



MINUTES - APPROVED

Public Records Board - Operations and Training Advisory Committee

Tuesday, May 12, 2026 – 1:00 pm
Virtual Meeting via Teams

Committee Members Present: Andrew Baraniak, Tom Bowers, Julie Laundrie
Committee Members Excused: Jennifer Micklos and Rebecca Robbenolt

1. **Call to Order:** 1:00 PM. Julie Laundrie, Committee Chair, called the meeting to order.
2. **Approval February 17, 2026, Minutes:** Minutes were approved as submitted. The motion was made by Julie Laundrie and seconded by Tom Bowers. All approved.
3. **Records Management Section Chief Update:** Bill LaMay noted that the stakeholder comments review for the Law Enforcement GRS is ongoing. The Public Libraries GRS workgroup will kickoff in early May and the Fiscal and Accounting GRS workgroup is being formed and should kickoff in the fall.
4. **Law Enforcement GRS:** Julie reviewed the GRS history and progress to date: assigned the task of drafting in July 2023; stakeholder review requested fall of 2025; review of notes and questions received began at the first quarter 2026 meeting. She also reviewed some general comments submitted by an agency since the first quarter meeting. The committee discussed the comments and noted that most of them have already been addressed throughout the process. Then they continued reviewing the RDA specific notes submitted by stakeholders during the review period. The anticipated timeline is currently: complete review and revision in third quarter; finish final draft during fourth quarter; board initial review during first quarter 2027.
5. **Adjourn:** The meeting adjourned at 2:58 PM. The motion was made by Julie Laundrie and seconded by Andrew Baraniak. All approved.