



AGENDA

Public Records Board Monday, November 24, 2025 - 1:00 pm

Please be advised: This meeting will be conducted remotely via Teams.

To attend the meeting, click: [join the meeting](#)

To attend the meeting via phone, call: 608-571-2209 and use PIN: 823451895#

If you believe you are unable to attend this meeting remotely,
please call (608) 266-2996 at least 24 hours prior to the meeting.

1. Call to Order (Ferguson)
2. Approval of September 8, 2025, Minutes *
3. Committee Reports
 - a. Records Management Committee (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on the Fourth Quarter 2025 Public Records Board (PRB) Record Series Index
(<https://publicrecordsboard.wi.gov/Pages/Meetings/PRB.aspx>).
 - 44 RDAs from 8 state agencies
 - 104 RDAs from 2 local government
 - 19 RDAs from the University of Wisconsin
 - 0 RDAs from General Records Schedules
4. Other
 - a. 2026 Schedule - The board will determine dates and times for PRB and PRB committee meetings in 2026. *
 - b. Discuss citizen correspondence received by the PRB and potential PRB response, including the review of a possible draft response letter (Ferguson) *
5. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.