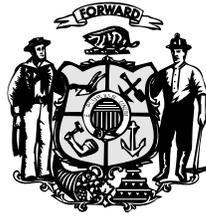


STATE OF WISCONSIN
PUBLIC RECORDS BOARD

SCOTT WALKER
GOVERNOR

MATT BLESSING
BOARD CHAIR

LINDA BARTH
EXECUTIVE SECRETARY



4622 University Ave., 10A
Madison, WI 53705

Telephone
608 / 267-7693

AGENDA
Public Records Board
Operations and Training Advisory Committee
April 24, 2018
10:00 to 12:00 Noon
Department of Administration
Pecatonica Conference Room
101 East Wilson Street
Madison, WI

1. Call to Order—Linda Barth, Executive Secretary
2. Approval of the November 9, 2017 and February 6, 2018 meeting minutes
3. Report from the State Records Center—Jordan Tilleson, State Records and Mail Transportation Section Chief, will provide an update of activities at the State Records Center.
4. Training Module Introducing Employees to the Requirements and their Role in Records Management—This will be a working meeting where Committee members will develop a proposed storyboard for an electronic training module.
5. Adjourn