



**Public Records Board
June 10, 2019
1:00 pm – 3:30 pm
Legislative Audit Bureau
Cattanach Training Room, 4th Floor
22 East Mifflin Street
Madison, WI 53703**

1. Call to Order (Blessing)
2. Approval of March 25, 2019 Minutes *
3. Comments from Chair (Blessing) – Update on the State Archives Preservation Facility, workshops for local governments, and the “Wisconsin Citizen Petition Access and Digitization Project” - a new grant from the National Archives and Records Administration involving 19th century petitions to the Wisconsin state legislature.
4. Committee Reports
 - a. Records Management Committee (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on Second Quarter 2019 Public Records Board (PRB) Record Series Index
<http://publicrecordsboard.wi.gov/docview.asp?docid=28789&locid=165>
 - 75 RDAs from 8 state agencies
 - 81 RDAs from 4 counties and local governments
 - 7 RDAs from the University of Wisconsin
 - 0 RDAs from the General Records Schedules
 - b. Operations and Training Advisory Committee Report (Brittany Keleher) – Brittany Keleher will provide an update on the Committee.
5. Other Business:
 - a. Identification of a Board Secretary *
 - b. Updated Website – review of updated Board website *
6. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.