTEM / FIA FIELD DATA SHEETS	Amendment	EVT+1	DEST
49	00792000.	LANDTYPE ASSOCIATION (LTA) AND FOREST HABITAT TYPE CLASSIFICATION SYSTEM (FHTCS) DEVELOPMENT PROJECT HISTORY FILES	Amendment	EVT+45	SHSW
50	00794000.	ROUTINE FIELD VISITS AND RECOMMENDATIONS	Amendment	EVT+5	DEST
51	00795000.	FOREST ECOLOGY / SILVICULTURE ISSUE ANALYSIS PROJECT FILES	Amendment	EVT+20	SHSW
52	01002000.	FOREST HEALTH PROTECTION MONITORING AND SURVEY PROGRAM	Amendment	EVT+50	SHSW
53	01003000.	FOREST HEALTH PROTECTION LABORATORY DIAGNOSIS	Amendment	EVT+50	SHSW
54	01004000.	FOREST HEALTH PROTECTION SPECIAL INVESTIGATION DATA AND REPORTS	Amendment	EVT+50	SHSW
55	01006000.	FOREST HEALTH PROTECTION SPECIAL INVESTIGATION PHOTOGRAPHS	Renewal	EVT+10	DEST
56	01008000.	FOREST HEALTH POLYGON SYSTEM DATA	Amendment	EVT+6 MOS	DEST
57	01009000.	FOREST HEALTH POINT SYSTEM DATA	Amendment	EVT+6 MOS	DEST
58	01010000.	FOREST HEALTH PROTECTION ZONE OF INFESTATION DECLARATION	Amendment	EVT+50	SHSW

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		
/022/	<i>AIR MANAGEMENT</i>				
59	00300000.	AIR MANAGEMENT MONITORING SITE OPERATIONAL FORMS AND DATA	Amendment	CR+6	DEST
60	00301000.	SITE AND EQUIPMENT LOGBOOKS AND SUMMARY DATA	Amendment	EVT+6	DEST
61	00302000.	MONITORING SITE HISTORICAL RECORDS	Amendment	EVT+10	DEST
62	00305000.	CENTRALIZED DATA SYSTEM MONITORING DATA - RAW DATA	Amendment	EVT+2	DEST
63	00306000.	CENTRALIZED DATA SYSTEM MONITORING DATA - QUALITY ASSURED DATA	Amendment	EVT+10	DEST
64	00307000.	CENTRALIZED DATA SYSTEM RAW DATA REPORTS	Amendment	EVT+3	DEST
65	00308000.	CENTRALIZED DATA SYSTEM MONTHLY EDITED QA DATA REPORTS	Amendment	EVT+6	DEST
/042/	<i>DRINKING WATER & GROUNDWATER</i>				
66	00384B00.	PUBLIC WATER SYSTEMS (PWS) PLANS AND SPECIFICATIONS	Amendment	P	PERM
67	00386C00.	PUBLIC WATER SYSTEMS PROJECT CASE FILES	Amendment	EVT+12	DEST
68	00387B00.	NON-COMMUNITY (TRANSIENT) WATER SYSTEMS PROJECT CASE FILES	Amendment	EVT+12	DEST
/094/	<i>COMMUNITY FINANCIAL ASSISTANCE</i>				
69	00260000.	CLEAN WATER FUND PROGRAM PROJECT FILES	Renewal	EVT+20	DEST
70	00260A00.	SAFE DRINKING WATER LOAN PROGRAM PROJECT FILES	Renewal	EVT+20	DEST
71	00260B00.	LAND RECYCLING LOAN PROGRAM (LRLP)	Renewal	EVT+20	DEST
72	00262000.	LOAN PROJECTS NON-ESSENTIAL CASE FILE DOCUMENTS AND CORRESPONDENCE	Renewal	EVT+1	DEST
73	00268000.	ENVIRONMENTAL IMPROVEMENT FUND (EIF) SUMMARY HISTROY DATA	Renewal	P	PERM

395-TRANSPORTATION					
/071/	<i>DTSD - REAL ESTATE</i>				
74	00120000.	REAL ESTATE PARCEL CONVEYANCE FILES	Amendment	P	PERM
75	00193000.	EXCESS AND SURPLUS LAND FILES	Amendment	P	PERM
76	00196000.	WISDOT LOCAL PUBLIC AGENCY (LPA) LOCAL ROAD PROJECT FILES	Amendment	EVT+6	DEST
77	00197000.	READS AD HOC OUTPUT REPORTS	Amendment	EVT	DEST
78	00380000.	REAL ESTATE RIGHT-OF-WAY HIGHWAY PROJECT FILES	Amendment	EVT+6	DEST
79	00380A00.	REAL ESTATE PARCEL APPRAISAL, NEGOTIATION, RELOCATION, AND AQUISITION FILES	Amendment	P	PERM
80	00380C00.	REVOCABLE OCCUPANCY PERMITS	Amendment	EVT+10	DEST
81	00380D00.	REAL ESTATE PROJECT LITIGATION CASE FILES	Amendment	EVT+6	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name		(* see Legend on last page)		
Index #	RDA #	RDA Title			

410-CORRECTIONS					
82	00073000.	DIVISION OF COMMUNITY CORRECTIONS (DCC) NON SEX OFFENDER CASE FILE	Amendment	EVT+5	DEST
83	00073A00.	DIVISION OF COMMUNITY CORRECTIONS (DCC) NON SEX OFFENDER REPORT FORM (DOC-8)	New	EVT+0	DEST

435-HEALTH SERVICES					
84	00961000.	EXTERNAL PROGRAM POLICY / PROCEDURE MANUALS	Amendment	EVT+7	SHSW
/105/	<i>DPH- LOCAL HEALTH SUPPORT & EMERGENCY MEDICAL SERVICES</i>				
85	00226000.	EMS COMMUNICATION RECORDS	Amendment	EVT+7	DEST
86	00229000.	EMS COMPLAINT FILES	Amendment	EVT+5	DEST
/205/	<i>DCTS - WISCONSIN RESOURCE CENTER</i>				
87	00773000.	INMATE UNIT FILE	Amendment	EVT+8	DEST
/821/	<i>DES - FISCAL SERVICES</i>				
88	00018000.	COUNTY COST OF PROCEEDINGS FORMS AND REPORTS	Renewal	FIS+5	DEST
/834/	<i>OFFICE OF LEGAL COUNSEL</i>				
89	00140000.	OLC CASE FILES	Amendment	EVT+10	DEST
90	00142000.	OLC GENERAL OFFICE FILES	Amendment	CR+3	DEST
91	00146000.	LEGAL OPINION CORRESPONDENCE	Amendment	CR+50	SHSW
92	00147000.	OLC SUBJECT FILES - NON-APPOINTED STAFF	Amendment	EVT+10	SHSW
93	01055000.	REHABILITATION REVIEW CASE FILES	Amendment	EVT+10	DEST

445-WORKFORCE DEVELOPMENT					
/150/	<i>OFFICE OF THE SECRETARY</i>				
94	00493000.	INSPECTION AND PROGRAM EVALUATION - REPORT	New	EVT+4	DEST
95	00494000.	INSPECTION AND PROGRAM EVALUATION - INVESTIGATIVE CASE FILE	New	EVT+4	DEST
96	00495000.	INSPECTION AND PROGRAM EVALUATION - ALLEGATIONS	New	EVT+1	DEST
/750/	<i>WORKFORCE TRAINING</i>				
97	00390000.	RAPID RESPONSE EVENTS TRACKING SYSTEM (RRETS)	Amendment	EVT+25	DEST
98	00391000.	LIST OF LAYOFF NOTICES	Amendment	CR+5	DEST
99	00392000.	RAPID RESPONSE REPORTS	Amendment	CR+5	DEST
100	00496000.	RAPID RESPONSE PROGRAM OUTCOMES	New	CR+25	DEST
101	00497000.	PROGRAM SURVEYS - FINAL ELECTRONIC DATA FILES (DISLOCATED WORKER SURVEY)	New	CR+10	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name		(* see Legend on last page)		
Index #	RDA #	RDA Title			

505-ADMINISTRATION					
/216/	<i>ENVIRONMENTAL IMPROVEMENT FUND</i>				
102	00118000.	ENVIRONMENTAL IMPROVEMENT FUND (EIF) MANAGEMENT INFORMATION SYSTEM DATA	Amendment	EVT+5	DEST
/711/	<i>HOUSING AND COMMUNITY RESOURCES</i>				
103	00213000.	FEDERAL HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) - GRANT CASE FILES	Amendment	EVT+5	DEST
104	00221000.	INTEREST BEARING REAL ESTATE TRUST ACCOUNT (IBRETA)	Renewal	EVT+4	DEST
105	00222000.	TRANSITIONAL HOUSING PROGRAM (THP)	Amendment	EVT+5	DEST
106	00353000.	HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) - FINANCIAL REPORTS	Amendment	EVT+5	DEST
107	00354000.	FEDERAL HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) HOMEBUYER - GRANT CASE FILES	Amendment	EVT+5	DEST
/875/	<i>CAPITOL POLICE</i>				
108	00944000.	SQUAD VIDEO & AUDIO	New	CR+120 DAYS	DEST

515-EMPLOYEE TRUST FUNDS					
/700/	<i>ETF DEPARTMENT RECORDS</i>				
109	00300000.	WRS PARTICIPANT AND EMPLOYER NON-SOCIAL SECURITY RELATED RECORDS - IMAGED DAILY MAIL, BACKFILE AND BUSINESS CREATED DOCUMENTS - PAPER FILES	New	EVT+2	DEST
110	00301000.	WRS IMAGING SYSTEM PARTICIPANT AND EMPLOYER RECORDS - TEMPORARY STORAGE - KOFAX SERVER	New	CR+3 DAYS	DEST
111	00302000.	WRS IMAGING SYSTEM PARTICIPANT AND EMPLOYER RECORDS - PERMANENT STORAGE, MYETF SERVER	New	P	PERM
112	00303000.	IMAGING & WORKFLOW MEMBER RECORDS	New	EVT	DEST
113	00304000.	IMAGE IMPORT AND WORKFLOW TABLES	New	CR+1	DEST
114	00305000.	KOFAX AND MYETF WORKFLOW REPORTS	New	CR+2	DEST
115	00306000.	EMPLOYER DOCUMENTS (SOCIAL SECURITY RELATED AND WRS RESOLUTIONS FOR INCLUSION UNDER WRS) - BACKFILE AND DAY FORWARD	New	P	PERM
116	00307000.	ADDRESS CHANGE REQUESTS	New	EVT+3	DEST
117	00308000.	DAILY EXPORT LOGS	New	CR+2	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name		(* see Legend on last page)		
Index #	RDA #	RDA Title			

521-ETHICS COMMISSION					
/521/	<i>ETHICS COMMISSION</i>				
118	00002000.	ETHICS GUIDELINES	Amendment	EVT+6	SHSW
119	00003000.	FORMAL ADVISORY OPINION	Amendment	EVT+6	SHSW
120	00004000.	INFORMAL ADVISORY OPINION	New	EVT+6	DEST
121	00005000.	ACTIONED COMPLAINT CASE FILES	Amendment	EVT+6	SHSW
122	00006000.	NON-ACTIONED COMPLAINT CASE FILES	New	EVT+6	DEST

536-INVESTMENT BOARD					
123	00010000.	TRADING DOCUMENTS FOR NON DERIVATIVES SECURITIES	Amendment	EVT+10	DEST
/310/	<i>PUB EQ GRP</i>				
124	00019000.	SUPPORT DOCUMENTATION FOR INVESTMENT DECISIONS	Amendment	CR+10	DEST

566-REVENUE					
/1230/	<i>COMPLIANCE-CENTRAL COLLECTION</i>				
125	00221A00.	REGISTER OF DELINQUENT TAX ACCOUNT INFORMATION - WARRANTS FILED BETWEEN AUGUST 1, 1981 AND MAY 5, 2004	Amendment	P	PERM
126	00221B00.	REGISTER OF DELINQUENT TAX ACCOUNT INFORMATION - WARRANTS FILED AFTER MAY 5, 2004	New	EVT+20	DEST
/8421/	<i>LOTTERY</i>				
127	00344000.	BUILDING ACCESS SIGN-IN LOGS	Amendment	CR+3	DEST
128	00362000.	TICKETS, CLAIM FORMS, CORRESPONDENCE & VALIDATION PROCESSING DOCUMENTS, SUPER 2ND CHANCE, OTHER SPECIAL DRAWS DOCUMENTS AND ADMINISTRATIVE CHECK LOGS	Amendment	CR+7	DEST
129	00363000.	NON-WINNING SUPER 2ND CHANCE LOTTERY TICKETS AND VARIOUS DRAWINGS	Amendment	EVT+1 DAY	DEST
130	00364000.	LOTTERY TICKETS UNSOLD OR RETURNED BY RETAILERS	Amendment	EVT+1 DAY	DEST
131	00365000.	VIDEO / AUDIO TAPES OF DRAWINGS	Amendment	CR+6 MOS	DEST
132	00378000.	ACCOUNT ADJUSTMENTS TO RETAILERS	Amendment	CR+2	DEST
133	00428000.	VENDOR BACKGROUND INVESTIGATIONS - CONFIDENTIAL	Amendment	EVT+7	DEST
134	00481000.	FORMS, REPORTS, FILES, LOGS AND NOTES - ACCESS PROTECTED	New	CR+2	DEST
135	00481A00.	FORMS, REPORTS, FILES, LOGS AND NOTES - ACCESS NOT PROTECTED	New	CR+2	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

GENERAL RECORDS SCHEDULE					
136	FIS00001.	AUDIT REPORTS, AGENCY RESPONSES AND AUDIT FINDING RESOLUTIONS	New	EVT+3	DEST
137	FIS00002.	AUDIT WORK PAPERS	New	EVT+3	DEST
138	FIS00003.	INTERNAL CONTROL PLAN	New	EVT+3	DEST
139	FIS00010.	AUTHORIZATION / APPROVAL FOR PURCHASING CARD	New	EVT+10	DEST
140	FIS00011.	CREDIT CARD RECEIPTS OR INFORMATION RECEIVED FROM SALES	New	EVT+3	DEST
141	FIS00020.	RECEIPTS AND DISBURSEMENT TRANSACTIONS	New	FIS+6	DEST
142	FIS00021.	FEDERAL CASH DRAW TRANSACTIONS	New	FIS+6	DEST
143	FIS00022.	MUNICIPAL COLLECTION & DISBURSEMENT REPORTS	New	EVT+3	DEST
144	FIS00023.	FIDUCIARY RECORDS	New	EVT+3	DEST
145	FIS00024.	GENERAL OBLIGATIONS BOND RECORDS	New	EVT+50	DEST
146	FIS00025.	COLLECTION CASE FILES - DELINQUENT AND UNCOLLECTIBLE ACCOUNTS	New	EVT+7	DEST
147	FIS00026.	TAX RECORDS	New	FIS+6	DEST
148	FIS00027.	PAID / CANCELLED CHECKS	New	EVT+7	DEST
149	FIS00028.	CHECKS - ALIGNMENT & CONTROL AND VOIDED	New	CR+1	DEST
150	FIS00029.	FORGERY AND STOP PAYMENT RECORDS	New	EVT+6	DEST
151	FIS00030.	CANCELED AND UNPAID CHECK REPORT	New	FIS+5	DEST
152	FIS00040.	CAPITAL ACCOUNTING - ACCOUNTS PAYABLE RECORDS - SPECIAL FEDERAL REQUIREMENTS	New	EVT+6	DEST
153	FIS00041.	CAPITAL ACCOUNTING - ACCOUNTS PAYABLE RECORDS - PROJECTS NOT FUNDED WITH TAX-EXEMPT DEBT	New	EVT+4	DEST
154	FIS00042.	CAPITAL ACCOUNTING - PROJECT BUDGET TRANSACTIONS (ALLOTMENTS)	New	FIS+6	DEST
155	FIS00050.	INVENTORIES - CAPITAL EQUIPMENT, SUPPLIES, COMMODITIES AND PARTS	New	FIS+4	DEST
156	FIS00051.	SURPLUS PROPERTY DISPOSITION RECORDS	New	EVT+3	DEST
157	FIS00052.	SURPLUS PROPERTY DISPOSITION RECORDS - RESTRICTED DISPOSITION OR NONCOMPLIANCE ITEMS	New	EVT+1	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

COUNTIES AND OTHER LOCAL UNITS OF GOVERNMENT

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

COUNTIES					
/067/	<i>WAUKESHA COUNTY</i>				
	<i>EMERGENCY PREPAREDNESS</i>				
158	Y1005	911 CAD RECORDS	New	FIS+3	DEST
159	Y1002	911 PHONE ACTIVITY LOG	Amendment	FIS+3	DEST
160	VY2001	COUNTY EMERGENCY PREPAREDNESS PLANS	Amendment	EVT	DEST
161	Y2002	DECLARATIONS OF DISASTER OR EMERGENCY	Amendment	EVT+7	DEST
162	Y2005	DISASTER MANAGEMENT INCIDENT RESPONSE RECORDS	New	EVT+7	DEST
163	Y2006	DISASTER MANAGEMENT TRAINING AND EXERCISE RECORDS	New	FIS+7	DEST
164	Y1006	DISPATCH AUDIO AND TEXT RECORDINGS	New	CR+121 DAYS	DEST
165	Y1007	DISPATCH CAD UPDATE REQUESTS	New	FIS+1	DEST
166	Y1008	DISPATCH DAILY OBSERVATIONAL REPORTS (DORS)	New	EVT+2	DEST
167	Y1003	DISPATCH QUALITY ASSURANCE (QA) REPORTS	Amendment	FIS+3	DEST
168	Y2007	HAZARDOUS MATERIALS OFFSITE RESPONSE PLANS	New	EVT+7	DEST
169	Y2004	HAZARDOUS MATERIALS TIER II REPORTS	Amendment	FIS+7	DEST
170	Y0002	TRUNKED RADIO SYSTEM DATA	Amendment	FIS+1	DEST
171	Y0004	TRUNKED RADIO USAGE REPORTS	New	FIS+20	DEST
172	Y0005	TRUNKED RADIO USER REQUESTS	New	EVT+7	DEST
173	Y1009	VISITOR LOGS	New	FIS+3	DEST
174	Y1010	WARRANT VALIDATIONS	New	EVT	DEST
	<i>UNIVERSITY OF WISCONSIN EXTENSION</i>				
175	CC1008	GARDEN PLOT RENTALS	Amendment	EVT+3	DEST
176	CC1009	WAUKESHA COUNTY NUTRITION COALITION PROGRAM, ORGANIZATIONS	Amendment	FIS+7	DEST
177	CC1015	NEWSLETTERS	Amendment	FIS+7	DEST
178	CC1022	SOIL TEST PAYMENTS	Amendment	FIS+3	DEST

** This index is a summary of Records Series submissions for this quarter. State agency record series' can be viewed on the Public Records Board website.

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name				
Index #	RDA #	RDA Title	(* see Legend on last page)		

MUNICIPALITIES					
/013118/	<i>VILLAGE OF DE FOREST</i>				
179	00001000.	LAW ENFORCEMENT VIDEO - NON FACILITIES	New	CR+121 DAYS	DEST
/013251/	<i>CITY OF MADISON</i>				
180	GS000004.	FINANCIAL RELATED RECORDS	Renewal	FIS+7	DEST
181	GS000022.	LICENSE RELATED RECORDS	Amendment	FIS+7	DEST
182	GS000065.	PERSONNEL RELATED FILES	Amendment	EVT+3	DEST
/04/	<i>CIVIL RIGHTS</i>				
183	DCR00001.	AFFIRMATIVE ACTION PLANS	New	EVT+6	DEST
184	DCR00002.	BUSINESS ENTERPRISE PROGRAM	New	FIS+7	DEST
185	DCR00003.	CONTRACT COMPLIANCE FILES	New	EVT+7	DEST
186	DCR00004.	ACCESSIBILITY PLANS	New	EVT+3	DEST
187	DCR00005.	EQUITABLE WORKFORCE PLANS	New	CR+20	DEST
188	DCR00006.	CONTRACTOR JOB POSTING DOCUMENTS	New	EVT+3	DEST
189	DCR00007.	FEDERAL EE04 REPORTS	New	EVT+1 DAY	DEST
190	DCR00008.	CLOSED CASES	New	EVT+5	DEST
191	DCR00009.	DECISION DIGEST	New	P	PERM
192	DCR00010.	APM 3-5 INVESTIGATIONS	New	EVT+8	DEST
/30/	<i>ASSESSOR</i>				
193	AS000021.	TRANSFERS	Renewal	FIS+7	DEST
/041251/	<i>CITY OF MILWAUKEE</i>				
194	<i>ADMINISTRATION</i>				
195	78-0043	CDGA MONITORING FILES	Amendment	EVT+5	DEST
196	78-0044	CDGA FISCAL FILES	Amendment	EVT+5	DEST
	<i>CITY CLERK</i>				
197	10-0016	ANNUAL DSS BILLING & TRACKING RECORDS	Amendment	EVT+2	DEST
198	17-0045	LICENSE APPLICATIONS - GENERAL	New	CR+4	DEST
199	17-0047	ALCOHOL AND RELATED LICENSE APPLICATIONS	New	CR+6	DEST
200	61-0231	PUBLIC PASSENGER VEHICLE DRIVER LICENSE APPLICATIONS	Amendment	CR+4	DEST
201	66-0031	APPLICATION FOR BICYCLE LICENSE	Renewal	EVT+1 MO	DEST
202	66-0036	WHOLESALE REPORT TO LICENSING AUTHORITY OF DELINQUENT BILLS	Amendment	EVT+1 MO	DEST
203	67-0056	APPLICATIONS FOR BARTENDER LICENSE	Renewal	CR+4	DEST
204	86-0064	TREASURER'S REPORTS & INVOICES	Amendment	CR+4	DEST
205	89-0051	LICENSE GRANT LIST - UTILITIES & LICENSES COMMITTEE	Amendment	CR+5	DEST

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Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
206	95-S170	INTENSIVE SURVEYS	Amendment	EVT+3 MOS	TRANS OTHER
207	95-S171	CERTIFICATE OF APPROPRIATENESS (COA) FILE	Amendment	EVT+3 MOS	TRANS OTHER
208	95-S172	HISTORICALLY DESIGNATED BUILDING FILES	Amendment	EVT+3 MOS	TRANS OTHER
	<i>CITY DEVELOPMENT</i>				
209	D13-0030	GRANT FILES - CDGA	Amendment	EVT+6	DEST
210	D17-0028	GRANT FILES - CDGA FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT PROGRAMS	New	EVT+5	DEST
211	D17-0029	GRANT FILES - VARIOUS GRANTORS FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT PROGRAMS	New	EVT+5	DEST
212	D17-0030	LOAN LEDGER REPORTS FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT LOAN PROGRAMS	New	FIS+7	DEST
213	D17-0031	GENERAL LEDGER POSTINGS FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT LOAN PROGRAMS	New	FIS+7	DEST
214	D17-0032	ACCOUNTS PAYABLE INVOICES FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT LOAN PROGRAMS	New	FIS+10	DEST
215	D17-0033	CASH RECEIPTS / DEPOSITS FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT LOAN PROGRAMS	New	FIS+7	DEST
216	D17-0034	BANK STATEMENT RECONCILIATIONS FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT LOAN PROGRAMS	New	FIS+7	DEST
217	D17-0035	MORTGAGE LOAN FILES FOR HOUSING AND NEIGHBORHOOD DEVELOPMENT LOAN PROGRAMS	New	EVT+1	DEST
	<i>DEFERRED COMPENSATION</i>				
218	01-0008	HARDSHIP WITHDRAWALS	Renewal	CR+7	DEST
	<i>ELECTION COMMISSION</i>				
219	74-0171	CAMPAIGN FINANCE REPORTS	Renewal	EVT+6	DEST
220	91-0004	PURCHASE FILES	Renewal	FIS+3	DEST
221	D06-0008	PARAMETER BOOKS	Renewal	EVT+30 DAYS	TRANS OTHER
	<i>EMPLOYEES' RETIREMENT SYSTEM</i>				
222	02-E008	EARNINGS LIMITATION RECORDS	Amendment	EVT+10	DEST
223	06-E012	MEMBER CASE FILES	Amendment	EVT+10	DEST
224	17-E020	CASE MANAGEMENT CLAIMS FILES	New	EVT+10	DEST
225	D00-E030	ERS LITIGATION (OTHER THAN DISABILITIES)	Amendment	EVT+1	DEST

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Index #	RDA #	RDA Title	(* see Legend on last page)		
	<i>EMPLOYEES' RETIREMENT SYSTEM</i>				
226	00-0052	DETAIL PROGRAM REVENUE WORKSHEETS	Renewal	CR+7	DEST
227	17-0046	NURSE-FAMILY PARTNERSHIP CLIENT RECORDS	New	CR+7	DEST
228	78-0089	INITIAL CONTACT & RELATED LEAD POISONING RECORDS	Renewal	CR+15	DEST
229	80-0079	VACCINE ADMINISTRATION RECORD & CONSENT (H-623)	Amendment	EVT+7	DEST
230	D98-0017	DISEASE HISTORY CARDS	Amendment	EVT+3 MOS	TRANS OTHER
	<i>MILWAUKEE POLICE DEPARTMENT</i>				
231	17-E036	MPD MONITORING & SURVEILLANCE RECORDINGS	New	CR+121 DAYS	DEST
232	64-0099	EMERGENCY DETENTION REPORT	Renewal	EVT+7	DEST
	<i>MUNICIPAL COURT</i>				
233	79-0001	COURT CASE FILE - SATISFIED	Amendment	EVT+5	DEST
	<i>PUBLIC WORKS</i>				
234	85-0040	APPLICATION FOR SPECIAL PRIVILEGE PERMITS	Amendment	EVT+5	DEST

Request and Disposition Legend

New: Submission has not been reviewed before
 Amendment: Submission has changes from previous version
 Renewal: Submission has no changes from previous version
 Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential
 SHSW: Transfer to Wisconsin Historical Society
 UW-TRANS: Transfer to UW Archives
 TRANS OTHER: Transfer as noted on submission
 PERM: Retain Permanently