



AGENDA

Public Records Board Monday, June 22, 2026 - 1:00 pm

Please be advised: This meeting will be conducted remotely via Teams.
To attend the meeting, click: [join the meeting](#)
To attend the meeting via phone, call: 608-571-2209 and use PIN: 482746688#

If you believe you are unable to attend this meeting remotely,
please call (608) 266-2996 at least 24 hours prior to the meeting.

1. Call to Order (Ferguson)
2. PRB Membership Update: Melissa Schmidt resignation and new Legislative Council Director designee, Brian Larson.
3. Approval of March 30, 2026, Minutes *
4. Committee Reports
 - a. Records Management Committee (RMC) (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on the Second Quarter 2026 Public Records Board (PRB) Record Series Index (<https://publicrecordsboard.wi.gov/Pages/Meetings/PRB.aspx>).
 - 52 RDAs from 10 state agencies
 - 20 RDAs from 2 local governments
 - 2 RDAs from the University of Wisconsin
 - 0 RDAs from General Records Schedules
 - b. Operations and Training Advisory Committee (OTAC) Report (Laundrie)
 - i. Updates on General Record Schedules
 - Fiscal & Accounting
 - Public Library & Public Library System
 - Law Enforcement
5. Other
 - a. PRB Website and ADA Compliance Updates – Kathryn Egeland will provide an update on the website and the federal ADA compliance requirements.
 - b. Discuss citizen correspondence received by the PRB and potential PRB response, including the review of a possible draft response letter (Ferguson) *
 - c. Annual Elections of Public Records Board Officers *
6. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.