## STATE OF WISCONSIN

PUBLIC RECORDS BOARD

SCOTT WALKER

**G**OVERNOR

MATT BLESSING BOARD CHAIR

LINDA BARTH

**EXECUTIVE SECRETARY** 



4622 University Ave., 10A Madison, WI 53705

Telephone 608 / 267-7693

## **AGENDA**

Public Records Board
Operations and Training Advisory Committee
November 9, 2017
2:30 to 3:00 pm
Department of Administration Building
Pecatonica Conference Room #132\*
101 East Wilson Street
Madison, WI

- 1. Call to Order (Linda Barth)
- 2. Approval of October 10, 2016 minutes
- 3. Discuss final Draft of Email Guidance Document.
- 4. Adjourn

\* The Committee members will meet via teleconference. The telephone conference line is 608-282-3514. In addition, a speaker-phone will be provided in DOA Conference Room 132 and the Committee Secretary will be present.