

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		

115-AGRICULTURE, TRADE & CONSUMER PROTECTION					
/100/	<i>FOOD SAFETY, DIVISION OF</i>				
1	00069000.	FEDERAL CONTRACTS	Amended	EVT+6	DEST
2	00073000.	FOOD PRODUCT CONSUMER COMPLAINTS	Amended	EVT+5	DEST
		Withdrawn.			
3	00086000.	SAMPLING PROGRAM FILES	Amended	EVT+5	DEST
		Withdrawn.			
4	00087000.	AGENT PROGRAM CONTRACT	Amended	EVT+5	DEST
		Withdrawn.			
5	00087B00.	AGENT PROGRAM AUDIT	Amended	EVT+6	DEST
		Event and confidential citation changed.			
		Board denied approval.			
6	00090000.	PRODUCT GRADING INSPECTION	Amended	EVT+5	DEST
		Event and confidential citation changed.			
		Board denied approval.			
7	00091000.	MILK PRODUCER PERMIT AND LICENSE HISTORY	Amended	EVT+5	DEST
		Confidential citation revised.			
		Board denied approval.			
8	00094000.	FACILITY RECORDS	Amended	EVT+5	DEST
		Confidential citation revised.			
		Board denied approval.			
9	00097000.	DAIRY PERSONAL LICENSE APPLICATION	Amended	EVT+5	DEST
		Confidential citation revised.			
		Board denied approval.			
10	01095000.	INSPECTION AND SURVEY REPORTS	New	EVT+7	DEST
		Withdrawn.			
11	01096000.	RETAIL STANDARDIZATION INITIAL AND MAINTENENCE EXERCISES	New	EVT+5	DEST
		Withdrawn.			
/702/	<i>ARM -SWRM</i>				
12	00162C00.	ORDINANCES: ZONING, LICENSING, MANURE STORAGE AND PERFORMANCE STANDARDS	Amended	CR+5	DEST
/765/	<i>ARM - AGRICULTURAL CHEMICAL MANAGEMENT</i>				
13	00144000.	COMPLIANCE CASE INFORMATION - VIOLATIONS OF AGCHEM BUREAU LAWS	Amended	EVT+6	DEST
		Confidential citation revised.			
14	00163000.	SOIL OR PLANT ADDITIVE, FERTILIZER PERMITS	Amended	EVT+5	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
15	00164000.	AGRICHEMICAL (ACM) MANAGEMENT BUREAU LICENSES	Amended	EVT+5	DEST
16	00166000.	SOIL OR PLANT ADDITIVE, FEED, FERTILIZER, LIME RECORDS	Amended	EVT+10	DEST
		Retention changed.			
17	00167000.	SOIL OR PLANT ADDITIVE, FEED, FERTILIZER, LIME TONNAGE AND PESTICIDE DEALER REPORTS	Amended	EVT+10	DEST
		Confidential citation revised.			
18	00168000.	PESTICIDE STUDIES AND REPORTS	Amended	EVT+10	SHSW
19	00169000.	SPECIAL REGISTRATIONS FOR PESTICIDES	Amended	EVT+5	DEST
20	00171000.	LANDSCAPE PESTICIDE APPLICATION REGISTRY	Amended	EVT+4	DEST
		Board denied approval.			
21	00172000.	PRIVATE AND MONITORING WELL RESULTS	Amended	EVT+20	DEST
		Board denied approval.			
22	00181000.	AGRICULTURAL CHEMICAL CLEANUP PROGRAM (ACCP) REIMBURSEMENT FILES	Amended	EVT+15	DEST
		Disposition changed.			
23	00216000.	AGRICULTURAL CHEMICAL CLEANUP PROGRAM (ACCP) REMEDIATION AND SPILLS FILES	Amended	PERM	PERM
24	00217000.	PESTICIDE AND FERTILIZER CONTAINMENT FILES	Amended	EVT+20	SHSW
25	00218000.	TEMPORARY COMMERCIAL APPLICATOR TRAINEE REGISTRATION	Amended	EVT+1	DEST
		Board denied approval.			
26	00219000.	INDIVIDUAL PESTICIDE APPLICATOR CERTIFICATION	Amended	EVT+6	DEST
		Board denied approval.			
27	00219A00.	INDIVIDUAL PESTICIDE APPLICATOR CERTIFICATION DATA	Amended	EVT+15	DEST
28	00241A00.	AGRICHEMICAL MANAGEMENT (ACM) BUREAU TIME REPORTING INFORMATION	Amended	EVT+10	DEST
29	00243B00.	PESTICIDE MANUFACTURER AND LABELER LIST OF CURRENT / ACTIVE AND DISCONTINUED PRODUCTS	Amended	EVT+10	DEST
30	00244000.	PESTICIDE MANUFACTURER & LABELER'S PESTICIDE PRODUCT LABELS	Amended	EVT+1	DEST
31	00273000.	SCHOOL INTEGRATED PEST MANAGEMENT (IPM)	Amended	CR+7	DEST
		Board denied approval.			
32	00274000.	FIELD INSPECTIONS	Amended	EVT+6	DEST
33	00275000.	BOVINE SPONGIFORM ENCEPHALOPATHY (BSE) OR FOOD & DRUG ADMINISTRATION INSPECTIONS	Amended	EVT+3	DEST
		Withdrawn.			
34	00276000.	CERTIFICATES OF FREE SALE	Amended	EVT+2	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		

165-SAFETY & PROFESSIONAL SERVICES					
/400/	<i>INDUSTRY SERVICES (DIS)</i>				
35	00221000.	PRODUCT APPROVAL FILES	Amended	EVT+5	DEST
36	00230000.	INSPECTION REPORTS	Amended	EVT+3	DEST
		Description changed.			
37	00232000.	PETITION AND PLAN REVIEW TRACKING	Amended	EVT+20	DEST
		Event changed.			
38	00242000.	FIRE DEPARTMENT ADMINISTRATIVE FILES	Amended	EVT+3	DEST

285P-UW HOSPITALS & CLINICS					
/5630510/	<i>UWH - PEDIATRICS - GENETICS</i>				
39	00111000.	MEDICAL GENETICS CHARTS	New	PERM	PERM

370-NATURAL RESOURCES					
/040/	<i>WATERSHED MANAGEMENT</i>				
40	00016000.	WATER PERMIT & EXEMPTION DECISIONS	Amended	PERM	PERM
41	00017000.	DAMS	Amended	PERM	PERM
42	00018000.	ENVIRONMENTAL FIELD BOOKS	Amended	PERM	PERM
43	00044000.	FERC (FEDERAL ENERGY REGULATORY COMMISSION)	Amended	EVT+10	DEST
		Description changed.			
44	00090000.	SHORELAND / WETLAND ORDERS AND ORDINANCES	Amended	EVT+100	SHSW
		Disposition changed.			
45	00092000.	WETLAND AERIAL PHOTOGRAPHY	Amended	EVT+10	DEST
46	00093000.	FLOODPLAIN FILES	Amended	PERM	PERM
47	01216000.	WETLAND AND WATERWAYS ENFORCEMENT	New	EVT+10	DEST
		Event and confidential citation changed.			
48	01217000.	WETLAND AND WATERWAYS INFORMAL DECISIONS	New	EVT+10	DEST
49	01218000.	WETLAND AND WATERWAYS FORMAL DECISIONS	New	EVT+10	DEST

395-TRANSPORTATION					
50	00063000.	STATE PLANNING & RESEARCH (SPR) ANNUAL WORK PROGRAM	Extension	EVT	DEST
51	00075000.	ECONOMIC ANALYSIS FILE	Extension	CR+7	SHSW
52	00215000.	STN LOCATION CONTROL MANAGEMENT (LCM) DATA	Extension	PERM	PERM
53	00216000.	STATE TRUNK NETWORK (STN) ANNUAL INVENTORY DATA	Extension	PERM	PERM
54	00216A00.	STATE TRUNK NETWORK (STN) INVENTORY DATA - BI-WEEKLY EXTRACTS	Extension	CR+50	SHSW

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name		(* see Legend on last page)		
Index #	RDA #	RDA Title			
55	00216B00.	STATE TRUNK NETWORK (STN) CURRENT INVENTORY DATA - DB2	Extension	EVT	DEST
56	00217000.	STN HIGHWAY DEFICIENCY FILE DATA - YEAR END DATA	Extension	PERM	PERM
57	00217A00.	STN HIGHWAY DEFICIENCY FILE DATA - CURRENT INVENTORY DATA - DB2	Extension	EVT	DEST
58	00218000.	HIGHWAY PERFORMANCE MONITORING SYSTEM (HPMS) - YEAR END DATA	Extension	EVT+10	DEST
59	00219000.	FIELD DATA COLLECTION (FDC) REGION DATA	Extension	EVT	DEST
60	00425000.	TRANSPORTATION PROGRAM MONITORING & OVERSIGHT COMMITTEE MEETING RECORDS	Extension	EVT+5	SHSW
61	00426000.	SIX-YEAR HIGHWAY IMPROVEMENT PROGRAM PLAN FILES - BSHP	Extension	EVT+10	SHSW
62	00427000.	STATE HIGHWAY REHABILITATION PROJECT SELECTION FILES - REGIONS	Extension	EVT+6	DEST
63	00428000.	META-MANAGER FILES - STATEWIDE DATA MODEL	Extension	EVT+10	DEST
64	00428A00.	META-MANAGER FILES - REGIONS	Extension	EVT	DEST
65	00429000.	THE WAY IT IS	Extension	EVT+6	DEST
66	00496000.	HIGHWAY SYSTEMS CLASSIFICATION SUBMITTALS	Extension	EVT+10	DEST
67	00496A00.	HIGHWAY SYSTEMS CLASSIFICATION - REGION COORDINATION FILES	Extension	EVT+10	DEST
68	00497000.	JURISDICTIONAL TRANSFER STUDIES - DTSD-BPD COPY	Extension	EVT+10	SHSW
69	00497A00.	JURISDICTIONAL TRANSFER STUDIES - REGION FILE	Extension	PERM	PERM
70	00498000.	JURISDICTIONAL REVIEWS - NO ROADWAY TRANSFER	Extension	EVT+10	DEST
71	00499000.	STATEWIDE TRANSPORTATION PLANNING & SPECIAL STUDIES	Extension	EVT+10	SHSW
72	00500000.	CORRIDOR MANAGEMENT REVIEW COMMITTEE MEETING SUMMARIES AND AGENDAS: CMPR - PEER REVIEW GROUP	Extension	EVT+10	DEST
73	00506000.	CORRIDOR MANAGEMENT PLANS & MAPS - REGIONS	Extension	EVT	DEST
74	00514000.	OTHER REGIONAL TRANSPORTATION PLANNING STUDIES	Extension	EVT	DEST
75	00518000.	RPC, MPO AND LOCAL GOVERNMENT COORDINATION CASE FILES	Extension	EVT	DEST
76	00521000.	LAND USE, ACCESS MANAGEMENT & ZONING COORDINATION FILES	Extension	EVT	DEST
77	00523000.	SCENIC BYWAYS DESIGNATION CASE FILES	Extension	EVT+5	SHSW
78	00525000.	LOCAL ROADS JOBS PRESERVATION PROGRAM	Extension	EVT+10	DEST
79	00655000.	TRANSPORTATION PROJECTS COMMISSION (TPC) MEETINGS & MAJOR HIGHWAY PROJECTS SELECTION RECORDS	Extension	EVT+15	SHSW
80	00655A00.	TRANSPORTATION PROJECTS COMMISSION (TPC) MEETINGS AUDIO & VIDEO TAPES	Extension	EVT+2	DEST
81	00657000.	INTELLIGENT TRANSPORTATION SYSTEM (ITS)	Extension	EVT+5	SHSW
82	00658000.	STATEWIDE TRANSPORTATION SYSTEM LONG-RANGE PLANS & SPECIAL STUDIES	Extension	EVT+10	SHSW
83	00658A00.	STATEWIDE TRANSPORTATION SYSTEM LONG-RANGE PLANS: IMAGE & A/V FILES	Extension	CR+10	SHSW
84	00658B00.	STATEWIDE TRANSPORTATION SYSTEM LONG-RANGE PLANS: ELECTRONIC DATA	Extension	EVT+10	SHSW
85	00659000.	RUSTIC ROAD DESIGNATION RECORDS	Extension	EVT+5	SHSW
86	00660000.	TRANSPORTATION ECONOMIC ASSISTANCE (TEA) GRANT CASE FILES	Extension	EVT+7	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
87	00663000.	STATE INFRASTRUCTURE BANK (SIB) PROGRAM CASE FILES	Extension	EVT+10	DEST
/015/	GENERAL COUNSEL				
88	00048000.	ATTORNEY OPINIONS FILES	Amended	EVT+50	SHSW
89	00049000.	SIGN AND ACCESS / DRIVEWAY HEARINGS RECORDS	Amended	EVT+10	DEST
90	00052000.	RAILROAD CASES AND REGULATORY INTERVENTION RECORDS	Amended	EVT+10	DEST
91	00053000.	LEGISLATION CASES FILES	Amended	EVT+6	SHSW
92	00055000.	SERVICE OF PROCESS ON NONRESIDENTS RECORDS	Amended	EVT+2	DEST
93	00447000.	ADMINISTRATIVE LAW HEARINGS FILES	Amended	EVT+7	DEST
94	00448000.	ADMINISTRATIVE LAW HEARINGS - PRECEDENT SETTING OR HISTORICALLY SIGNIFICANT	Amended	EVT+20	SHSW
95	00449000.	WITHDRAWN ADMINISTRATIVE RULES FILES	Amended	EVT+10	DEST
96	01101000.	PRECEDENT SETTING PROGRAM FILES	New	PERM	PERM
		Title and description changed.			

410-CORRECTIONS					
97	00026000.	REQUEST TO VISIT INMATE	Renewal	EVT+1	DEST
98	00070000.	INCIDENT REPORTS	Renewal	EVT+11	DEST
		Event changed.			
99	00080000.	SECURITY SHIFT REPORTS	Renewal	EVT+11	DEST
100	00102000.	TEMPORARY RELEASE ORDER	Renewal	EVT+4	DEST
101	00104000.	INMATE PERSONAL COMMUNICATION - NO INCIDENT	Amended	EVT+2	DEST
102	00104A00.	INMATE PERSONAL COMMUNICATION - INCIDENT	Amended	EVT+11	DEST
		Event changed.			
103	00104B00.	INMATE COMMUNICATION - INADVERTENT	Amended	EVT+ 1 DAY	DEST
104	00104C00.	INMATE COMMUNICATION SCANS, MESSAGES AND / OR VIDEO VISITS	New	EVT+180 DAYS	DEST
105	00113000.	INMATE / OFFENDER PROPERTY RECORDS/FILES	Renewal	EVT+5	DEST
106	00125000.	HIGH RISK PROFILE	Renewal	EVT+5	DEST
107	00145000.	KEY CONTROL RECORDS	Renewal	EVT+11	DEST
108	00146000.	TOOL REPORTS	Renewal	EVT+11	DEST
109	00147000.	LOG BOOKS (SECURITY)	Renewal	EVT+11	DEST
110	00148000.	CORRESPONDENCE - SECURITY	Renewal	EVT+11	DEST
111	00149000.	CONFIDENTIAL INFORMANT STATEMENTS	Renewal	EVT+11	DEST
		Event changed.			
112	00150000.	TEMPORARY LOCK UP RECORDS	Renewal	EVT+11	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name		(* see Legend on last page)		
Index #	RDA #	RDA Title			
113	00151000.	SEARCH OF OFFENDER / INMATE RECORDS	Renewal	EVT+11	DEST
114	00152000.	VISITOR NOTIFICATIONS	Renewal	EVT+30 DAYS	DEST
115	00157000.	NON-DELIVERY OF MAIL	Renewal	EVT+11	DEST
116	00158000.	OFFENDER ACTIVITY RECORDS	Renewal	EVT+11	DEST
117	00187000.	CALL-IN CHECK RECORDS	Renewal	EVT+1	DEST
118	00188000.	USE OF FORCE RECORDS	Renewal	EVT+11	DEST
		Event changed.			
119	00189000.	SECURITY INSPECTION RECORDS	Renewal	EVT+2	DEST
120	00200000.	COUNT SLIPS	Renewal	EVT+1	DEST
121	00201000.	SECURITY HEARING RECORDS	Renewal	EVT+1	DEST
122	00202000.	RESTRICTED RECORDS / FILES - SECURITY	Renewal	EVT+11	DEST
		Event changed.			
123	00230000.	OBSERVATION, CONTROL SEGREGATION, AND RESTRAINT PLACEMENT DOCUMENTATION	Renewal	EVT+11	DEST
		Event changed.			
124	00233000.	OFFENDER RESTRICTION / PRECAUTION RECORDS	Renewal	EVT+11	DEST
125	00234000.	MAIL READ LOGS	Renewal	EVT+11	DEST
		Event changed.			

435-HEALTH SERVICES					
126	00256A00.	MANAGED CARE PROGRAM REPORTS / HMO PROVIDER CORRESPONDENCE	Amended	EVT+7	DEST
/205/	<i>DCTS - WISCONSIN RESOURCE CENTER</i>				
127	01019000.	RESIDENT SCHOOL SCHEDULE	Amended	EVT+1	DEST
		Confidential citaion revised.			
/640/	<i>DQA -- DIVISION OF QUALITY ASSURANCE</i>				
128	00788000.	WISCONSIN NURSE AIDE AND FEEDING ASSISTANT TRAINING PROGRAM	Amended	EVT+3	DEST
/707/	<i>DMS - CHILDRENS SERVICES</i>				
129	00105200.	BIRTH TO 3 MEDIATION REQUESTS	Amended	EVT+5	DEST
/760/	<i>DMS - LONG TERM CARE FINANCING</i>				
130	00440000.	MEDICAID NURSING HOME AUDITED COST REPORTS	Amended	EVT+10	DEST

455-JUSTICE					
/201/	<i>FORENSIC SCIENCES</i>				
131	00015000.	CASE FILES - STANDARD	Amended	EVT+20	DEST

Agency Name and #				
Division #	Division Name		Request *	Retention
Index #	RDA #	RDA Title	Disposition *	

(* see Legend on last page)

505-ADMINISTRATION				
/115/	LEGAL SERVICES			
132	00946000.	ALTERNATIVE CARE FACILITY RECORDS	New	EVT+10 DEST
		Title and description changed.		

515-EMPLOYEE TRUST FUNDS				
/700/	ETF DEPARTMENT RECORDS			
133	00311000.	EMPLOYER CONTENT AND EMPLOYER DOCUMENTS (SOCIAL SECURITY RELATED BACKFILE AND DAY FORWARD)	New	PERM PERM
		Description revised.		
134	00312000.	MEMBER CONTENT - WRS ACCOUNT CLOSED BY LUMP SUM RETIREMENT BENEFIT OR DEATH	New	EVT+25 DEST
135	00313000.	MEMBER CONTENT - WRS ACCOUNT CLOSED BY SEPARATION	New	EVT+50 DEST
136	00314000.	MEMBER CONTENT - WRS ACCOUNT CLOSED BY WRITE OFF	New	EVT+10 DEST
137	00315000.	WORKFLOW CASE AND CASE HISTORY (NO CASE NOTES OR ADDITIONAL CONTENT LINKED)	New	EVT+3 DEST

536-INVESTMENT BOARD				
138	00034000.	PORTFOLIO TRANSITION ACTIVITY AND REPORTS	Amended	EVT+7 DEST
/130/	LEGAL			
139	00013000.	LITIGATION FILES	Amended	EVT+10 DEST
		Confidential citaion revised.		
140	00015000.	OUTSIDE LEGAL COUNSEL FILES	Amended	EVT+7 DEST
		Confidential citaion revised.		
141	00033000.	LEGAL AGREEMENTS SUPPORTING DOCUMENTS FOR INVESTMENT TRANSACTIONS	Amended	EVT+7 DEST
		Event and confidential citation changed.		
/170/	COMM/LEGIS			
142	00037000.	COMMUNICATION INFORMATION DOCUMENTS	Renewal	EVT+0 DEST
		Board denied approval.		
/510/	PRVT EQUITY			
143	00098000.	INVESTMENT OPPORTUNITY REVIEW	New	EVT+1 DEST
		Description and retention changed.		
/650/	INDEX/STRAT			
144	00009000.	SECURITIES LENDING REPORTS	Renewal	EVT+6 DEST

Agency Name and #				
Division #	Division Name		Request *	Retention
Index #	RDA #	RDA Title	Disposition *	
(* see Legend on last page)				

566-REVENUE				
/2200/	UTILITY & SPECIAL TAXES			
145	00015000.	WASTE TREATMENT FILES	Amended	EVT+5 DEST
		Description changed.		
146	00112000.	UTILITY TAX ROLLS	Amended	EVT+10 DEST
147	00113000.	ASSOCIATION OF MUNICIPAL ELECTRIC / CONSERVATION UTILITY ANNUAL REPORTS	Amended	EVT+5 DEST
148	00114000.	MUNICIPAL & PRIVATE UTILITY - ANNUAL REPORT	Amended	EVT+5 DEST
149	00116000.	PIPELINES AND NATURAL GAS COMPANIES, ANNUAL REPORTS & TERMINAL VALUATION	Amended	EVT+5 SHSW
150	00117000.	METAL MINING APPORTIONMENTS	Amended	EVT+5 SHSW
151	00118000.	POLICY CORRESPONDENCE, MANUFACTURING AND UTILITY BUREAU	Amended	EVT+5 SHSW
152	00119000.	AIR CARRIER ANNUAL REPORT	Amended	EVT+5 SHSW
153	00120000.	TAX COLLECTION DATA - UTILITIES	Amended	EVT+5 DEST
		Title changed.		
154	00122000.	LESSOR DATA REPORT	Amended	EVT+5 DEST
155	00123000.	RURAL ELECTRIC COOPERATIVE ASSOCIATION ANNUAL REPORT	Amended	EVT+5 SHSW
156	00125000.	CAR LINE COMPANY - ANNUAL REPORT AND CORRESPONDENCE	Amended	EVT+5 DEST
157	00126000.	RAILROAD STB ANNUAL REPORT	Amended	EVT+5 DEST
158	00128000.	RAILROAD TERMINAL VALUATION	Amended	EVT+5 SHSW
765-035-LEG COUNCIL				
159	00006000.	BILL, AUDIT, AND ADMINISTRATIVE RULES REVIEW FILES	Amended	PERM PERM

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

MUNICIPALITIES					
MADISON, CITY OF					
/22/	PLANNING				
160	PU000010. ANNEXATIONS		New	PERM	PERM
/33/	FINANCE				
161	CP000015. SPECIAL ASSESSMENTS		Amended	FIS+30	DEST
/71/	POLICE				
162	PD000007. RIDE ALONG WAIVERS		Amended	FIS+2	DEST
163	PD000011. ORDINANCE CITATIONS		Renewal	FIS+7	DEST
164	PD000012. WISCONSIN MOTOR VEHICLE ACCIDENT REPORT - DT4000 & DT4000E		Amended	EVT+1 DAY	DEST
165	PD000013. LEAP REFERRALS		Renewal	EVT+1 DAY	DEST
166	PD000014. PSIA RECORDS		Amended	EVT+8	DEST
167	PD000100. STATE INCIDENT BASED REPORT		Renewal	FIS+20	DEST
168	PD000101. GENERAL & STANDARD OPERATING PROCEDURES		Amended	FIS+7	SHSW
169	PD000102. PERSONAL CRISIS CONTACT FORM		Amended	EVT+1 DAY	DEST
170	PD000103. AFTER ACTION REPORT		Amended	FIS+7	DEST
171	PD000104. ASSET FORFEITURES		Renewal	FIS+7	DEST
172	PD000106. PRELIMINARY INCIDENT REPORTS		New	FIS+2	DEST
173	PD000201. COMMUNITY ACADEMIES		Amended	FIS+2	SHSW
	Disposition changed.				
174	PD000202. YOUTH ACADEMIES AND EXPLORERS 911		Amended	FIS+2	DEST
175	PD000203. ACTIVITY LOGS AND BULLETINS		Renewal	FIS+12	DEST
176	PD000300. CONFIDENTIAL INFORMANT FILE / LOG		Amended	FIS+35	DEST
177	PD000301. ANONYMOUS TIPS		Amended	CR+30 DAYS	DEST
178	PD000302. DRUG SUMMARY UNIT		Renewal	FIS+7	DEST
179	PD000303. SEIZED VEHICLE FILE		Renewal	EVT+7	DEST
180	PD000304. FLEET VEHICLE FILES (TASK FORCE)		Renewal	EVT+7	DEST
181	PD000305. TASK FORCE EXPENSE ACCOUNT		Amended	FIS+7	DEST
182	PD000400. OFFICER INVOLVED CRITICAL INCIDENT / SHOOTING REVIEW		Amended	EVT+8	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
183	PD000500.	CIS DAILY BULLETIN AND BRIEFING MATERIALS	Renewal	FIS+5	DEST
184	PD000501.	PAWN RECORDS	Amended	FIS+3	DEST
185	PD000503.	CRIME ANALYST REPORTS	Renewal	FIS+5	DEST
186	PD000504.	SIU PROGRAM FILES	Amended	FIS+25	DEST
187	PD000505.	SPECIALIZED UNITS	New	FIS+5	DEST
188	PD000600.	MPD PERSONNEL FILE	Renewal	EVT+8	DEST
189	PD000601.	PRE-EMPLOYMENT DOCUMENTATION - NOT HIRED	Renewal	EVT+4	DEST
		Retention changed.			
190	PD000602.	DEPARTMENT EMPLOYEE PHOTO	Renewal	EVT+1 DAY	DEST
191	PD000603.	ACADEMY AND INSERVICE COURSE FILES	Amended	FIS+20	DEST
192	PD000604.	FIELD TRAINING OFFICER	Renewal	EVT+8	DEST
193	PD000605.	FIELD TRAINING OFFICER - PRIOR TO 2015	Renewal	FIS+50	DEST
194	PD000606.	SPECIALIZED TRAINING - NON-MPD EMPLOYEES	Renewal	FIS+7	DEST
195	PD000607.	CANINE & MOUNTED PATROL	Amended	FIS+7	DEST
196	PD000608.	ANNUAL PROMOTIONAL PROCESS	Amended	FIS+8	DEST
197	PD000609.	CLOSED POSITION PROCESS FILES	Renewal	EVT+4	DEST
		Retention changed.			
198	PD000610.	USE OF FORCE FORM	Amended	FIS+7	DEST
199	PD000611.	FIREARMS & ARMORY	Renewal	EVT+1	DEST
200	PD000612.	LESS LETHAL WEAPONS CHECKOUT	Renewal	FIS+1	DEST
201	PD000700.	PROPERTY ROOM MANUALS	Renewal	EVT+15	DEST
202	PD000701.	PROPERTY ROOM ACCESS	Renewal	FIS+7	DEST
203	PD000702.	PROPERTY INVENTORY & AUDIT	Renewal	FIS+20	DEST
204	PD000800.	FBI, DOJ, AND OTHER POLICE RECORDS AUDITS	Amended	FIS+4	DEST
205	PD000801.	CASE FILES	Amended	CR+30	DEST
206	PD000802.	CASE FILES - UNLIMITED PROSECUTION	Amended	PERM	PERM
207	PD000803.	OFFICER INVOLVED CRITICAL INCIDENTS (OICI) CASES	New	PERM	PERM
		Description changed.			
208	PD000805.	ARREST LOG	Amended	FIS+1	DEST
209	PD000806.	FINGERPRINTS - PERMITS, EMPLOYEE AND PUBLIC	Amended	EVT+1 DAY	DEST
210	PD000807.	PARKING TICKETS & SUPPLEMENTAL DOCUMENTS	Amended	FIS+7	DEST
211	PD000808.	CITATION REVIEW & MODIFICATION DOCUMENTS	Renewal	FIS+7	DEST
212	PD000809.	TOW & IMPOUND RECORDS	Amended	FIS+7	DEST
213	PD000810.	AUTOMATED VEHICLE LOCATOR	Renewal	CR+180 DAYS	DEST

Agency Name and #			Request *	Retention	Disposition *
Division #	Division Name		(* see Legend on last page)		
Index #	RDA #	RDA Title			
214	PD000900.	ABANDONMENT LOG	Renewal	FIS+1	DEST
215	PD000901.	LASER LOGS	Renewal	EVT+7	DEST
216	PD000902.	COMPLAINTS DOCUMENTATION	Renewal	FIS+1	DEST
217	PD000903.	TRAFFIC STOP WARNING CARD	Renewal	FIS+7	DEST
218	PD000904.	VEHICLE PHOTOS	Renewal	FIS+7	DEST
219	PD000905.	TEMPORARY POSTING NO PARKING CHECKS	Renewal	FIS+7	DEST
220	PD000906.	TICKET REVIEW REQUESTS	Renewal	FIS+7	DEST
221	PD000907.	STREET USE & PARADE PERMITS	Amended	FIS+7	DEST
222	PD000908.	SPECIAL EVENTS	Renewal	FIS+7	DEST
223	PD000909.	QUARTERLY PARKING & TRAFFIC ACTIVITY REPORTS	Renewal	FIS+7	DEST
MILWAUKEE, CITY OF					
/287/	<i>EMPLOYEE'S RETIREMENT SYSTEM</i>				
224	07-0009	MEMBER CONTRIBUTION CARDS & REPORTS	Amended	EVT+10	DEST
/342/	<i>MILWAUKEE POLICE DEPARTMENT - TRAINING BUREAU</i>				
225	21-0029	FIELD TRAINING OFFICER (FTO) FILES	New	EVT+8	DEST
226	85-0094	FIREARMS ASSIGNMENT AND SERVICE RECORD	Amended	EVT+6 MOS	DEST
227	85-0096	FIREARMS QUALIFICATION SCORES	Amended	EVT+1	TRANS OTHER
228	86-0020	TRAINING MATERIALS AND SCHEDULES	Amended	EVT+1	DEST
229	88-0023	TRAINING BULLETIN	Amended	CR+5	DEST
/351/	<i>MILWAUKEE POLICE DEPARTMENT - INTERNAL AFFAIRS DIVISION</i>				
230	15-S010	INTERNAL INVESTIGATIONS - MONUMENTAL CASE FILES	Renewal	EVT+2	TRANS OTHER
231	21-0030	FORMAL INSPECTION REPORT - MONTHLY	New	EVT+6 MOS	DEST
232	21-0031	INSPECTION STANDARDS AND REGIMEN CONCEPTS	New	EVT+7	DEST
233	21-0033	RESOURCE ACCESS FILES	New	EVT+6	DEST
234	21-0034	CURSORY REVIEW FILES - NO ISSUE	New	EVT+3	DEST
235	21-0035	CURSORY REVIEW FILES - POTENTIAL ISSUE	New	EVT+7	DEST
236	21-0036	CURSORY REVIEW FILES - SETTLEMENT - RELATED	New	EVT+7	DEST
237	21-S032	AUDIT REPORTS AND DOCUMENTATION	New	EVT+10	DEST
238	61-0250	RESIDENT COMPLAINTS - POLICE DEPARTMENT	Amended	EVT+40	DEST
239	88-0001	MOTOR VEHICLE PURSUIT REPORT	Amended	EVT+7	DEST
240	88-0074	INTERNAL INVESTIGATIONS	Amended	EVT+8	DEST
		Withdrawn.			
241	93-0041	USE OF FORCE REPORT	Amended	FIS+7	DEST
		Withdrawn.			
/352/	<i>MILWAUKEE POLICE DEPARTMENT - COMMUNITY OUTREACH</i>				

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
242	21-0037	PROGRAM FILES	New	EVT+7	TRANS OTHER
243	21-0038	PARTICIPANT FILES	New	EVT+7	DEST
244	21-0039	CLINIC PATIENT MEDICAL RECORDS	New	EVT+7	DEST
245	96-0002	MEDICAL RECORDS REQUEST RESPONSE MATTER	Amended	EVT+6 MOS	DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		

SHEBOYGAN, CITY OF				
	<i>POLICE</i>			
246	SPD001	EMPLOYEE CHRONOLOGICAL LOG	Renewal	FIS+5 DEST
247	SPD002	HOLDING AND LOCKUP LOGS, ADULT	Renewal	FIS+7 DEST
248	SPD003	HOLDING AND LOCKUP LOGS, JUVENILE	Renewal	FIS+7 DEST
		Confidential citation changed.		
249	SPD004	TELEPHONE RECORDINGS, SPD RECORDED LINES	Renewal	EVT+1 DEST
250	SPD005	VEHICLE MAINTENANCE HISTORY	Renewal	EVT+1 DEST
251	SPD006	PERSONNEL HISTORY ROSTER	Renewal	FIS+49 DEST
252	SPD007	INTERNAL INVESTIGATIONS	Renewal	EVT+7 DEST
253	SPD008	AGENDAS / MINUTES, STAFF MEETINGS	Renewal	FIS+5 DEST
254	SPD009	PROMOTIONS	Renewal	EVT+5 DEST
		Event Changed.		
255	SPD010	MANAGEMENT REVIEWS / STUDIES / AUDITS	New	EVT+5 DEST
		Disposition changed.		
256	SPD011	EVIDENCE ROOM LOG	Renewal	FIS+3 DEST
		Retention changed.		
257	SPD012	FINGERPRINT CARDS	Renewal	EVT+1 DEST
258	SPD014	CRIME ANALYSIS REPORT	New	FIS+5 SHSW
		Disposition changed.		
259	SPD015	INFORMATION SERVICES SUBJECT FILES	Renewal	FIS+1 DEST
		Description changed.		
260	SPD016	AFTER HOURS BUSINESS CONTACT	Renewal	EVT+1 MO DEST
261	SPD017	ALARMS	Renewal	FIS+1 DEST
262	SPD018	ANIMAL LICENSES	New	EVT+3 DEST
263	SPD019	ARREST LOG	Renewal	FIS+1 DEST
		Withdrawn.		
264	SPD020	CRIMINAL HISTORY RECORD LOG	Renewal	EVT+1 DEST
265	SPD021	BICYCLE LICENSE REGISTRATION	Renewal	FIS+30 DEST
266	SPD022	DISABLED VEHICLE LOG	Renewal	FIS+1 DEST
267	SPD023	INCIDENT REPORT	Renewal	EVT+30 DEST
		Event Changed.		
268	SPD024	INCIDENT REPORTS OF HOMICIDES AND UNSOLVED CRIMES	Renewal	EVT+75 DEST
269	SPD025	NOTICE OF UNPAID CITATION	Renewal	FIS+7 DEST
270	SPD026	PARKING METER OUT OF ORDER	Renewal	FIS+1 DEST

Agency Name and #					
Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		
271	SPD027	PARKING TICKET PAYMENT RECORDS	Renewal	FIS+2	DEST
272	SPD028	PERMIT, RESIDENTIAL PARKING	Renewal	FIS+1	DEST
273	SPD029	TICKETS, BICYCLE AND SCOOTER	Renewal	FIS+7	DEST
274	SPD030	TICKETS, PARKING	Renewal	FIS+7	DEST
275	SPD031	TIME ENTRY WORKSHEETS	Renewal	EVT+1	DEST
		Event Changed.			
276	SPD032	US BANKRUPTCY COURT NOTICES	Renewal	FIS+1	DEST
277	SPD033	VALIDATION	Renewal	FIS+1	DEST
278	SPD034	VISITOR LOG	Renewal	FIS+1	DEST
279	SPD035	OPERATIONS SUBJECT FILES	Renewal	FIS+1	DEST
		Description changed.			
280	SPD036	AUDIO / VISUAL RECORDINGS	Renewal	EVT+120 DAYS	DEST
		Description changed.			
281	SPD037	CERTIFICATIONS, INTOXIMETER	Renewal	FIS+5	DEST
282	SPD038	CRASH REPORTS	Renewal	FIS+1	DEST
283	SPD039	DRIVER BEHAVIOR REPORTS	Renewal	FIS+1	DEST
284	SPD041	K-9 FILES	Renewal	FIS+6	DEST
285	SPD042	RADAR CERTIFICATIONS	Renewal	FIS+8	DEST
286	SPD043	RADIO INVENTORY	Renewal	FIS+1	DEST
287	SPD044	RIDE ALONG WAIVER OF LIABILITY FORMS	Renewal	FIS+2	DEST
288	SPD045	SUBPOENA FILES	Renewal	FIS+1	DEST
		Retention changed.			
289	SPD046	SUSPENDED LICENSE PLATES DESTROYED LOG	Renewal	FIS+1	DEST
290	SPD047	TASER LOG, DAILY	Renewal	EVT+6 MOS	DEST
291	SPD048	USE OF FORCE REPORTING FORM	Renewal	FIS+7	DEST
292	SPD049	VEHICLE MAINTENANCE AND REPAIR	Renewal	FIS+1	DEST
		Event Changed.			
293	SPD050	WEAPONS INVENTORY, IN SERVICE AND SOLD	Renewal	FIS+7	DEST
294	SPD051	APPLICATIONS - NOT HIRED	Renewal	EVT+6	DEST
295	SPD052	PERMITS, PARADES / BLOCK PARTIES	Renewal	FIS+1	DEST
296	SPD053	POLICE TRAINING OFFICER PROGRAM	Renewal	EVT+1	DEST
297	SPD054	RELEASE OF INFORMATION AFFIDAVIT	Renewal	FIS+2	DEST
298	SPD055	TRAINING CERTIFICATIONS	Renewal	EVT+7	DEST

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Division #	Division Name		Request *	Retention	Disposition *
Index #	RDA #	RDA Title	(* see Legend on last page)		

Request and Disposition Legend

New: Submission has not been reviewed before
 Amendment: Submission has changes from previous version
 Renewal: Submission has no changes from previous version
 Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential
 SHSW: Transfer to Wisconsin Historical Society
 UW-TRANS: Transfer to UW Archives
 TRANS OTHER: Transfer as noted on submission
 PERM: Retain Permanently