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## AGENDA

### Public Records Board – Records Management Committee Meeting

**Tuesday, May 13, 2025 – 1:00pm**

**Please be advised: This meeting will be conducted remotely via Teams.**

**To attend the meeting, click: [join the meeting](#)**

**To attend the meeting via phone, call: (608) 571-2209 and use PIN: 754415808#**

**If you believe you are unable to attend this meeting remotely, please call  
(608) 266-2996 at least 24 hours prior to the meeting.**

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1. Call To Order (Ferguson)
2. Approval of February 18, 2025, Minutes (Committee) \*
3. Review of Records Retention Disposition Authorizations (RDAs) on Second Quarter 2025 Public Records Board (PRB) Record Series Index (<https://publicrecordsboard.wi.gov/Pages/Meetings/RMC.aspx>) (Committee)
  - 28 RDAs from 7 state agencies
  - 36 RDAs from 3 local government
  - 38 RDAs from the University of Wisconsin
  - 0 RDAs from the General Records Schedules
4. Adjourn \*

\* Items scheduled for Committee action. The Committee may also take action on other agenda items as appropriate.