

STATE OF WISCONSIN
PUBLIC RECORDS BOARD

SCOTT WALKER
GOVERNOR

MATT BLESSING
BOARD CHAIR

LINDA BARTH
EXECUTIVE SECRETARY



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Madison, WI 53705

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Public Records Board
November 19, 2018
1:00 pm – 3:30 pm
Legislative Audit Bureau
Cattanach Training Room, 4th Floor
22 East Mifflin Street
Madison, WI 53703

1. Call to Order (Blessing)
2. Approval of August 27, 2018 Minutes *
3. Comments from Chair (Blessing) – The chair will outline work being addressed by State Archives personnel involving gubernatorial records, including the 2016-2019 project funded by the National Historical Publications and Records Commission.
4. Committee Reports
 - a. Records Management Committee (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on Fourth Quarter 2018 Public Records Board (PRB) Record Series Index
(<http://publicrecordsboard.wi.gov/docview.asp?docid=28730&locid=165>)
 - 92 RDAs from 11 state agencies
 - 29 RDAs from 2 counties and local governments
 - 45 RDAs from the University of Wisconsin
 - 0 RDAs from the General Records Schedules
 - b. Operations and Training Advisory Committee Report (Barth) – Linda Barth will provide an update on the Committee's projects.
 - i. Email Best Practices *
5. Other Business: Approval of 2019 meeting schedule.
6. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.