



AGENDA

Public Records Board – Policy & Governance Committee Meeting

Monday, July 31, 2023 – 9:00am

Please be advised: This meeting will be conducted remotely via Teams.

To attend the meeting: [Click here to join the meeting](#)

To attend the meeting via phone, call: (608) 571-2209 and use PIN: 570805581#

**If you believe you are unable to attend this meeting remotely, please call
(608) 266-2996 at least 24 hours prior to the meeting.**

1. Call To Order (Ferguson)
2. Review and Approval of July 17, 2023, Minutes (Committee) *
3. Public Records Board (PRB) Forms Signatures *: Review of revised draft language used on PRB forms for signatures from submitting entities.
4. General Records Schedule (GRS) template *: Review of revised template preface pages draft language.
5. Adjourn *

* Items scheduled for Committee action. The Committee may also take action on other agenda items as appropriate.