Tony Evers Governor

PAUL FERGUSON BOARD CHAIR



4622 University Ave., 10A Madison, WI 53705

> Telephone 608 / 266-2996

AGENDA

Public Records Board Monday, August 26, 2024 - 1:00 pm

Please be advised: This meeting will be conducted remotely via Teams.

To attend the meeting, click: join the meeting

To attend the meeting via phone, call: 608-571-2209 and use PIN: 972248617#

If you believe you are unable to attend this meeting remotely, please call (608) 266-2996 at least 24 hours prior to the meeting.

- 1. Call to Order (Ferguson)
- 2. Approval of June 10, 2024, Minutes *
- 3. Committee Reports
 - a. Records Management Committee (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on Third Quarter 2024 Public Records Board (PRB) Record Series Index (<u>https://publicrecordsboard.wi.gov/Pages/Meetings/PRB.aspx</u>).
 - 31 RDAs from 8 state agencies
 - 26 RDAs from 2 local government
 - 102 RDAs from the University of Wisconsin
 - 0 RDAs from General Records Schedules
 - b. Operations and Training Advisory Committee (OTAC) Report (Laundrie)
 - i. Update from Committee Chair: No OTAC meeting held this quarter.
- 4. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.