



---

## AGENDA

### Public Records Board – Records Management Committee Meeting

Tuesday, February 18, 2025 – 1:00pm

Please be advised: This meeting will be conducted remotely via Teams.

To attend the meeting, click: [join the meeting](#)

To attend the meeting via phone, call: (608) 571-2209 and use PIN: 164794939#

If you believe you are unable to attend this meeting remotely, please call  
(608) 266-2996 at least 24 hours prior to the meeting.

- 
1. Call To Order (Ferguson)
  2. Approval of October 15, 2024, Minutes (Committee) \*
  3. Review of Records Retention Disposition Authorizations (RDAs) on First Quarter 2025 Public Records Board (PRB) Record Series Index (<https://publicrecordsboard.wi.gov/Pages/Meetings/RMC.aspx>) (Committee)
    - 34 RDAs from 10 state agencies
    - 13 RDAs from 2 local government
    - 27 RDAs from the University of Wisconsin
    - 16 RDAs from the General Records Schedules
  4. Adjourn \*

\* Items scheduled for Committee action. The Committee may also take action on other agenda items as appropriate.