STATE OF WISCONSIN
Public Records Board

TONY EVERS
GOVERNOR

PAUL FERGUSON
BOARD CHAIR

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Minutes - APPROVED

Public Records Board
Records Management Committee

Tuesday, August 11, 2026; 1:00 PM
Teams Meeting

Committee Members Present: Paul Ferguson, Abbie Norderhaug, and Erin Scharlau.

1) **Call to order:** 1:00 PM.

2) **Executive Secretary Update:** Tom Bowers has retired and Bill LaMay was appointed as the new Executive Secretary.

3) **Approval of May 19, 2026, Minutes:**

   Paul Ferguson moved, seconded by Abbie Nordehaug, that the minutes from May 19, 2026, be approved as submitted. The motion passed.

Member	Aye	No	Abstain
Abbie Norderhaug	X		
Erin Scharlau	X		
Paul Ferguson	X		

4) **Review of Records Retention Disposition Authorizations (RDAs) on the Third Quarter 2026 Public Records Board (PRB) Record Series Index:** There was discussion on the RDA submissions from both state agencies and local governments. Some will be sent back to the submitting party with guidance and suggestions from committee members regarding clarifications or amendments.

   Paul noted that the committee appreciated all those who attended so questions could be responded to and reminded everyone to also attend the Board meeting on September 14, 2026.

5) **Adjourn**: Meeting adjourned at 1:52 PM. Motion made by Paul Ferguson, seconded by Erin Scharlau. The motion passed.

Member	Aye	No	Abstain
Abbie Norderhaug	X		
Erin Scharlau	X		
Paul Ferguson	X		

Next meeting: October 27, 2026.