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## **AGENDA**

### **Public Records Board – Records Management Committee Meeting**

**Tuesday, February 14, 2017 – 1:00pm – 3:30pm**  
**Legislative Audit Bureau**  
**Cattanach Training Room, 4th Floor**  
**22 East Mifflin Street**  
**Madison, WI 53703**

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1. Call To Order (Ferguson)
  2. Approval of October 11, 2016 Minutes (Committee)
  3. Review of Records Retention Disposition Authorizations (RDAs) on First Quarter 2017 Public Records Board Record Series (PRB) Index (<http://publicrecordsboard.wi.gov/docview.asp?docid=28068&locid=165>) (Committee)
    - 100 RDAs from 17 state agencies
    - 20 RDAs from 3 counties and local governments
    - 7 RDAs from the University of Wisconsin
    - 0 RDAs from the General Records Schedules
  4. General Record Schedule Update (Barth)
    - Fiscal and Accounting Related Records – Renewal and Revision Update