



MINUTES - APPROVED

Public Records Board - Operations and Training Advisory Committee

Tuesday, August 4, 2026 – 1:00 pm
Virtual Meeting via Teams

Committee Members Present: Andrew Baraniak, Bill LaMay, Julie Laundrie and Rebecca Robbennolt
Committee Member Excused: Jennifer Micklos

1. **Call to Order:** 1:00 PM. Julie Laundrie, Committee Chair, called the meeting to order.
2. **Approval May 12, 2026, Minutes:** Minutes were approved as submitted. The motion was made by Julie Laundrie and seconded by Andrew Baraniak. All approved.
3. **Records Management Section Chief Update:** Bill LaMay noted that the stakeholder comments review for the Law Enforcement GRS is ongoing. The Public Libraries GRS workgroup should have a draft ready for stakeholder review in September, and the Fiscal and Accounting GRS workgroup will begin meeting in September.
4. **Law Enforcement GRS:** Julie reviewed the GRS history and progress to date. Then the committee continued reviewing RDA specific notes submitted by stakeholders. The anticipated timeline is currently: complete review and revision in fourth quarter and finish the final draft; board initial review during first quarter 2027. Julie asked committee members to review the notes on the last few RDAs before the next meeting so stakeholder comment review can be finished.
5. **Adjourn:** The meeting adjourned at 3:02 PM. The motion was made by Julie Laundrie and seconded by Andrew Baraniak. All approved.